

**MEMORANDUM**

DATE: April 5, 2018  
TO: Dan Duchniak  
FROM: Kelly Zylstra  
RE: Repainting of the Morris Water Tower

The 100,000 gallon Morris Tower was built in 1998 and serves the south central section of the City. In August of 2015, the Utility contracted with Dixon Engineering, Inc. to inspect the tower which identified the coating systems have exceeded their life cycle. On February 19<sup>th</sup>, the Commission approved the professional services agreement with Dixon to assist with the bidding and inspection of this project.

At 2pm on April 17<sup>th</sup>, bids will be received for the painting of the water tower. The project advertised in the Freeman on the 3<sup>rd</sup> and will again on the 10<sup>th</sup>, in addition to being posted on Quest.

Funds will be taken from Expense Account #6610, which has \$265,000 budgeted for this project, of which \$26,290 is allocated for Dixon's services.

The bids will be reviewed, summarized, and a recommendation will be provided at the April 19, 2018 Commission meeting. As you may recall from last year, per Attorney Running, this does not require Board of Public Works approval, but will need to go onto the Common Council for final approval at their May 1<sup>st</sup> meeting.