



## FIRE DEPARTMENT

130 W. ST. PAUL AVENUE  
WAUKESHA, WISCONSIN 53188-5172  
TELEPHONE: (262) 524-3649 FAX: (262) 524-3670

Steven Howard, Acting Chief  
showard@ci.waukesha.wi.us

May 25, 2016

Mr. Joe Pieper, Chairman  
Finance Committee  
1011 W. Glenn Drive  
Waukesha, WI 53188

**SUBJECT: APPROVAL OF COMPENSATION INCREASE FOR THE  
FIRE DEPARTMENT'S MEDICAL DIRECTOR**

Dear Chairman Pieper:

Dr. Mark Polentini assists the Department in fulfilling our obligation to have a Medical Director, as defined by Wisconsin State Statutes and Wisconsin Administrative Code. Dr. Polentini has exceeded our expectations since assuming this role for the Department. He has been very involved in Department training, updating of protocols, evaluation of new procedures and equipment, overseeing the Department's Quality Assurance Program, and providing our paramedics and EMT's with feedback on critical calls.

Dr. Polentini has approached Fire Department staff with a request to reevaluate his compensation. It is estimated he spends 30-40 hours per month on activities related to the City of Waukesha Fire Department's EMS Program.

I am requesting that Section 3 (Compensation for Services) of the existing agreement be modified to reflect payment of \$1,500 per month, effective July 1, 2016 and then increased to \$2,000 per month effective April 1, 2017. The proposed increase for 2016 has been reviewed by the Finance Director and City Administrator. Funding for this increase for the remainder of 2016 is available within our Operating Budget and will be offset by increased revenues. Beginning January 1, 2018, the amount would be increased by \$80 for a total compensation of \$2,080 per month.

I feel the increase in compensation is justified, based on the amount of time and effort Dr. Polentini has provided to the community as the Department's Medical Director. We have experienced many benefits by having a Medical Director who is very involved with our program and provides hands-on training to our paramedics and EMT's.

If you have any questions, please feel free to contact me. Fire Department staff will be present the evening of the Finance Committee Meeting to provide additional information and further discuss this request.



**APPROVAL OF COMPENSATION INCREASE FOR THE  
FIRE DEPARTMENT'S MEDICAL DIRECTOR**

Page 2

May 25, 2016

Sincerely,

Steve Howard, Acting Chief

attachments

