



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Transit Commission Meeting

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Thursday, March 3, 2022

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Kassens, Michalowski, E. Payne, and Pieper

**Absent** 1 - O'Donnell

#### 2. Pledge of Allegiance

#### 3. Public Comment

#### 4. Approval of Minutes

[ID#22-3652](#) Approval of Minutes  
January 20, 2022

**Attachments:** [tc 22-01-20-draft](#)

**Pieper moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

#### 5. Discussion and Recommendation re:

[ID#22-3619](#) Review and Act on Proposed Title VI Plan for 2022-2024 and Supporting Resolution

**Attachments:** [Title VI 2022-2024](#)  
[Resolution - Title VI 2022-2024](#)  
[Title VI Program 2022 Final](#)

**Pieper moved to approve, seconded by Kassens; motion carried the following vote:**

**Aye:** 4 - Kassens, Michalowski, E. Payne and Pieper

**Absent:** 1 - O'Donnell

#### 6. Communications and Referrals

**A**     [ID#22-3620](#)     2021 Ridership Report

**Attachments:**   [Waukesha Metro 2021 Ridership Summary](#)

*Brian Engelking, Transit Manager, presented this communication. Ridership was down for 2021 overall, however positive trend in ridership the last four months. Very much in line with the trend with other systems.*

**B**     [ID#22-3621](#)     Submittal of Disadvantage Business Enterprise Plan

**Attachments:**   [2023-2025 DBE program and method](#)

*Brian Engelking, Transit Manager, presented this item. This is the plan to target disadvantaged and small businesses to purchase from.*

**7. Adjournment**

"A majority of the Council members may be in attendance"

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