



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, November 15, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

2. Pledge of Allegiance

1. Roll Call

Ald. Hernandez arrived at 6:40 p.m. during the introduction to the 2017 Operating Budget and was present for all voting after that item.

Present: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Boyle

3. Public Comment

None

4. Public Art Committee

[ID#16-1672](#) The Waukesha Creative Arts League Presents Art to the City

Attachments: [Public Art Unveiling_Melissa \(002\)](#)

5. Approval of Minutes

[ID#16-1683](#) Minutes from November 1, 2016

Attachments: [ccmn161101draft](#)

A motion was made by Ald. Thieme, seconded by Ald. E. Payne, that the Minutes of November 1, 2016 be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Hernandez and Boyle

Consent Agenda

The Consent Agenda passed unanimously as presented.

1. Other Boards and Commissions

- A. [PC16 -0099](#) Discussion/recommendation to approve proposed Letter of Agreement with Waukesha County regarding the 2017 Waukesha JanBoree community event.

Attachments: [Janboree Ageement-County & PRF](#)
[Janboree Agreement-County & PRF-Cover sheet](#)

2. Plan Commission

- [PC16 -0031](#) 1121 Baxter Street - Certified Survey Map

Attachments: [20160408144106057](#)
[pcom161109 - Water Utility Dept. Comments - No Comment](#)
[pc161109 - Engineering Dept. Comments](#)
[pcom161109 - Fire Dept. Comments](#)
[1121 Baxter Street CSM Cover Sheet](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

- [ID#16-1612](#) Approval of the Proposed 2017 Sewer Connection Charge.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - 2017 Connection Charges](#)
[Memo - Annual Connection Charge Review](#)
[Connection Charge Resolution 2017](#)
[2017 Sewer Connection Charge Schedule](#)

Resolution R81-16

- [ID#16-1616](#) Approve Storm Water Management Practice Maintenance Agreement between Futura II, LLC, and the City of Waukesha.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Form Futura II LLC](#)
[2016-08-23 Draft Maintenance Agreement Exhibit A to C](#)

ID#16-1626 Approve contract for Engineering Services for the design of the Greenmeadow Sanitary Infrastructure Improvements.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Greenmeadow Sanitary Infrastructure Improvements](#)
[BPW Consultant Selection Memo - Greenmeadow Sanitary Infrastructure](#)
[06 Pricing 10_28_16](#)
[Eng Estimate Greenmeadow Alternatives Analysis Rev 10_28_16](#)
[Eng Estimate Waukesha Greenmeadow Interceptor Option 10_26_16](#)
[Eng Estimate Waukesha Greenmeadow PS Option 10_26_16](#)

ID#16-1630 Contract Change Order #1 with Precision Sealcoating, Inc., for 2016 Pavement Crackfilling.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Item 16-1630 Contract Change Order](#)
[01 Precision 2016 Crackfilling](#)
[Change Order No 1 - Precision Sealcoat](#)

End of Consent Agenda

6. New Business

5. Public Hearing on the 2017 Operating Budget

The public hearing was opened. Dick Runkle, 2303 Oxbridge Ct, asked if the budget included the Police Department having enough officers for traffic safety patrol. With no others present for public comment, the public hearing was closed.

A. **ID#16-1254** Review and act on a recommendation by the Finance Committee to the City Council to adopt the 2017 Operating Budget.

Sponsors: Finance Committee

Indexes: operating budget

Attachments: [2017 Executive Operating Budget FINAL](#)
[Finance Committee - 2017 Operating Discussion as of 11-3-16](#)
[Waukesha Operating Budget Update 11.14.2017](#)

Indexes: operating budget

[Initial Motion] A motion was made by Ald. Piper, seconded by Ald. Skinner to approve and adopt the 2017 operating budget that includes a balanced General

Fund budget with total expenditures of \$64,975,755. This would include all other funds as presented in the Executive Budget and any amendments approved by the Finance Committee before coming to Council. This motion includes a total levy for all funds of \$58,261,635.

Indexes: operating budget

[Amendment to the original motion] A motion was made by Ald. Cummings, seconded by Ald. Manion to remove the Human Resources Generalist position from the budget in the amount of \$64,160.

Indexes: operating budget

CALL THE QUESTION. A motion was made by Ald. Pieper, seconded by Ald. Perry to Call the Question. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Nay: 2 - Cummings and Jankowski

Absent: 1 - Boyle

Indexes: operating budget

[Voting on the Amendment to the original motion] A motion was made by Ald. Cummings, seconded by Ald. Manion to remove the Human Resources Generalist position from the budget in the amount of \$64,160.

Aye: 5 - Cummings, C. Payne, Reiland, Manion and Jankowski

Nay: 9 - Pieper, Bartels, Skinner, Perry, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Absent: 1 - Boyle

Indexes: operating budget

Voting on the original Motion [Initial Motion] A motion was made by Ald. Pieper, seconded by Ald. Skinner to approve and adopt the 2017 operating budget that includes a balanced General Fund budget with total expenditures of \$64,975,755. This would include all other funds as presented in the Executive Budget and any amendments approved by the Finance Committee before coming to Council. This motion includes a total levy for all funds of \$58,261,635. The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Skinner, Perry, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Nay: 5 - Cummings, C. Payne, Reiland, Manion and Jankowski

Absent: 1 - Boyle

[ID#16-1670](#) Review and Act on 2017 Tax Levy Ordinance

Attachments: [APPROPRIATION ORDINANCE - 2017](#)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to adopt (R82-16) 2017 Tax Levy Ordinance in the amount of \$58,261,635 on all taxable property within the City of Waukesha as returned by the Assessor in the year 2016 for the

purposes as set forth in the budget. The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Skinner, Perry, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Nay: 5 - Cummings, C. Payne, Reiland, Manion and Jankowski

Absent: 1 - Boyle

[ID#16-1666](#) Consider and act on renewal contract between City and Waukesha School District for provision of Police Department School Resource Officers for five-year period from 2016 to 2021.

Sponsors: Police Department and Attorney's Office

Attachments: [SRO Contract 2016-2021 Final](#)
[Cover Sheet-SRO Contract Approval](#)

A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve the renewal contract between City and Waukesha School District for provision of Police Department School Resource Officers for five-year period from 2016 to 2021. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Boyle

[ID#16-1676](#) Review and act on a recommendation to contract with UWW to build fiber from UWW campus to Fire Station 5. This would amend the 2016 CIP budget by \$120,000.

Attachments: [UW Fiber Contract FS5](#)
[Council Cover Sheet -UWW-FS5.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Skinner, to approve the contract with UWW to build fiber from UWW campus to Fire Station 5. This would amend the 2016 CIP budget by \$120,000. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Boyle

[ID#16-1684](#) Approve contract with Thomson-Reuters for Westlaw legal research services for City Attorney's office, for three-year term

Sponsors: Attorney's Office

Attachments: [Cover Sheet-Westlaw 2016-2019](#)
[Westlaw Contract 2016-2019](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the contract with Thomson-Reuters for Westlaw legal research services for City Attorney's office, for three-year term. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Boyle

Reports

7. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Thieme
 - C. Information Technology Board Report - Ald. Skinner
 - E. Redevelopment Authority Report - Ald. Skinner
 - D. Landmarks Commission Report - Ald. Boyle
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Reiland
 - H. Cemetery Commission Report - Ald. Jankowski
 - I. Waukesha Housing Authority Report - Ald. Hernandez
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. C Payne
8. Plan Commission - Jennifer Andrews

[PC16 -0089](#) Villas at Timber Ridge, Timber Ridge Drive - PUD Amendment and Final Site Plan & Architectural Review

Attachments: [1 Half Mile Radius](#)
[2 Villas Site Plan](#)
[3 Exterior Elevations with Front Entry](#)
[4](#)
[5 Floor Plan20160622_0694](#)
[6 Timber Ridge Villas Community Pictures](#)
[7 Villas Landsape Plans - SC](#)
[8 Landscape Plan - Unit - SC](#)
[9 Villas Grading Plan](#)
[10 Villas Utility Plan](#)
[Index](#)
[pcom161109 - Water Utility Dept. Comments](#)
[pc161109 - Engineering Dept. Comments](#)
[contact@neumanncompanies.com_20161103_152515](#)
[Villas at Timber Ridge Final Cover Sheet](#)
[pcom161109 - Fire Dept. Comments](#)

Ald. Jankowski stepped out from the meeting and was not present for voting on this item.

A motion was made by Ald. Perry, seconded by Ald. Bartels, that the PUD Amendment and Final Site Plan & Architectural Review for the Villas at Timber Ridge-Timber Ridge Drive be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Absent: 2 - Jankowski and Boyle

9. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Thieme

10. Board of Public Works Report - Dr. Fred Abadi

[ID#16-1615](#) Bids Received: Friday, October 28, 2016 at 11:00 a.m.
a. 2017 Ferric or Polyaluminum Chloride - WWTP
b. 2017 Polymer - WWTP

Sponsors: Public Works

Attachments: [Bid Tab Ferric & Polyaluminum - WWTP](#)
[Bid Tab Polymer - WWTP](#)

Ald. Jankowski stepped out from the meeting and was not present for voting on this item.

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Bids Received on Friday, October 28, 2016 at 11:00 a.m.: a. 2017 Ferric or Polyaluminum Chloride - WWTP and b. 2017 Polymer - WWTP. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Absent: 2 - Jankowski and Boyle

11. Director of Public Works Report

[ID#16-1680](#) Emergency Sewer Lining Whiterock Ave. and E. Moreland Blvd.

Sponsors: Public Works

Attachments: [20161102 Memo to Council re Whitrock sewer lining](#)

12. City Attorney's Report

Ald. Jankowski returned to the meeting during this item.

13. City Administrator's Report

14. Mayor's Report & Referrals

15. Referrals

Ald. Vance Skinner to Building & Grounds Committee to please consider an electronic speed monitoring sign along E. Broadway coming towards Buchner Park on the hill.

Note: Prior Engineering Review & Recommendation.

Ald. Vance Skinner to the City Administrator to consider making the paper referral process an electronic one now that all Alderman have ipads and City email.

Ald. Steve Johnson to Building & Grounds to consider no parking signs 7:30 a.m. to 4:00 p.m. Mon. through Fri. on eastbound Roberta Avenue from the corner of East Ave to beyond the access gate to the playground.

Ald. Aaron Perry to Ordinance & License to consider changes to Ord. 9.09 Restrictions on granting licenses.

Ald. Eric Payne to Building & Grounds to look into creating a drop off zone on the north side of Chicago Avenue at the playground of Blair School.

Ald. Eric Payne to Building & Grounds to extend the 25 mph on Pewaukee Road from Palmer St. to Northview Road.

Ald. Cory Payne for traffic assessment for Hine Ave/Michigan Ave (Butler Middle School).

16. Closed Session

[ID#16-1667](#) A motion will be made to go into closed session pursuant to Wis. Stats. Sec 19.85(1)(g) to confer with legal counsel concerning the possible

settlement of litigation over the termination of Bret Mantey. The Council may act on the matter while in closed session, or a motion may be made to re-convene in open session pursuant to Wis. Stats. Sec. 19.85(2) to take action on the matter discussed in closed session.

Meeting went into Recess

Meeting Reconvened

A motion was made by Ald. Pieper, seconded by Ald. Manion, to go into closed session pursuant to Wis. Stats. Sec 19.85(1)(g) to confer with legal counsel concerning the possible settlement of litigation over the termination of Bret Mantey. The Council may act on the matter while in closed session, or a motion may be made to re-convene in open session pursuant to Wis. Stats. Sec. 19.85(2) to take action on the matter discussed in closed session. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Boyle

17. Reconvene into Open Session for Possible Action

The meeting was reconvened into Open Session at 9:15 p.m.

[ID#16-1667](#)

A motion will be made to go into closed session pursuant to Wis. Stats. Sec 19.85(1)(g) to confer with legal counsel concerning the possible settlement of litigation over the termination of Bret Mantey. The Council may act on the matter while in closed session, or a motion may be made to re-convene in open session pursuant to Wis. Stats. Sec. 19.85(2) to take action on the matter discussed in closed session.

A motion was made by Ald. Perry, seconded by Ald. Pieper, to proceed as directed in closed session. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Nay: 2 - Bartels and Thieme

Absent: 1 - Boyle

18. Adjournment

Meeting Adjourned at 9:18 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.