



**Office of the Mayor**  
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**Shawn N. Reilly, Mayor**

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**For Immediate Release**

**Letters of Interest for District #3 Aldermanic Opening Now Being Accepted**

Due to the resignation of Council Member Cassie Rodriguez, a successor for her District #3 aldermanic seat will be appointed by the Common Council. The appointment will be considered on October 15, 2024 and would run to April 21, 2026.

City of Waukesha residents that live in District #3 that are interested in applying for this vacancy are asked to submit the following:

- Cover Letter
- Resume
- Separate document with a copy of their Driver's License and Birth Date (used for background check)

Documents should be submitted to the Office of Mayor, City Hall, 201 Delafield St., Waukesha, WI, 53188 or e-mailed to [sreilly@waukesha-wi.gov](mailto:sreilly@waukesha-wi.gov). Applications must be received by Thursday, October 9 at 4:30pm. The Police Department will conduct a background check on applicants to determine whether any criminal convictions exist that would disqualify an applicant from being appointed to office.

During the Common Council meeting on Tuesday, October 15, 2024 those candidates interested in filling the unexpired term of District #3 will be interviewed and one candidate will be selected by the Common Council.

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