



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

Human Resources Committee

Wednesday, July 15, 2026

6:00 PM

Council Chambers, City Hall

1. Call To Order

2. Approval of Minutes

- A. [ID#26-04031](#) HR Committee Meeting Minutes - May 20, 2026

Attachments: [HR Draft Minutes 5.20.26](#)

3. Business Items

- A. [ID#26-04032](#) Review and possible action on proposed Volunteer Time Off (VTO) Program

Attachments: [Volunteer Time Off Program](#)
[Volunteer Policy 3-23-26](#)

- B. [ID#26-04033](#) Review and possible action on revisions to City HR Policy B19 Telecommuting/Remote Work

Attachments: [B19 Telecommuting-Remote Work](#)
[B19 Telecommuting Policy 6.2026 draft](#)

- C. [ID#26-04034](#) Possible action on revision to C2 Vacation Leave policy.

Attachments: [C2 Vacation Leave 07-2026](#)
[C2 Vacation Leave 6.2026](#)

- D. [ID#26-04035](#) Review and possible action on revisions to City HR Policy E2 Motor Vehicle Use (Formerly Vehicle Collision Control and Accident Reporting).

Attachments: [E2 Motor Vehicle Use 7-2026](#)
[E2 Motor Vehicle Use Fleet Guidelines Policy DRAFT 7.15.2026](#)

- E. [ID#26-04036](#) Review and possible action on revisions to City HR Policy E8A Driving City or Personally Owned Vehicle Vehicles to Conduct City Business (Non-CDL).

Attachments: [E8A Driving City or Personally Owned Vehicle Vehicles to Conduct City Business](#)
[E8A Driving City or Personally Owned Vehicles to Conduct City Business \(Non-](#)

- F. [ID#26-04037](#) Review and possible action on revisions to City HR Policy F2 Salary Plan and Administration.

Attachments: [F2 Salary Plan Administration](#)
[F2 Salary Plan and Administration 7.15.2026](#)

4. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).