



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, April 20, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

Absent 1 - Chad O'Donnell

2. Public Comment

No public comments.

3. Approval of Minutes

A. **ID#23-6574** Approve Minutes of April 6, 2023.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 4-06-23-Final.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Kassens, that the Minutes of April 6, 2023, be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

4. Approval of Payments

A. **ID#23-6575** Approval of Payments

Sponsors: Public Works

Attachments: [Payments 4-20-23.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

5. Bids Received:

A. **ID#23-6418** Bids Received: Friday, March 31, 2023 Frame Park Lighting and Electrical Upgrades

Sponsors: Public Works

Attachments: [Bid-Frame Park Lighting and Electrical Upgrades.pdf](#)

Alex Damien, Director, stated the project was overbid and recommended rejecting the bid as Parks and Recreation Forestry doesn't have the funds to award the project at this time.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to reject the bids for the Frame Park Lighting and Electrical Upgrades. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

B. ID#23-6578 Bids Received: Friday, April 14, 2023
2023 Alley Reconstruction Program

The Board of Public Works recommends that the low bid from D.C. Burbach, Inc., in the amount of \$999,813.75 for location #1, #2, and #3 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-Alley Reconstruction.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from D.C. Burbach, Inc, for the 2023 Alley Reconstruction Program be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

C. ID#23-6579 Bids Received: Friday, April 14, 2023
Artificial Turf Installation at Mindiola Park

The Board of Public Works recommends that the low bid from H & H Civil Construction, LLC, in the amount of \$1,837,599.20, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-2023 Artificial Turf Installation at Mindiola Park.pdf](#)

Ald. Pieper stated that this project is coming out of ARPA dollars. He questioned the cost of the foundation for the Musco light poles. Staff responded that, based on the soil and landfill, that's consistent. Director Ron Grall spoke to the work being performed and whether or not there was an opportunity to do some community build work that might help with the overall cost.

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the low bid from H & H Civil Construction, LLC, for the Artificial Turf Installation at Mindiola Park be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

D. ID#23-6580 Bids Received: Friday, April 14, 2023
2023 Asphalt Street Utility Repairs - City Wide

The Board of Public Works recommends that the low bid from Primoris Electric Inc. in the amount of \$117,100.00, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-2023 Asphalt Street Patching.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from Primoris Electric Inc. for the 2023 Asphalt Street Utility Repairs-City Wide project be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

E. ID#23-6581 Bids Received: Friday, April 14, 2023
Lowell Tennis Court Reconstruction and Lighting Upgrades

The Board of Public Works recommends that the low bid from Wolf Paving for the Base Bid with Alternates #1 and #2 in the amount of \$722,410.00, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-2023 Lowell Park Tennis Courts.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from Wolf Paving for the Lowell Tennis Court Reconstruction and Lighting Upgrades be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

6. Discussion and Recommendation to Council Regarding:

A. ID#23-6576 Review and act on Contract Change Order No. 3 to the Consulting Services Contract with Jacobs Engineering Group, Inc., for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancements project for the Clean Water Plant.

Sponsors: Public Works

Attachments: [23-6576 BPW Agenda Cvr-Jacobs CCO3.pdf](#)
[D3165200 RFPS and Phosphorus Treatment Project Amendment 3 07Apr23.pdf](#)

Jeff Harenda, CWP Manager, presented this item. Andrew Schrank of Jacobs was available via zoom for questions.

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract Change Order No. 3 to the Consulting Services Contract with Jacobs Engineering Group, Inc., for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancements project for the Clean Water Plant be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

- B. ID#23-6577** Review and act on Contract Renewal No. 2 with Ayres Associates, Inc., for 2023 Road Management project.

Sponsors: Public Works

Attachments: [BPW Agenda Cvr-Amend 2-Ayres-Road Management 2023.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract Renewal No. 2 with Ayres Associates, Inc., for 2023 Road Management project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

7. Matter of Report

- A. PC23-0362** Sidewalk Plan – Review and act on the Sidewalk Plan for the City of Waukesha. This plan is intended to help guide the City, including the Plan Commission, in determining where sidewalk should be required when reviewing development plans through a prioritization of missing sidewalk throughout the City.

Attachments: [PC23-0362 BPW Agenda Cover Sheet - City Sidewalk Plan.pdf](#)
[City of Waukesha Sidewalk Plan](#)
[Cover Sheet - Sidewalk Plan](#)

David Buechl, P.E., Engineering, and Doug Koehler, Principle Planner, presented the sidewalk plan that was recently approved by the Plan Commission for the Board's information. Brandon Schwenn, P.E, Engineering, was also available for questions. Ald. Eric Payne stated, at budget time last year, the Council approved that the resident wouldn't be charged for the replacement of sidewalk. It was clarified that is true. However, that does not include the installation of new sidewalk. Ald. Payne stated the old farmsteads that don't have sidewalk would be required to put in long lengths of sidewalk and would have 90 days to pay. Mr. Koehler stated that most of those areas are at the low priority areas and would only be required when a new development would go in. The

thought is that the walk would be on the developer not the farmer. i.e., on Northview Rd. The requirement of the installation would go through the approval process of the Board of Public Works.

8. Communications and Referrals:

- A. ID#23-6583** Official Notices: Bids to Close on Friday, April 28, 2023, at 11:00 a.m.
- 1) 2023 Asphalt Street Resurfacing and Utility Improvements
 - 2) Formal Gardens Pathway, Irrigation and Drainage System Improvements
 - 3) 2023 Sanitary Pump Station Upgrades
 - 4) Silurian Springhouse Foundation Alteration - 700 N. Hartwell Ave.

Sponsors: Public Works

Attachments: [Official Notice_Silurian Springhouse Foundation Alteration.pdf](#)

[Official Notice_2023 Resurfacing.pdf](#)

[Official Notice_Formal Gardens Pathway.pdf](#)

[Official Notice_Sanitary Pump Stations-Silvernail and Bluemound Add.pdf](#)

Update on St. Paul and North. Contractor is addressing punch list items.

The other item is the South Street Ramp - last month removed the decorative beam and uncovered the deteriorating beam and column. In the meantime, Engineering moved forward with the emergency repair project after approval from Mayor and City Administrator and update to the Common Council. Repairs are \$40,000.

9. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.