



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, March 7, 2024

5:30 PM

Council Chambers, City Hall

1. Call to Order

Rollcall

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#24-9127](#) Approve Minutes of February 22, 2024.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 2-22-24-Draft.pdf](#)

A motion was made by Member Steve Kassens, seconded by Vice Chair Kevin Reilly, that the Minutes of February 22, 2024, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Approval of Payments

A. [ID#24-9128](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 3-7-24.pdf](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. Bids Received:

A. [ID#24-9129](#) Quotes Received for the 2024 Street Lighting Equipment

The Board of Public Works recommends that the low quote from Neher Electric in the amount of \$70,268.50, be awarded.

Sponsors: Public Works

Attachments: [24-9129-BPW Agenda Cvr-2024 Street Lighting Equipment.pdf](#)
[Quotes 2024 Street Lighting Equipment.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Steve Kassens, that the quote from Neher Electric for the 2024 Street Lighting Equipment be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.** [ID#24-9130](#) Bids Received: Friday, March 1, 2024, at 11:00 A.M.
Ruben Drive Force main Upgrades

The Board of Public Works recommends that the low bid from Advance Construction, Inc., in the amount of \$564,119.25, be awarded.

Sponsors: Public Works

Attachments: [Ruben Drive Force Main-Bid Tab.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kevin Reilly, that the low bid from Advance Construction, Inc., for the Ruben Drive Force Main Upgrades project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C.** [ID#24-9131](#) Bids Received: Friday, March 1, 2024, at 11:00 A.M.
Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$480,590.00, be awarded.

Sponsors: Public Works

Attachments: [Concrete Sidewalk Replacement 2024- Bid Tab.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the low bid from State Contractors, Inc., for the Concrete Sidewalk Replacement - City Wide project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Discussion and Recommendation to Council Regarding:

- A.** [ID#24-9132](#) Review and act on the Two-Party Contract with Strongbox Document Destruction for 2024 paper shredding events.

Sponsors: Public Works

Attachments: [24-9132 BPW Agenda Cvr-2024 Paper Shredding Events.pdf](#)
[2024 Contract - Paper Shred Events.pdf](#)

A. ID#24-9132 Review and act on the Two-Party Contract with Strongbox Document Destruction for 2024 paper shredding events.

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#24-9133](#)** Review and act on the Two-Party Contract with Legacy Recycling, LLC, to host 2024 residential E-Waste and Appliances drop off events.

Sponsors: Public Works

Attachments: [24-9133 BPW Agenda Cvr-2024 E-Waste Events Contract.pdf](#)
[2024 Contract - Ewaste Collection Events.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Two-Party Contract with Legacy Recycling, LLC, to host 2024 residential E-Waste and Appliances drop off events be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#24-9134](#)** Review and act on the revised Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the E. Moreland Blvd. Bridge project, WisDOT Project ID: 2718-00-73

Sponsors: Public Works

Attachments: [24-9134 BPW Agenda Cvr-WisDOT-SMA E Moreland Bridge.pdf](#)
[2718-00-08 78 03 73 EMorelandBlvd CofWaukeshaRev2.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kevin Reilly, that the revised Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the E. Moreland Blvd. Bridge project, WisDOT Project ID: 2718-00-73 project recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

8. Matter of Report

9. Communications and Referrals:

- A. [ID#24-9135](#)** Official Notices: Bids to Close on Friday, March 15, 2024, at 11:00 A.M.
1) S. Greenfield Avenue, Post Office Circle, and Genesee Street Utility and Street Improvements
2) Concrete Pavement Patching and Concrete Sawing - City Wide

Sponsors: Public Works

Attachments: [Official Notice Concrete Street Patching 2024.pdf](#)
[Official Notice Greenfield Post Office Genesee.pdf](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).