



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, November 7, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Public Art Committee Report - Ald. C Payne

[ID#17-1623](#) Lynn Casper Presents Art to the City

Attachments: [Public Art Unveiling_CASPER](#)

5. Accreditation presentation to the Police Department by the Wisconsin Law Enforcement Accreditation Group (WILEAG)
6. Presentation of plaque to Adam Jankowski for service on the City Council
7. Approval of Minutes

[ID#17-1624](#) Minutes from October 17, 2017

Attachments: [ccmn171017 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

2. Plan Commission

Approval with staff and Commission comments and conditions

[ID#17-1557](#) Fire Station #5 - 3051 Summit Avenue - Driveway widening

Attachments: [Fire Station 5 DW Updates-20171013](#)
[Fire Station #5 Driveway PC Cover Sheet \(002\)](#)

Legislative History

10/25/17 Plan Commission approved

3. Standing Committees

A. Finance Committee - Ald. Pieper

A. [ID#17-1523](#) Review and act on acceptance of the FY2017 Edward Byrne Memorial Justice Assistance Grant #20

Sponsors: Police Department

Indexes: grant; Byrne

Attachments: [Cover Sheet - Byrne Grant 2017](#)

Legislative History

10/24/17 Finance Committee approved

D. [ID#17-1530](#) Review and act on a request to contract with Actuarial & Health Care Solutions (AHCS) for actuarial study and to authorize the Mayor to sign the contract once finalized with the City Attorney.

Attachments: [Cover Sheet - 2017-2018 OPEB](#)
[AHCS Contract 2017-2018](#)

Legislative History

10/24/17 Finance Committee approved

A. [ID#17-1601](#) Review and act on a request to allow the Fire Department to follow the informal bid process for the purchase of self-contained breathing apparatuses as allowed by financial policy F6.2.1 and to award the purchase to the lowest qualified bidder that meets the bid specifications.

Attachments: [Cover sheet - SCBA bid process](#)
[Memo- Informal Bid Process](#)

Legislative History

11/1/17 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

A. [ID#17-1511](#) Approve a No Outlet sign at Patrick Lane and Coldwater Creek.

Sponsors: Boyle

Attachments: [B&G Resolution RTC for the 11-07-2017 CC Meeting CONSENT AGENDA.pdf](#)
[Item 17-1511 Admin Cover No Outlet Patrick Lane to CC meeting 11-07-17.pdf](#)

Legislative History

| | | |
|----------|----------------------|---|
| 10/16/17 | Building and Grounds | recommended for Council Consent to the City Council |
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C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#17-1570](#) INVITED Bartender Applications - October 23, 2017

Attachments: [Bartenders 2017.10.23](#)

Legislative History

| | | |
|----------|-------------------------------|---|
| 10/23/17 | Ordinance & License Committee | recommended for Council Consent to the City Council |
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[ID#17-1571](#) Bartender Applications - October 23, 2017

Attachments: [Bartenders 2017.10.23](#)

Legislative History

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|----------|-------------------------------|---|
| 10/23/17 | Ordinance & License Committee | recommended for Council Consent to the City Council |
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[ID#17-1572](#) INVITED Other Applications - October 23, 2017

Attachments: [Other Licenses 10.23.2017](#)

Legislative History

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|----------|-------------------------------|---|
| 10/23/17 | Ordinance & License Committee | recommended for Council Consent to the City Council |
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[ID#17-1573](#) Other Applications - October 23, 2017

Attachments: [Other Licenses 10.23.2017](#)

Legislative History

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|----------|-------------------------------|---|
| 10/23/17 | Ordinance & License Committee | recommended for Council Consent to the City Council |
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D. Human Resources - Ald. Thieme

- A. [ID#17-1551](#) Request of IT Director Chris Pofahl to review and act on a change to the organizational structure of the IT Department to better meet the Vision and Mission of the department.

Attachments: [IT Reorganization - Coversheet 10-18-17](#)
[IT_Org_Chart Current and Revised](#)
[Systems Engineer Job Functions \(Red Line\)](#)
[Systems Engineer Job Functions \(Clean\)](#)
[SR Systems Engineer Job Functions \(Red Line\)](#)
[SR Systems Engineer Job Functions \(Clean\)](#)
[Applications Administrator Job Functions \(Red Line\)](#)
[Applications Administrator Job Functions \(Clean\)](#)
[TechOpsManager Job Functions \(Red Line\)](#)
[TechOpsManager Job Functions \(Clean with Highlights\)](#)

Legislative History

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|----------|---------------------------|----------|
| 10/18/17 | Human Resources Committee | approved |
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E. Board of Public Works - Dr. Fred Abadi

- C. [ID#17-1483](#) Review and act on Contract Change Order No. 2 with Absolute Construction Enterprises for Fire Station No.3 and Police Substation project.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Contract Change Order 02_Absolute_FS No 3.pdf](#)
[change order No 2 for Absolute Construction Enterprises.pdf](#)

Legislative History

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|----------|-----------------------|--|
| 10/5/17 | Board of Public Works | held |
| 10/19/17 | Board of Public Works | recommended for Council Consent to the Board of Public Works |

- A. [ID#17-1547](#) Designate a representative for filing State of Wisconsin Environmental Improvement Fund applications and all things necessary in connection with said applications.

Sponsors: Public Works

Attachments: [17-1547 BPW_Agenda Cover Sheet CWFL auth rep 101917.pdf](#)
[17-1547 CWFL 2017 RESOLUTION.pdf](#)

Legislative History

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|----------|-----------------------|--|
| 10/19/17 | Board of Public Works | recommended for Council Consent to the Board of Public Works |
|----------|-----------------------|--|

- F.** [ID#17-1549](#) Review and act on Contract Change Order No. 2 with Wil-Surge Electric for the Historical Lighting Upgrades 2017 project.
- Sponsors:** Public Works
- Attachments:** [17-1549_Agenda Cover Sheet-CO 2-Wil-Surge Electric.pdf](#)
[17-1549_CO No 2-WIL-Surge Electric 10-12-17.pdf](#)
- Legislative History**
- 10/19/17 Board of Public Works recommended for Council Consent to the Board of Public Works
- D.** [ID#17-1559](#) Review and act on Change Order 1 with CC&N for Structured Wiring for Fire Station No. 3 - 2440 S.T.H. 59 (Les Paul Parkway)
- Sponsors:** Public Works
- Attachments:** [17-1559_BPW_Agenda Cover Sheet - Contract Change Order 01_CC&N_struct](#)
[17-1559_CO 1 for CCN-Structured Wiring FS3.pdf](#)
- Legislative History**
- 10/19/17 Board of Public Works recommended for Council Consent to the Board of Public Works
- G.** [ID#17-1560](#) Review and act on the Martin Street Angle Street Parking and Sidewalk Easement.
- Attachments:** [17-1560_BPW_Agenda Cover Sheet -Martin St angle street parking and sidewalk](#)
[17-1560_Easement with Exhibit Martin St Angle Parking.pdf](#)
- Legislative History**
- 10/19/17 Board of Public Works recommended for Council Consent to the Board of Public Works

End of Consent Agenda

8. Public Hearing on the 2018 Operating Budget

9. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#17-1450](#) Review and act on a recommendation by the Finance Committee to the City Council to adopt the 2018 Operating Budget.

Sponsors: Finance and City Administrator

Indexes: operating budget; Budget

Attachments: [2018 OPERATING EXECUTIVE BUDGET BOOK](#)
[Finance Committee - 2018 Operating Discussion - 10-31-17](#)

Legislative History

11/1/17 Finance Committee approved

[ID#17-1643](#) Review and Act on 2018 Tax Levy Ordinance

Attachments: [APPROPRIATION ORDINANCE - 2018](#)

[ID#17-1580](#) Review and Act on a request to amend the 2017 budget to move \$85,000 from Org 3394 General Public Works to Org 1815 City Hall for Electrical Repairs.

Sponsors: City Administrator, Pieper and Finance Committee

Indexes: electrical

Attachments: [Cover Sheet - Electrical Repairs](#)

Legislative History

10/24/17 Finance Committee approved

10. Public Hearing

[PC17-0086](#) 817 Chicago Avenue - Rezoning

Attachments: [20170811134835792](#)

[817 Chicago Cover Sheet \(002\)](#)

Legislative History

9/13/17 Plan Commission approved

[PC17-0099](#) 811 Chicago Avenue - Rezoning

Attachments: [811 Chicago Avenue Cover Sheet](#)

Legislative History

10/25/17 Plan Commission approved

[ID#17-1455](#) MM-1 Zoning District.

Attachments: [22.08](#)

[22.405 MM-1](#)

Legislative History

9/27/17 Plan Commission approved

[PC17-0100](#) Review a proposed amendment to the City's Comprehensive Plan changing the planned land use of the property at 433 N. Oakland Avenue (former Aeroshade property) from Industrial to Medium-High Density Residential

Attachments: [Comprehensive Plan, 433 N. Oakland Cover Sheet](#)

Legislative History

10/11/17 Plan Commission approved

[PC17-0110](#) 2040 W. Bluemound Road - Rezoning from M-1 to MM-1

Attachments: [2040 W. Bluemound Cover Sheet](#)

Legislative History

10/25/17 Plan Commission approved with conditions

11. Action on Public Hearing

[PC17-0086](#) 817 Chicago Avenue - Rezoning

Attachments: [20170811134835792](#)

[817 Chicago Cover Sheet \(002\)](#)

Legislative History

9/13/17 Plan Commission approved

[PC17-0099](#) 811 Chicago Avenue - Rezoning

Attachments: [811 Chicago Avenue Cover Sheet](#)

Legislative History

10/25/17 Plan Commission approved

[ID#17-1455](#) MM-1 Zoning District.

Attachments: [22.08](#)

[22.405 MM-1](#)

Legislative History

9/27/17 Plan Commission approved

[PC17-0100](#) Review a proposed amendment to the City's Comprehensive Plan changing the planned land use of the property at 433 N. Oakland Avenue (former Aeroshade property) from Industrial to Medium-High Density Residential

Attachments: [Comprehensive Plan, 433 N. Oakland Cover Sheet](#)

Legislative History

10/11/17 Plan Commission approved

[PC17-0110](#) 2040 W. Bluemound Road - Rezoning from M-1 to MM-1

Attachments: [2040 W. Bluemound Cover Sheet](#)

Legislative History

10/25/17 Plan Commission approved with conditions

Reports

12. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Bartels
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 13. Plan Commission - Jennifer Andrews
- 14. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

B. [ID#17-1364](#) Please establish No Trucks over 3 Ton on Hamilton Avenue from N. Prairie Avenue to Franklin Avenue.

Sponsors: Helgestad

Attachments: [B&G Resolution RTC for the 11-07-17 CC Meeting B&G REPORT.pdf](#)
 [Item 17-1364 Admin Review No Trucks Hamilton Ave to CC meeting 11-07-17.r](#)

Legislative History

| | | |
|----------|----------------------|--|
| 10/2/17 | Building and Grounds | held |
| 10/16/17 | Building and Grounds | recommended for approval to the City Council |

- C. [ID#17-1440](#) Establish No Parking 8:00 AM to 5:00 PM, Monday through Friday, Except Saturdays, Sundays and Holidays, on the west side of Franklin Ave. between College Ave. and Elizabeth.

Sponsors: Helgestad

Attachments: [B&G Resolution RTC for the 11-07-17 CC Meeting B&G REPORT.pdf](#)
[Item 17-1440 Admin Cover-No Parking Franklin Ave to CC meeting 11-07-17.pc](#)

Legislative History

| | | |
|----------|----------------------|--|
| 10/2/17 | Building and Grounds | held |
| 10/16/17 | Building and Grounds | recommended for approval to the City Council |

C. Ordinance & License Committee Report - Ald. Johnson

- [ID#17-1582](#) Consider amendment of WMC 7.07(4) concerning temporary parking regulations.

Sponsors: Attorney's Office

Attachments: [Cover Sheet.pdf](#)
[Memo to O&L.pdf](#)
[7.07\(4\) Temporary Parking.pdf](#)
[7.07\(4\) Temporary Parking-O&L Revisions](#)
[7.07\(4\) Temporary Parking-Final](#)
[7.07\(4\) Final Redline](#)

Legislative History

| | | |
|----------|-------------------------------|--|
| 10/23/17 | Ordinance & License Committee | recommended for approval to the City Council |
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D. Human Resources Committee Report - Ald. Thieme

- B. [ID#17-1569](#) Consider salaries for the positions of Mayor, City Attorney and Municipal Court Judge.

Attachments: [Mayor - Updated Salary Info & Salary Ordinances](#)
[City Attorney - Updated Salary Info & Salary Ordinances](#)
[Municipal Court Judge - Updated Salary Info & Salary Ordinances](#)
[Mayor](#)
[City Attorney](#)
[Municipal Judge](#)

Legislative History

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|----------|---------------------------|---------------------|
| 10/18/17 | Human Resources Committee | approved as amended |
| 10/18/17 | Human Resources Committee | no action taken |

| | | |
|----------|---------------------------|---------------------|
| 10/18/17 | Human Resources Committee | approved as amended |
| 10/18/17 | Human Resources Committee | approved |
| 10/18/17 | Human Resources Committee | no action taken |
| 10/18/17 | Human Resources Committee | approved as amended |

15. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#17-1479](#) Bid Received: Friday, September 29, 2017, at 11:00 A.M.
Waukesha Public Library Exterior Stairs and Concrete Replacement.

The Board of Public Works recommends that the bid from Ford Construction Co., Inc., in the amount of \$54,420.00 and supplemental unit price, if needed, be awarded.

Sponsors: Public Works

Attachments: [Library Exterior Stairs and Conc Replacement.pdf](#)

Legislative History

| | | |
|----------|-----------------------|---|
| 10/5/17 | Board of Public Works | held |
| 10/19/17 | Board of Public Works | recommended for approval to the Board of Public Works |

- B. [ID#17-1544](#) Bid Received: Friday, October 13, 2017, at 11:00 A.M.

N. Grandview Blvd. Traffic Signal Communication Improvements - Summit Avenue to Silvernail Road.

The Board of Public Works recommends that the bid from MP Systems, Inc., in the amount of \$51,220.90 be awarded.

Sponsors: Public Works

Attachments: [Grandview Traffic Signal Communication Improvements.pdf](#)

Legislative History

| | | |
|----------|-----------------------|---|
| 10/19/17 | Board of Public Works | recommended for approval to the Board of Public Works |
|----------|-----------------------|---|

- A. [ID#17-1555](#) Review and act on the proposed 2018 Sanitary Sewer rates.

Sponsors: Public Works

Attachments: [17-1555_BPW_Agenda_Cover_Sheet_-_2018_Sewer_Rates.pdf](#)
[17-1555_2018_Sewer_Service_Charge_Fee_Schedule.pdf](#)
[17-1555_2018_Sewer_Rate_Model_-_Draft.pd17-f.pdf](#)
[17-1555_Sewer_Rates_Resolution_2018.pdf](#)

Legislative History

10/19/17 Board of Public Works recommended for approval to the Board of Public Works

B. [ID#17-1561](#) Review and act on the proposed 2018 Sewer Connection Charge Schedule

Sponsors: Public Works

Attachments: [17-1561_BPW_Agenda_Cover_Sheet_-_2018_Connection_Charges.pdf](#)
[17-1561_Connection_Charge_Resolution_2018.pdf](#)
[17-1561_Memo_-_Annual_Connection_Charge_Review_2018.pdf](#)

Legislative History

10/19/17 Board of Public Works recommended for approval to the Board of Public Works

E. [ID#17-1562](#) Review and act on the proposed 2018 Drop-off Center Fee Adjustments.

Sponsors: Public Works

Attachments: [17-1562_BPW_Cover_Sheet_-_2018_Drop_Off_Center_Fees.pdf](#)
[17-1562_2018_Drop_of_Center_Fee_Proposal.pdf](#)

Legislative History

10/19/17 Board of Public Works recommended for approval to the Board of Public Works

16. Director of Public Works Report

17. City Attorney's Report

18. City Administrator's Report

[ID#17-1589](#) Report from the City Administrator

Attachments: [Admin Report 11.03.17](#)

19. Mayor's Report & Referrals

20. Referrals

21. Adjournment

Shawn Reilly, Mayor
 City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

