



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised

### City Council

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Tuesday, May 1, 2018

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Administration of the Oath of Office- City Attorney
2. Roll Call
3. Pledge of Allegiance
4. Announcement of closed session pursuant to Wis. Stats. 19.85(1)(c), discuss the evaluation, 2018 goals and salary for the City Administrator.
5. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

#### 6. Approval of Minutes

[ID#18-0643](#) Minutes from April 17, 2018

**Attachments:** [ccmn180417 draft](#)

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

[ID#18-0536](#) Approve Contract for Repainting Morris Water Tower

**Attachments:** [Memo regarding Morris Water Tower Repainting.pdf](#)  
[Updated Memo regarding Morris Water Tower Repainting.docx](#)

**Legislative History**

4/19/18	Waukesha Water Commission	approved
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[ID#18-0592](#) Approve proposed agreement with the Waukesha Tennis Association (WTA).

**Attachments:** [2018 Waukesha Tennis Association Contract.pdf](#)  
[Waukesha Tennis Plan 2018.pdf](#)

**Legislative History**

4/16/18 Parks, Recreation and approved  
Forestry Board

[ID#18-0593](#) Approve proposed W. R. Oliver Youth Sports Complex Food & Non-Alcoholic Beverage Concession Services contract with Robert Eisenach, dba Head Enterprises.

**Attachments:** [Council Agenda Cover Sheet-WRO Concessions Contract- 2018.pdf](#)  
[2018 WRO Concession RFP.pdf](#)  
[2018 WRO Food and Beverage Contract.pdf](#)

**Legislative History**

4/16/18 Parks, Recreation and approved  
Forestry Board

[ID#18-0594](#) Approve proposed 2018 contract with Midwest Cycling Series to conduct Carl Zach Cycling Classic.

**Attachments:** [2018 Midwest Cycling Series Race Contract v1.pdf](#)  
[Common Council Cover Sheet - CZ 2018.pdf](#)  
[CZ Race Route Waukesha.pdf](#)

**Legislative History**

4/16/18 Parks, Recreation and approved  
Forestry Board

[ID#18-0598](#) Approve revised WE Energies supplemental easement request associated with Rivers Crossing Park.

**Attachments:** [Common Council Cover Sheet - Utility Easement Rivers Crossing Park.pdf](#)  
[Rivers Crossing Charter Communication .pdf](#)  
[Rivers Crossing Easement Map Spectrum 3-27-18 Permit.pdf](#)  
[Rivers Crossing Easement Map We Energies 11-21-17.pdf](#)  
[Rivers Crossing Park Supplemental Easement-rev2.pdf](#)

**Legislative History**

4/16/18 Parks, Recreation and approved  
Forestry Board

[ID#18-0600](#) Approve proposed 2018 contract with The Park Foundation of Waukesha, Inc. for beverage services at Cutler Park during the Carl Zach Cycling Classic Music Program.

**Attachments:** [Council Council Cover Sheet-Carl Zach Classic Music Beverage Sales 2018.pdf](#)  
[Park Foundation Contract-Carl Zach 2018.pdf](#)  
[Park Foundation-Class B License Application-CZ-2018.pdf](#)

**Legislative History**

4/16/18 Parks, Recreation and approved  
 Forestry Board

[ID#18-0478](#) Approval of Resolution Supporting the Wisconsin Department of Transportation Request to Transfer Federal Congestion Mitigation and Air Quality (CMAQ) Funds from the Federal Highway Administration to the Federal Transit Administration on behalf of the City of Waukesha.

**Attachments:** [Agenda Cover Sheet -CMAQ Bus Fund Transfer.pdf](#)  
[resolution-transit- 2018 CMAQ Transfer.pdf](#)

**Legislative History**

4/19/18 Transit Commission approved

## **2. Plan Commission**

[PC18-0042](#) 1116 E. Main Street - Certified Survey Map

**Attachments:** [15020\\_CSM\\_PRELIM\\_180321\\_T.pdf](#)  
[Apartment units CSM Cover Sheet.pdf](#)

**Legislative History**

4/25/18 Plan Commission recommended for Council Consent to the City Council

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

[ID#18-0514](#) Review and act on a request to authorize the Mayor to sign an updated contract with the City of Delafield for technical rescue services and to sign updated contracts with communities that have existing technical rescue contracts with the City of Waukesha.

**Attachments:** [Cover sheet - Technical Rescue blanket approval.pdf](#)  
[Letter regarding Technical Rescue.pdf](#)  
[Technical rescue contracts.pdf](#)  
[Technical Rescue Service Contract.pdf](#)

**Legislative History**

4/24/18 Finance Committee recommended for Council Consent to the City Council

[ID#18-0519](#) Review and Act on the request to Transfer \$90,000 from Major Street Reconstruction (Org 2004) to Traffic Signal Replacement (Org 0052) for the Replacement of the Main Street and N. East Avenue Traffic Signal.

**Sponsors:** Public Works

**Indexes:** transfer; traffic signals; street reconstruction

**Attachments:** [Cover Sheet - East and Main TS Budget Transfer \(002\).pdf](#)

**Legislative History**

4/24/18 Finance Committee recommended for Council Consent to the City Council

[ID#18-0605](#) Review and Act on a recommendation to carryover \$86,516 from 2017 to 2018 in the General Fund 100.

**Sponsors:** Finance

**Indexes:** Carryovers; General Fund

**Attachments:** [Cover Sheet - 2018 General Fund Carryover Request.pdf](#)  
[2017 Summary of Carryover for Fund 100.pdf](#)

**Legislative History**

4/24/18 Finance Committee recommended for Council Consent to the Finance Committee

## **B. Building & Grounds Committee - Ald. E. Payne**

[ID#18-0184](#) Please consider placing "No Overnight Truck Parking" signage on the east side of S. Prairie Avenue in the vicinity of School Drive. (Revised to be from 10:00 P.M. to 6:00 A.M. and from 240 feet south of School Drive to Mulberry Lane.)

**Sponsors:** Manion

**Attachments:** [18-0184 Admin Review to 3-6-18 CC Meeting.pdf](#)  
[B&G Resolution RTC for the 3-6-18 CC Meeting CONSENT AGENDA.pdf](#)

**Legislative History**

2/19/18 Building and Grounds recommended for Council Consent to the City Council

3/6/18 City Council held

3/6/18 City Council held

4/2/18 Building and Grounds no action taken

## **C. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

[ID#18-0610](#) INVITED Bartender Applications - April 23, 2018Attachments: [Bartenders 2018.04.23](#)Legislative History

4/23/18	Ordinance & License Committee	recommended for Council Consent to the City Council
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[ID#18-0611](#) Bartender Applications - April 23, 2018Attachments: [Bartenders 2018.04.23](#)Legislative History

4/23/18	Ordinance & License Committee	recommended for Council Consent to the City Council
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[ID#18-0612](#) INVITED Other Applications - April 23, 2018 (With the exception of Albanese's, Cigarette Depot, Sunset Bowl)Attachments: [Other Licenses 4.23.18](#)Legislative History

4/23/18	Ordinance & License Committee	approved
4/23/18	Ordinance & License Committee	recommended for Council Consent to the City Council
4/23/18	Ordinance & License Committee	approved
4/23/18	Ordinance & License Committee	approved
4/23/18	Ordinance & License Committee	approved
4/23/18	Ordinance & License Committee	approved
4/23/18	Ordinance & License Committee	approved
4/23/18	Ordinance & License Committee	approved
4/23/18	Ordinance & License Committee	approved

[ID#18-0613](#) Other Applications - April 23, 2018Attachments: [Other Licenses 4.23.18](#)Legislative History

4/23/18	Ordinance & License Committee	recommended for Council Consent to the City Council
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**D. Human Resources - Ald. Thieme**

**E. Board of Public Works - Dr. Fred Abadi**

[ID#18-0574](#) Resolution for preparing plans and specifications and to advertise for bids for the construction of the W. Sunset Drive Pavement Patching and Diamond Grinding project.

**Sponsors:** Public Works

**Attachments:** [18-0574\\_BPW Res\\_W Sunset Drive Pavement Patching and Diamond Grinding](#)  
[18-0574\\_Sunset Drive Patching and Diamond Grinding Cover Sheet\\_Agenda C](#)

**Legislative History**

4/19/18 Board of Public Works recommended for Council Consent to the Board of Public Works

[ID#18-0579](#) Review and act on the updated City of Waukesha Standard Construction Specifications - 2018 Edition, new Development Handbook, updated Construction Standard Details and new and updated Construction Administration Forms and authorize the Director of Public Works to amend these documents as necessary from time to time.

**Sponsors:** Public Works

**Attachments:** [18-0579\\_BPW Cover Sheet - Std Specs and Developer's Handbook revised AE](#)  
[18-0579 - Design and Construction Manual 2018.pdf](#)

**Legislative History**

4/19/18 Board of Public Works recommended for Council Consent to the Board of Public Works

[ID#18-0590](#) Review and act on Contract Change Order No. 1 with Musson Bros., Inc., for the River Valley Rd. Sanitary Sewer Extension and Fire Station No. 3 Access Rd. project.

**Sponsors:** Public Works

**Attachments:** [18-0590\\_BPW\\_Agenda Cover Sheet - Change Order-Musson-FS3.pdf](#)  
[18-0590\\_Contract Change Order No 1 to Musson Bros Credit Signal and Manh](#)

**Legislative History**

4/19/18 Board of Public Works recommended for Council Consent to the Board of Public Works

[ID#18-0609](#) Resolution Opposing the Closing or Blocking of MacArthur Road to Accommodate Railroad Activities.

**Sponsors:** Public Works

**Attachments:** [18-0609\\_BPW Resolution - Closure of MacArthur Road.pdf](#)

**Legislative History**

4/19/18 Board of Public Works recommended for Council Consent to the Board of Public Works

## End of Consent Agenda

### 7. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

[ID#18-0637](#) INVITED Other Applications - Albanese's Roadhouse (Expansion of Premise)

**Attachments:** [Albanese Expansion of Premise.pdf](#)

**Legislative History**

4/23/18	Ordinance & License Committee	held
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[ID#18-0669](#) Approve resolution to discontinue and vacate remnant parcel of former Meadow Lane right of way.

**Sponsors:** Attorney's Office

**Attachments:** [Memo-CFT Orphan Parcel.pdf](#)  
[Cover Sheet-Meadow Lane Remnant.pdf](#)

## **Reports**

### 8. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Bartels
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

9. Plan Commission - Jennifer Andrews

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Thieme

11. Board of Public Works Report - Dr. Fred Abadi

[ID#18-0575](#) Bids Received: Friday, April 13, 2018, at 11:00 A.M.  
Resurfacing of Asphalt Streets - 2018

The Board of Public Works recommends that the low bid from Stark Pavement Corp. in the amount of \$1,246,755.36 be awarded.

**Sponsors:** Public Works

**Attachments:** [Resurfacing of Asphalt Streets.pdf](#)

**Legislative History**

4/19/18 Board of Public Works recommended for approval to the Board of Public Works

[ID#18-0576](#) Bids Received: Friday, April 13, 2018, at 11:00 A.M.  
Westbound E. Moreland Bridge (B-67-248) Maintenance and Repairs

The Board of Public Works recommends that the low bid from Fahrner Asphalt Sealers, LLC, in the amount of \$64,692.77 be awarded.

**Sponsors:** Public Works

**Attachments:** [WB E Moreland Blvd Bridge Maintenance and Repairs.pdf](#)

**Legislative History**

4/19/18 Board of Public Works recommended for approval to the Board of Public Works



[ID#18-0577](#) Bids Received: Friday, April 13, 2018, at 10:00 A.M.  
Main Street Reconstruction with Waukesha Water Utility

The Board of Public Works concurs with the Waukesha Water Commission to award the low bid from Zignego Company Inc. in the amount of \$3,282,725.40.

**Sponsors:** Public Works and Water Utility

**Attachments:** [Bid Summary- Main Street FINAL.pdf](#)

**Legislative History**

4/19/18	Board of Public Works	recommended for approval to the Board of Public Works
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12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

[ID#18-0648](#) Report from the City Administrator

**Attachments:** [Admin Report 4-27-18](#)

15. Mayor's Report & Referrals

[ID#18-0644](#) Proclamation for Poppy Days

**Attachments:** [American Legion- Poppy Days 2018](#)

[ID#18-0645](#) Proclamation for Kids to Parks Day

**Attachments:** [Kids to Parks Day 2018](#)

[ID#18-0646](#) Waukesha County Law Enforcement Officer Memorial Ceremony

**Attachments:** [2018 Waukesha County LE Memorial Flyer \(002\)](#)

[ID#18-0647](#) Board and Commission Appointments

**Attachments:** [Letter for Council, April 26, 2018](#)

[Resume - April 2018](#)

16. Referrals

17. Closed Session

[ID#18-0653](#) A motion will be made pursuant to Wis. Stats. 19.85(1)(c) to go into closed session to discuss the evaluation, 2018 goals and salary for the City Administrator.

[ID#18-0654](#) A motion will be made to reconvene in open session pursuant to Wis. Stats. 9.85(2) for possible additional discussion and/or action concerning matters discussed in closed session.

## 18. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.