



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, May 4, 2021

6:30 PM

Common Council: Council Chambers
Public: In Person (Limited Capacity) or Virtual
https://waukesha-wi.zoom.us/webinar/register/WN_eG8Luk38Qx2Q7zDy0_bNMg
Web ID: 996 9981 4126
Passcode: 231594
Phone: 877-853-5247
Register for Public Comment by 4 pm

1. Roll Call

Present: 15 - McElderry, Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

2. Pledge of Allegiance

3. Public Comment

Charlie Betker, 944 Oakland Ave, asked for the Council and Administrator to be productive.

Mike Walsh, 2412 Kestral Lane spoke about the letter from the City Administrator.

John Thomas, 134 Douglas Ave, asked to slow the traffic down and the bike lanes on S. Grand and S. East.

Ron Kading, 3921 Oxbow Drive, submitted comments via email about the City Administrator

Paul & Laura Eckert, 110 Cordina Blvd, submitted comments via email about the email to city staff and the Prairie Home Cemetery.

Chief Thompson, Chief of Police, said he was appreciative of support of the Police Department.

4. Presentation of the 2021 Landmark Commission Awards

Community Development Associate Planner Charlie Griffith gave a presentation of the projects and awards with Lisa Salb from the Landmarks Commission presenting the awards.

5. Approval of Minutes

A. [ID#21-2163](#) Minutes from April 20, 2021

Attachments: [ccmn 210420 draft.pdf](#)

A motion was made by Ald. Miller, seconded by Ald. Eric Payne to approve the Minutes of April 20, 2021. The motion carried by the following vote:

Aye: 15 - McElderry, Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

- B. [ID#21-2197](#) Minutes from Closed Session April 20, 2021

A motion was made by Ald. Miller, seconded by Ald. Manion, that the Closed Session Minutes from April 20, 2021 be approved. The motion carried by the following vote:

Aye: 15 - McElderry, Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

Consent Agenda

The Consent Agenda passed by unanimous consent as presented.

1. Other Boards and Commissions

- A. [ID#21-2065](#) Approval of Purchase of Replacement Bus Engines from Badger Truck Center, Inc.
- Attachments:** [Agenda Cover Sheet -Approval of Replacement Bus Engines](#)
[Engine Trans Rebuilds -Bid tabulation sheet](#)
- B. [ID#21-2122](#) Review and act on proposed agreement with the Waukesha County Fair Association to provide parking services for the 2021 City July 4th Fireworks to be held at the County Fair and Expo Grounds.
- Attachments:** [Council Agenda Cover Sheet-Waukesha County Fair Parking2021](#)
[Waukesha County Fair Parking Staff Agreement 2021](#)
- C. [ID#21-2123](#) Review and act on proposed agreement with Waukesha County Parks and Land Use Department to utilize the Waukesha County Courthouse parking lot for select special events.
- Attachments:** [Council Agenda Cover Sheet-Waukesha County Parks Courthouse Parking2021](#)
[Waukesha County Courthouse Parking \(1\)](#)
- D. [ID#21-2124](#) Review and act on proposed agreement with Raised Grain Brewing Co. to provide beverage services, including fermented malt beverages, at the 2021 Tribute Tuesday Concert Series events.
- Attachments:** [Council Agenda Cover Sheet-Waukesha County Fair Parking2021](#)
[Raised Grain Brewing Tribute Tuesday Agreement 2021](#)
- E. [ID#21-2131](#) Review and act on proposed contract with the Department of Veterans Affairs for the provision of a Compensated Work Therapy program.
- Attachments:** [Council Cover Sheet - 2021 VA Work Therapy Agreement](#)
[City of Waukesha VA Work Therapy Contract](#)
- F. [ID#21-2133](#) Review and act on easement request received from We Energies to install

two guy wires within the Fox River Sanctuary along Prairie Avenue.

Attachments: [Council Cover Sheet - 2021 Fox River Sanctuary We Energies Easement](#)
[We Energies - Fox River Sanctuary Easement Request 2021](#)

- G. [ID#21-2128](#) Review and act on proposed contract with Carrico Aquatic Resources, Inc., to provide outdoor pool chemical and water quality services at both Horeb Springs and Buchner Park pools.

Attachments: [Council Agenda Cover Sheet-Water Quality Mangement](#)
[2021-2022 Carrico Contract](#)
[Water Management Vendor List. 21](#)

2. Plan Commission

- A. [PC21-0020](#) 301 Blair Court, Certified Survey Map – A proposed two lot and one outlot CSM to allow the owner of 301 and 302 Blair Ct. to extend their rear yards into an unused outlot of the East Sutton Condominium Association.

Attachments: [301 Blair Court CSM](#)
[View 1](#)
[View 2](#)
[301 Blair Court CSM Cover Sheet](#)
[301 Blair Court Dept. Comments](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#21-2152](#) Review and act on the acceptance of four Trek Powerfly Electric Assist Bicycles from Firehouse Subs with a value of \$18,399.96.

Sponsors: Police Department
Indexes: Police Dept.; Firehouse subs bicycle grant

Attachments: [Cover Sheet E-Bike Firehouse Subs Grant1](#)

- B. [ID#21-2117](#) Review and act on a request to approve a TIF Development Agreement with BridgeWalk Apartments, LLC (Mandel Group) for financial assistance for the development of the properties

Sponsors: Community Development
Indexes: TID 30; developer agreement

Attachments: [Cover Sheet - Mandel St Paul Apartments TIF Development Agreement](#)
[Mandel Waukesha TIF Development Agreement](#)

B. Building & Grounds Committee - Ald. E. Payne**C. Ordinance & License Committee - Ald. Johnson**

1. Licenses

- A. [ID#21-2143](#) Invited Bartender
Attachments: [Bartender Applications 4-26-21](#)
- B. [ID#21-2144](#) Bartenders
Attachments: [Bartender Applications 4-26-21](#)
- C. [ID#21-2145](#) Invited Other Licenses
Attachments: [Other Applications 4-26-21](#)
- D. [ID#21-2146](#) Other Licenses
Attachments: [Other Applications 4-26-21](#)

D. Human Resources - Ald. Manion**E. Board of Public Works - Dr. Fred Abadi**

- A. [ID#21-2071](#) Approve Water Tower Contract Package 3 & 3A
Attachments: [CP3 3a Pre Bid Memo](#)
- B. [ID#21-2086](#) Review and act on allowing parking at the Downtown Transit Center parking structure at no charge to the public during the shuttle hours for The Moving Wall event in Frame Park sponsored by the City.
Attachments: [21-2086 BPW Agenda Cvr -Transit Center Parking TMW](#)
[21-2086 Memo- Transit Center Parking](#)
[21-2086 promo card](#)
- C. [ID#21-2087](#) Establish Street Opening Prices for the Year 2021.
Sponsors: Public Works
Attachments: [21-2087 BPW-Agenda Cover-Street Opening Prices 2021](#)
[2021 Street Opening Prices](#)
- D. [ID#21-2088](#) Review and act on the Developer's Agreement between the City of Waukesha and Howell Oaks Development LLC for the property located at Retzer Court, Olde Howell Road, and Howell Oaks Drive.

Sponsors: Public Works

Attachments: [21-2088_BPW_Agenda_Cover-Howell_Oaks_Addition_4_Phase_5_v1](#)
[Howell_Oaks_Add_4_Phase_5_Development_Agreement_v5_\(2021-04-08\)](#)
[-tracked_changes_SAVED](#)

- E. [ID#21-2093](#) Review and act on the updated Right of Way Plat for the 2022 STP West St. Paul Avenue Project, WisDOT Project ID: 2718-04-71.

Sponsors: Public Works

Attachments: [21_2093_BPW_Agenda_Cover-St._Paul_Ave_2022_Reconstruction](#)
[project_Updated_PLAT](#)
[21-2093_27180421_A2](#)

- F. [ID#21-2118](#) Review and act on the updated State Municipal Agreement (SMA) with the WisDOT for the Prairie Avenue bridge project, WisDOT Project ID: 2718-20-70

Sponsors: Public Works

Attachments: [21-2118_BPW_Agenda_Cover-SMA_Prairie_Avenue_Bridge](#)
[2718-20-00_70_CWAUKESHA_FOX_FIVER_BRIDGE_B670177-Rev](#)
[2718-20-70_Revised_PostLETtr_CWaukesha](#)

- G. [ID#21-2135](#) Review and act on Contract for Engineering and Design Services for Cardinal Ridge Park Development.

Sponsors: Public Works

Attachments: [21-2135_BPW_Agenda_Cover_Sheet_-_Cardinal_Ridge_Park_Design](#)

End of Consent Agenda

6. New Business

- A. [ID#21-2183](#) Discussion with possible action: The City Administrator's email dated: March 23, 2021 at 8:49 a.m.

Sponsors: Cummings and Rodriguez

Attachments: [CC Referral 5.4.2021](#)

No action taken on this item.

Reports

7. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi

- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. Browne
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Miller
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 8. Plan Commission - Jennifer Andrews
- 9. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Manion
- 10. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#21-2084](#) Bid Received: Friday, April 16, 2021, at 11:00 a.m.
Waukesha Public Library Renovation and Addition, 321 Wisconsin Ave.

The Board of Public Works recommends that the low base bid and alternates 2, 3, and 4 from Absolute Construction Enterprises, Inc., in the amount of \$3,230,400.00 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab_Final_Waukesha Public Library Renovation-BPW](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper to approve the low base bid award to Absolute Construction Enterprises, Inc., in the amount of \$3,230,400 for the Waukesha Public Library Renovation and Addition, 321

Wisconsin Ave. The motion carried by the following vote:

Aye: 15 - McElderry, Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

- B.** [ID#21-2085](#) Bid Received: Friday, April 16, 2021, at 11:00 a.m.
2021 Asphalt Street Resurfacing

The Board of Public Works recommends that the low base bid and alternates 1, 2, 3, 4, and 6, from Payne and Dolan, Inc., in the amount of \$4,604,881.99 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab 2021 Resurfacing Combined](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper to award the low bade bid and alternates 1, 2, 3, 4, and 6, from Payne and Dolan, Inc., in the amount of \$4,604,881.99 for the 2021 Asphalt Street Resurfacing. The motion carried by the following vote:

Aye: 15 - McElderry, Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

- A.** [ID#21-2182](#) Report from the City Administrator

Attachments: [Admin Report 4-30-21](#)

14. Mayor's Report & Referrals

- A.** [ID#21-2176](#) Proclamation for National Nurses Month

Attachments: [National Nurses Month 2021 - Mayoral Proclamation](#)

- B.** [ID#21-2177](#) Proclamation for Monarch Butterfly Month

Attachments: [Monarch Butterfly Month 2021 - Mayoral Proclamation](#)

- C.** [ID#21-2179](#) Proclamation for National Drinking Water Week

Attachments: [National Drinking Water Week 2021 - Mayoral Proclamation](#)

- D.** [ID#21-2178](#) Proclamation for Municipal Clerks Week

Attachments: [Municipal Clerks Week 2021 - Mayoral Proclamation](#)

- E. [ID#21-2181](#) Proclamation for National Small Business Week
Attachments: [National Small Business Week 2021 - Mayoral Proclamation](#)
- F. [ID#21-2175](#) Proclamation for National Police Week and Peace Officer Memorial Day
Attachments: [National Police Week and Peace Officers Memorial Day](#)
- G. [ID#21-2180](#) Proclamation for Kids to Parks Day
Attachments: [Kids to Parks Day 2021 - Mayoral Proclamation](#)

15. Referrals

Ald. McElderry to Building and Grounds to discuss and recommend adding a stop sign or yield sign on Lynx Blvd at Fox River Pkwy. When vehicles enter the subdivision on Lynx and approach Fox River Pkwy there is no traffic control at the "T" intersection.

Ald. McElderry to Building and Grounds to discuss and recommend placing a speed limit sign of 15 mph (flashing?) for River Hills Park on River Place Blvd east and west. The park hidden behind houses and vehicles are speeding with pedestrians trying to get to the park.

Ald. Cory Payne to Building and Grounds to put Bonnie lane put on the schedule for resurfacing for 2021.

Ald. Moltzan to Building and Grounds to please study traffic control for the intersection of Racine Ave and Newhall/Porter for any suggestions to slow traffic on E Racine.

16. Adjournment

The meeting adjourned at 7:55 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.