



PARKS, RECREATION & FORESTRY

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Ron Grall, Director
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MEMORANDUM

DATE: January 6, 2016

TO: Jennifer Andrews, Director of Community Development
City of Waukesha CDBG Committee

FROM: Pat Grulke, Recreation Services Manager
Mary Berg, Recreation Supervisor
Kristin Serpe, Recreation Programmer

RE: Reallocation of 2016 CDBG Funds

The Waukesha County CDBG staff completed a monitoring review of the City of Waukesha's 2014 CDBG Adaptive Recreation Programs and Senior Services Grants in late October, 2015. Overall, the monitoring review was very favorable regarding services offered, documentation and use of funds. It was determined through this monitoring session that one corrective action needs to be made to the 2016 City of Waukesha Adaptive Recreation Programs Grant request.

The Adaptive Recreation Programs Grant is currently identified as a Low-Moderate Area Benefit category. It has been determined that this service would more correctly meet the Federal guidelines by being classified with the national objective of Low-Moderate Income/Low-Moderate Limited Clientele category. This would require family income documentation for qualification into the program.

The Parks, Recreation & Forestry (WPRF) staff has met with the two agencies working cooperatively with WPRF on these programs. Easter Seals of SE Wisconsin coordinates the SPARC Summer Respite Camp and Broadscope Disabilities Services facilitates the Respite and Recreation Club.

The current Adaptive Recreation Services will continue to be provided with the community partners. Easter Seals of SE Wisconsin will be providing the SPARC program without CDBG funding, while R & R Club and the interpreter services will continue to utilize 2016 CDBG funding. We are requesting the reallocation of \$3624.65, to the Senior Services Grant, from the Adaptive Recreation Services Grant. This reallocation will allow both the Adaptive Recreation Services and Senior Services to be offered as in previous years, with the support of CDBG funding.

The reallocation of 2016 CDBG funding request is as follows:

2016 Adaptive Recreation Grant

Current Allocation: \$7124.65
Reallocation Amount: (\$3624.65)
New Request: \$3500.00

2016 Senior Services Grant

Current Allocation: \$9000.00
Reallocation Amount: \$3624.65
New Request: \$12,624.65

We thank you for your time and consideration on this manner.

cc. Ron Grall, Director of Parks, Recreation & Forestry
Rich Abbott, Director of Finance

