



**CITY OF WAUKESHA**

**Administration**

201 Delafield Street, Waukesha, WI 53188  
 Tel: 262.524.3701 fax: 262.524.3899  
 www.ci.waukesha.wi.us

<b>Committee:</b> Parks, Recreation and Forestry	<b>Date:</b> 7/26/2021
<b>Common Council Item Number:</b> <a href="#">Click here to enter text.</a>	<b>Common Council Meeting Date:</b> 8/3/2021
<b>Submitted By:</b> Ron Grall WPRF Director; Mary Berg, Recreation Service Manager	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Bridget Souffrant, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Approval and authorization of contracts between City of Waukesha Parks, Recreation & Forestry Department, and two specialized service providers.	

**Details:**  
 Waukesha Parks, Recreation & Forestry Department (WPRF) is working collaboratively with various Independent Contractual Services to provide recreation programs for the Waukesha community. Fees and charges are negotiated using the Fees and Charges guidelines approved by the Park and Recreation Board. established fees and charges policy.

**Options & Alternatives:**  
 Staffs' recommendation is to continue to work cooperatively with the 2 providers to meet the Recreation needs of the Waukesha Community.

**Financial Remarks:** WPRF receives 25% of the all the resident fees. Yearly Revenue: 5310.45810.56000, Donna McKonly Coaching, LLC (Enrichment) - \$1,000; 5990.45810.58900, Shawna Muren - Ms Beep Ink LLC dba Queen Bee Tea & Treats (Family) - \$1,200

**Executive Recommendation:** Recommend approval of the contract between City of Waukesha and the 2 service providers and authorize the Mayor to enter into these contracts.

