



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, September 3, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call

Cassie Rodriguez was present.

Present: 13 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Absent: 1 - Dean D. Lemke

2. Pledge of Allegiance

3. Public Comment

There were no speakers present.

4. Approval of Minutes

A. [ID#24-10604](#) Minutes from August 20, 2024

Attachments: [ccmn240820 draft](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the Minutes from August 20, 2024. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Absent: 1 - Dean D. Lemke

Consent Agenda

The Consent Agenda was passed by unanimous consent, with no items removed.

1. Other Boards and Commissions

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne**C. Ordinance & License Committee - Ald. P. Wuteska**

1. Licenses

D. Human Resources - Ald. Rodriguez**E. Board of Public Works - Alex Damien**

- A. [ID#24-10565](#) Review and act on the two-party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation regarding the Local Roads Improvement Program (LRIP) Supplemental Program grant for the resurfacing of Fox River Pwky (Fox Point Dr to Market Pl), School Dr (Fox River Pwky to Haymarket Rd), and Fox Point Dr (Fox River Pwky to Wisteria Ln).

Sponsors: Public Works

Attachments: [BPW Agenda Cover Sheet - Resurfacing SMA.pdf](#)
[19405_SMA.pdf](#)

End of Consent Agenda**5. New Business**

- A. [ID#24-10590](#) Approval of forensic lab use agreement with West Bend PD, and authorization for Chief of Police to execute additional similar agreements.

Attachments: [2024 West Bend Police Dept WKPD CFU Lab Agreement signed](#)
[WKPD CFU Lab MOU Draft - CA Rev - Clean](#)

A motion was made by Ald. Pieper, seconded by Ald. Manion, to approve the forensic lab use agreement with West Bend PD. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Absent: 1 - Dean D. Lemke

[ORIGINAL MOTION]

A motion was made by Ald. Pieper, seconded by Ald. Manion, to approve the Chief of Police to execute forensic lab use agreement contracts.

[AMENDED MOTION]

A motion was made by Ald. C Payne, seconded by Ald. E. Payne, to approve all contracts be on a calendar year term (prorated) and have a financial report be brought before the Common Council annually within the budget. The motion carried by the following vote:

Aye: 8 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Daniel Manion, Mike Anderson, Alicia Halvensleben and Cory C. Payne

Nay: 6 - Peter Bartels, Jack Wells, Elizabeth Moltzan, Paul Wuteska, Frank McElderry and Rick R. Lemke

Absent: 1 - Dean D. Lemke

[VOTING ON ORIGINAL MOTION]

A motion was made by Ald. Pieper, seconded by Ald. Halvensleben, to approve the authorization for Chief of Police to execute additional similar agreements with amendments including all contracts be on a calendar year term (prorated) and have a financial report be brought before the Common Council annually within the budget. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Nay: 2 - Peter Bartels and Elizabeth Moltzan

Absent: 1 - Dean D. Lemke

B. [ID#24-10615](#) Review and act on an amendment to the TIF agreement for the Cobblestone Hotel

Attachments: [Amendment to Development Agreement](#)

A motion was made by Ald. R. Lemke, seconded by Ald. Halvensleben, to approve the amendment to the TIF agreement for the Cobblestone Hotel. The motion carried by the following vote:

Aye: 13 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry and Rick R. Lemke

Nay: 1 - Cory C. Payne

Absent: 1 - Dean D. Lemke

C. [ID#24-10622](#) Resolution certifying 2025 Library tax levy

Attachments: [2025 Tax Resolution](#)
[2025 Tax Resolution Cover Sheet](#)
[County Library Tax Exemption Letter to Municipalities](#)

A motion was made by Ald. Halvensleben, seconded by Ald. Bartels, to approve the Resolution certifying 2025 Library tax levy. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Absent: 1 - Dean D. Lemke

D. [ID#24-10628](#) Roadway Pavement Condition Update

Attachments: [Roadway Pavement Condition Update Presentation](#)

E. [ID#24-10634](#) Release of restrictive covenant, Pebble Valley Village Apartments.

Attachments: [PUD Agmt 17 Mar 1981](#)

**A motion was made by Ald. Halvensleben, seconded by Ald. Bartels, to approve the release of restrictive covenant in section 13, Pebble Valley Village Apartments.. The motion carried by the following vote:
Approve the Release of restrictive covenant in section 13, Pebble Valley Village Apartments.**

Aye: 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Absent: 1 - Dean D. Lemke

Reports

6. Other Boards and Commissions**A. Transit Commission Report - Alex Damien****B. Water Utility Commission - Ald. Bartels****C. Information Technology Board Report - Ald. Manion****D. Landmarks Commission Report - Ald. Rodriguez****E. Redevelopment Authority Report - Ald. R. Lemke****F. Parks, Recreation & Forestry Board Report - Ald. Wells****G. Library Board Report - Ald. Halvensleben****H. Cemetery Commission Report - Ald. C. Payne****I. Waukesha Housing Authority Report - Ald. Pieper****J. Community Development Block Grant Committee Report - Jennifer Andrews****K. Public Art Committee Report - Ald. Moltzan****7. Plan Commission - Jennifer Andrews****A.** [PC24-0579](#) Certified Survey Map - A request by the City of Waukesha to create a 1 Lot CSM being the northeast portion of the City Hall Property, with Lot 1 being

the vacant 0.755 acres of land fronting NW Barstow Street and Buena Vista Avenue.

Attachments: [Cover Sheet - CSM City Hall, 201 Delafield Street](#)
[Application - CSM City Hall, 201 Delafield St](#)
[76-0417 CSM City Hall](#)
[City Hall vacant land aerial](#)

A motion was made by Ald. Halvensleben, seconded by Ald. Wells, to approve Certified Survey Map, a request by the City of Waukesha to create a 1 Lot CSM being the northeast portion of the City Hall Property, with Lot 1 being the vacant 0.755 acres of land fronting NW Barstow Street and Buena Vista Avenue. The motion failed by the following vote:

Aye: 6 - Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Alicia Halvensleben and Rick R. Lemke

Nay: 8 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Mike Anderson, Frank McElderry and Cory C. Payne

Absent: 1 - Dean D. Lemke

- B.** [ID#24-10552](#) Declaration of Surplus Land - 0.755 Acres of City owned land located north of City Hall at the intersection Buena Vista Avenue and NW Barstow Street.

Attachments: [Cover Sheet - Surplus Land - City Hall at intersection of NW Barstow and Buena Vista](#)
[Application - City Hall vacant land](#)
[76-0417 CSM City Hall](#)
[City Hall vacant land aerial](#)

8. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. P. Wuteska
- D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

- A.** [ID#24-10575](#) Bids Received: Friday, August 16, 2024, at 11:00am
Schuetze Center Sidewalk Improvements

The Board of Public Works recommends that the low bid from Wandel Contractors, in the amount of \$63,226.60, be awarded.

Sponsors: Public Works

Attachments: [Schuetze Center Sidewalk - BT.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Wandel Contractors, in the amount of \$63,226.60, be awarded for Schuetze Center Sidewalk Improvements. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Absent: 1 - Dean D. Lemke

B. [ID#24-10576](#) Bids Received: Friday, August 16, 2024, at 11:00am
South Street Ramp Joint Repairs

The Board of Public Works recommends that the low bid from Berglund Construction Company in the amount of \$54,900.00 be awarded.

Sponsors: Public Works

Attachments: [South Street Ramp Joint - BT.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Berglund Construction Company in the amount of \$54,900.00 be awarded for South Street Ramp Joint Repairs. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Absent: 1 - Dean D. Lemke

C. [ID#24-10577](#) Bids Received: Friday, August 16, 2024, at 11:00am
River's Crossing Pump Station and Golf Road Pump Station Improvements

The Board of Public Works recommends that the low bid from Sabel Mechanical, in the amount of \$1,092,335.00 be awarded.

Sponsors: Public Works

Attachments: [Rivers Crossing and Golf Road PS - BT.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Sabel Mechanical, in the amount of \$1,092,335.00 be awarded for River's Crossing Pump Station and Golf Road Pump Station Improvements. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke and Cory C. Payne

Absent: 1 - Dean D. Lemke

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#24-10609](#) Report from the City Administrator

Attachments: [Admin Report August 30, 2024](#)

13. Mayor's Report & Referrals

14. Referrals

Ald. C. Payne to Buildings and Grounds to assess a handicap parking on the corner of NW Washington and Madison.

Ald. Chrisien to Building and Grounds to review increased speeding on Cleveland Ave.

15. Adjournment

The meeting Adjourned at 7:41pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).