



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, January 15, 2018

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

Present 6 - Merchle, Vehlow, Schmitz, Mueller, Thurston, and Johnson

Absent 2 - Volpano, and Lemke

2. Public Comment

No Action Required

3. Approval of Minutes

- A. [ID#18-0100](#) Approve the minutes of the Parks, Recreation & Forestry Board meeting of December 18, 2017.

Attachments: [prmn171218 \(Minutes for December 18, 2017\) DRAFT.pdf](#)

A motion was made by Johnson, seconded by Mueller, that the minutes of the Parks, Recreation & Forestry Board meeting of December 18, 2017 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Schmitz, Mueller, Thurston and Johnson

Absent: 2 - Volpano and Lemke

- B. [ID#18-0102](#) Approve the minutes of the Parks, Recreation & Forestry Board meeting of July 18, 2016.

Attachments: [mn160718 \(Minutes for July 18, 2016\) DRAFT.pdf](#)

A motion was made by Johnson, seconded by Schmitz, that the minutes of the Parks, Recreation & Forestry Board meeting of July 18, 2016 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Schmitz, Mueller, Thurston and Johnson

Absent: 2 - Volpano and Lemke

- C. [ID#18-0103](#) Approve the minutes of the Parks, Recreation & Forestry Board meeting of May 16, 2016.

Attachments: [mn160516 \(Minutes for May 16, 2016\) DRAFT.pdf](#)

A motion was made by Johnson, seconded by Mueller, that the minutes of the

Parks, Recreation & Forestry Board meeting of May 16, 2016 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Schmitz, Mueller, Thurston and Johnson

Absent: 2 - Volpano and Lemke

- D. [ID#18-0104](#) Approve the minutes of the Parks, Recreation & Forestry Board meeting of September 21, 2015.

Attachments: [prmn150921 \(Minutes for September 21, 2015\) DRAFT.pdf](#)

A motion was made by Johnson, seconded by Vehlow, that the minutes of the Parks, Recreation & Forestry Board meeting of September 21, 2015 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Schmitz, Mueller, Thurston and Johnson

Absent: 2 - Volpano and Lemke

4. Matter of Report

Ald. Lemke arrived at 6:08 pm

- A. [ID#18-0105](#) The Park Foundation of Waukesha 2017 Annual Report – Dave Burch, President.

No Action Required

- B. [ID#18-0107](#) Recreation Services - Serving the Underserved Report.

Attachments: [Serving the Underserved 2017.pdf](#)

No Action Required

5. Discussion/Decision Items

- A. [ID#18-0108](#) To approve proposed 2018 sanitary sewer work associated with Lowell Park (City Engineering Department).

Attachments: [Lowell School sewer rev tight.pdf](#)
[Sanitary Sewer across Lowell Park.pdf](#)

A motion was made by Merchle, seconded by Thurston, that this proposed 2018 sanitary sewer work associated with Lowell Park (City Engineering Department) be tabled until the February 19, 2018 meeting. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Lemke, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Volpano

- B. [ID#18-0109](#) To authorize application for the 2018/19 City of Waukesha Parks, Recreation and Forestry Department Hawthorne Community Learning

Center Grant (Cycle 2 - \$500,000; \$100,000 per year for 5 years).

A motion was made by Thurston, seconded by Merchle, to authorize application for the 2018/19 City of Waukesha Parks, Recreation and Forestry Department Hawthorne Community Learning Center Grant (Cycle 2 - \$500,000; \$100,000 per year for 5 years) be approved. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Lemke, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Volpano

- C. [ID#18-0110](#) To approve proposed 2018 Recreation Seasonal Staff Salary Schedule.

Attachments: [Seasonal Salary Schedule Recreation.January 2018.pdf](#)

A motion was made by Johnson that the proposed 2018 Recreation Seasonal Staff Salary Schedule be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

6. Board President Report

No Action Required

7. Director and Staff Report

No Action Required

8. Adjournment

A motion was made by Steve Johnson, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Lemke, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Volpano