



## MEMO

To: Ed Henschel, City Administrator

From: Sally Kahlfeldt, Acting-Manager, Cemetery

Date: December 29, 2014

Re: Repair and Renovate Neumann Tower

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On December 15, 2014 the Cemetery Commission approved the repair and renovation of the Neumann Tower. The Neumann tower was constructed in 2002 as part of the Autumn Garden construction project. The interior portion of the tower was never completed. Initially, it was earmarked to be sold as an estate mausoleum. Currently, the interior portion of the tower is showing signs of damage and is in need of repair. The roof is in disrepair which contributes to erosion due to water leakage. The walls are covered with moss and mold.

The Cemetery Commission has agreed to convert the facility from an estate containing crypts, to one that provides niches. This project will prevent further damage to this facility as well as provide needed inventory to the Cemetery.

The total cost for repairing and renovating this facility is quoted at \$86,315. This includes the renovation and repair, architectural plans, and HVAC wiring. Monies would be transferred out of the development fund for this purpose. The sale of niches is projected to generate \$300,000 - \$400,000 in future revenues, a significant return on investment.

Since this project will cost more than \$50,000, by Cemetery Policy, City Council approval is required. The Cemetery Commission recommends approval.