



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Thursday, April 7, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Presentation of the Waukesha South High School Boys Varsity Basketball Team Proclamation
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

5. Approval of Minutes

- A. [ID#22-3848](#) Minutes from March 15, 2022

Attachments: [ccmn220315 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#22-3820](#) Review and act on (recommendation to Common Council) proposed Memorandum of Understanding by and among Waukesha County, City of Waukesha and WE Energies, regarding the proposed new off road trail connection to the County New Berlin Trail.

Attachments: [Council Cover Sheet - 2022 MOU Waukesha County We Energies New Berlin 2022 MOU Waukesha County We Energies New Berlin Connection](#)

Legislative History

3/21/22	Parks, Recreation and Forestry Board	approved
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- B.** [ID#22-3821](#) Review and act on (recommendation to Common Council) proposed resolution authorizing application for Wisconsin Department of Transportation - Transportation Alternatives Program (TAP) Grant.
- Attachments:** [Council Cover Sheet - 2022 Resolution DOT TAP Grant Application Authorization](#)
[2022 Resolution - DOT TAP Grant Application Authorization](#)
- Legislative History**
- | | | |
|---------|--------------------------------------|----------|
| 3/21/22 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- C.** [ID#22-3822](#) Review and act (recommendation to Common Council) on proposed agreement with The Sigma Group, Inc. for development of preliminary site plan and cost estimates associated with the proposed Riverwalk Plaza project (adjacent to the General Capital residential development project).
- Attachments:** [Council Cover Sheet - Prelim Site Plan Cost Estimates - Riverwalk Plaza](#)
[Concept Plan Design Services-Riverwalk Plaza](#)
- Legislative History**
- | | | |
|---------|--------------------------------------|----------|
| 3/21/22 | Parks, Recreation and Forestry Board | approved |
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2. Plan Commission

- A.** [PC22-0214](#) Extra-territorial Certified Survey Map, KHS, USA, Inc. - 880 Bahcall Ct.- Proposed 1-Lot Certified Survey Map covering 12.863 acres in the Town of Brookfield.
- Attachments:** [880 Bahcall Ct- Extra-Territorial CSM Cover Letter](#)
[CJE2154R2-CSM](#)
[Application for Development Review - City of Waukesha](#)
[Attachment E](#)
- Legislative History**
- | | | |
|---------|-----------------|------------------------|
| 3/23/22 | Plan Commission | Passed by consent vote |
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3. Standing Committees

A. Finance Committee - Ald. Pieper

- A.** [ID#22-3561](#) Review and act to approve the Fire Department's Unpaid Internship Agreement – Firefighter / EMT Intern Program that was drafted by the City Attorney with the input from both Fire and Human Resources Departments
- Sponsors:** Fire Department
- Attachments:** [Cover Sheet - Fire Department Internship](#)
[Unpaid Internship Agreement - Final](#)
- Legislative History**
- | | | |
|---------|-------------------|----------|
| 3/22/22 | Finance Committee | approved |
|---------|-------------------|----------|

- B. [ID#22-3799](#) Review and act on a request to approve and authorize the execution by administrative staff of a lease agreement with Andrew Toyota under the HIDTA grant funded program, in principle, with the final lease terms pending approval by the City Attorney.

Sponsors: Police Department

Attachments: [Cover Sheet - HIDTA Lease](#)
[Buisness Credit Application](#)
[Resolution - Approving PD Vehicle Lease](#)

Legislative History

3/22/22 Finance Committee approved

- C. [ID#22-3815](#) Review and act on the request to use ARPA funds for the purchase of Mobile Vehicle Barriers to enhance safety for outdoor City festivals and parades.

Attachments: [Cover Sheet - Mobile Vehicle Barrier](#)

Legislative History

3/22/22 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#22-3853](#) Bartenders

Attachments: [Bartenders OL 3-28-22](#)

Legislative History

3/28/22 Ordinance & License Committee recommended for Council Consent to the City Council

- B. [ID#22-3854](#) Invited Other Applications

Attachments: [Invited Other Applications OL 3-28-22](#)

Legislative History

3/28/22 Ordinance & License Committee recommended for Council Consent to the City Council

- C. [ID#22-3855](#) Other Applications

Attachments: [Other Applications OL 3-28-22](#)

Legislative History

3/28/22 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Manion

- A. [ID#21-3273](#) Request to review and approve amendments to HR Policy B16 Staffing Resolution.

Attachments: [#21-3273 B16 Staffing Resolution Cover Letter, Policy and Job List](#)

Legislative History

2/16/22	Human Resources Committee	approved
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- B. [ID#22-3577](#) Request to review and approve amendments to HR Policy C4 Benefits Election at Retirement.

Attachments: [#22-3577 C4 Benefits Election at Retirement Coverletter and Policy 2-23-22](#)

Legislative History

2/16/22	Human Resources Committee	approved
2/23/22	Human Resources Committee	approved

- C. [ID#22-3578](#) Request to review and approve amendments to HR Policy C7 Employment Benefits.

Attachments: [#22-3578 C7 Employment Benefits Coverletter and Policy 2-23-22](#)

Legislative History

2/16/22	Human Resources Committee	approved
2/23/22	Human Resources Committee	approved

E. Board of Public Works - Alex Damien

- A. [ID#22-3787](#) Review and act on Contract Change Order No. 2 to the Consulting Services Contract with Jacobs Engineering Group, Inc., for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancements project for the Clean Water Plant.

Sponsors: Public Works

Attachments: [22-3787_BPW_Agenda_Cover_Sheet_-_Jacobs_change_order_2](#)
[22-3787_C107_-_CCO2-Jacobs-Return_Flow_Pump_Station](#)
[22-3787_D3165200_RFPS_and_Phosphorus_Treatment_Project_Amendment_2](#)

Legislative History

3/17/22	Board of Public Works	recommended for Council Consent to the City Council
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- B.** [ID#22-3788](#) Review and act on Contract Change Order No. 1 with Advance Construction, Inc., for the West Side Pump Station Consolidation project.
- Sponsors: Public Works
- Attachments: [22-3788 BPW Agenda Cvr-CCO1-Advance Construction-West Side Pump Sta](#)
 [22-3788 CCO1 Advance-West Side Pump Station Consolidation](#)
- Legislative History
- 3/17/22 Board of Public Works recommended for Council Consent to the City Council
- C.** [ID#22-3789](#) Review and act on Developer's Agreement between the City of Waukesha and Woodland Hills Development by Belman, Inc., for the Woodland Hills – Adler Drive Phase for the property located north of Hawthorn Hill Drive and west of White Oak Way.
- Sponsors: Public Works
- Attachments: [22-3789 BPW Agenda Cvr-Woodland Hills Development Belman-Adler Drive P](#)
 [Woodland Hills Subdivision - Adler Drive DPW Development Agreement V3](#)
- Legislative History
- 3/17/22 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

Reports

6. Other Boards and Commissions
- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

A. [PC22-0232](#) Introduction of resolution to discontinue and vacate a portion of Fairview Ave.

Attachments: [Cover Sheet with Resolution-Vacation of Fairview Ave.pdf](#)

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Manion

A. [ID#22-3798](#) Request to authorize an organizational study of the Public Works Department to determine if the Clean Water Plant Division should combine with the Waukesha Water Utility.

Attachments: [DPW Study Cover Sheet - Revised](#)
[Consideration of Department of Public Works Organizational Review](#)

Legislative History

3/16/22	Human Resources Committee	approved
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9. Board of Public Works Report - Alex Damien

A. [ID#22-3785](#) Bids Received: Friday, March 11, 2022, at 11:00 a.m.
Installation of Poured-In-Place Resilient Surfacing for Horeb Springs and Roberta Park Playgrounds

The Board of Public Works recommends that the low bid from Bluemel's Maintenance Service Inc. in the amount of \$184,315.00, be awarded.

Sponsors: Public Works

Attachments: [Bid-Resilient Surfacing Horeb and Roberta](#)

Legislative History

3/17/22 Board of Public Works recommended for approval to the City Council

- B. [ID#22-3786](#) Bids Received: Friday, March 11, 2022, at 11:00 a.m.
Alley #99 (Kilps, Lander, Mandan, Madison) Reconstruction

The Board of Public Works recommends that the low bid from Milwaukee General Construction Co., Inc., in the amount of \$212,976.50, be awarded.

Sponsors: Public Works

Attachments: [Bid-Alley #99](#)

Legislative History

3/17/22 Board of Public Works recommended for approval to the City Council

- C. [ID#22-3912](#) Review and act on the Developer's Agreement between the City of Waukesha and JPD GC Waukesha, LLC for the Riverfront development for property located at the intersection of Bank Street and Brehm Street.

Sponsors: Public Works

Attachments: [22-3912_BPW Agenda Cvr-Riverfront Development by JPD GC Waukesha, LLC](#)

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

- A. [ID#22-3904](#) Report from the City Administrator

Attachments: [Admin Report 4-1-22](#)

13. Mayor's Report & Referrals

- A. [ID#22-3918](#) Proclamation for Sexual Assault Awareness Month

Attachments: [Sexual Assault Awareness Month- 2022 Proclamation](#)

- B. [ID#22-3919](#) Proclamation for Autism Awareness Month

Attachments: [Autism Awareness Month- 2022 Proclamation](#)

- C. [ID#22-3920](#) Proclamation for National Library Week

Attachments: [National Library Week - 2022 Proclamation](#)

- D. [ID#22-3921](#) Proclamation for Public Safety Telecommunicators Week

Attachments: [Public Safety Telecommunicators Week - 2022 Proclamation](#)

E. [ID#22-3909](#) Board and Committee Appointments

Attachments: [Council Letter 4.7.2022](#)

14. Referrals

15. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.