



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, February 7, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Ald. Hernandez arrived at the beginning of Public Comment and Ald. Thieme arrived during the City Attorney's Report.

Present: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

2. Announcement of Closed Session pursuant to 19.85(1)(e); to deliberate the letter of extension with Oak Creek, the possible purchase of real estate and renegotiation of a lease for a cell tower on City Property at 900 Sentry Drive.

The Mayor Announced the Closed Session.

3. Pledge of Allegiance

The Pledge of Allegiance was lead by Michael Seifert.

4. Public Comment

There were no speakers for Public Comment. Alderman Hernandez arrived during this item.

5. Approval of Minutes

[ID#17-0173](#) Minutes from January 17, 2017

Attachments: [ccmn170117draft](#)

A motion was made by Ald. Cummings, seconded by Ald. Johnson, that the Minutes of January 17, 2017 be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Thieme

Consent Agenda

The Consent Agenda passed by unanimous consent with no additions or removals.

1. Other Boards and Commissions

- A [ID#17-0085](#) Approval of Resolution Authorizing the Filing of the 2017 Federal Certifications and Assurances

Attachments: [Agenda Cover Sheet -certs-assurances](#)
[Resolution - Federal Transit Filing 2017](#)

Resolution #R1-17

- B [ID#17-0086](#) Approval of the Decommission of Buses 144 & 146

Attachments: [Agenda Cover Sheet -Decommission of Buses](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#16-1241](#) Review and act on a request to approve an Intergovernmental Cooperation Agreement with the Village of Dousman to provide technical rescue services.

Sponsors: Fire Department

Indexes: technical rescue; contract; Village of Dousman

Attachments: [Cover Letter - Dousman](#)
[Village of Dousman - Contract](#)

- B. [ID#16-1350](#) Review and act on a request to approve an Intergovernmental Cooperation Agreement with the Village of Summit to provide technical rescue services.

Sponsors: Fire Department

Indexes: contract; Town of Summit; technical rescue

Attachments: [Cover Letter - Summit](#)
[Village of Summit - Contract](#)

- D. [ID#16-1716](#) Review and act on a request to authorize city-wide use of the Wisconsin Department of Revenue's state debt collection program where deemed appropriate by the City Administrator, Finance Director and Department Head. In addition, authorize the City Attorney to finalize the agreements and authorize the Mayor to sign those agreements.

Sponsors: Finance, Fire Department and Attorney's Office

Indexes: Ambulance; collections; WDOR

Attachments: [Council Cover Sheet - Collections](#)
[State of Wis collection options](#)
[State of Wis collection agreement - SAMPLE](#)

- C. [ID#17-0148](#) Review and act on a request to approve an Intergovernmental Cooperation Agreement with the Town of Ottawa to provide technical rescue services.

Sponsors: Fire Department

Indexes: technical rescue; contract; Town of Ottawa

Attachments: [Cover Letter - Ottawa](#)
[Township of Ottawa - Contract](#)

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#17-0139](#) Bartender Applications- January 23, 2017

Attachments: [Bartenders 2017.01.23](#)

[ID#17-0140](#) Other Applications - January 23, 2017

Attachments: [Other Licenses 2017.01.23](#)

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

- A. [ID#16-1781](#) Approve a contract extension for 2017 for bio-solids hauling for the City's Clean Water Plant at \$12.49 per ton with United Liquid Waste.

Sponsors: Public Works

Attachments: [Admin Cvr File 16-1781 Bio Solids](#)
[Admin File 16-1781 Bio Solds Comparison](#)
[United Liquid Waste Recycling Contract](#)

- B. [ID#17-0111](#) Authorize the expenditure of \$57,490.87 to replace the failed cooling system for the Administration Building at the Clean Water Plant. This expenditure will be part of Change Order No. 4 in the contract with CD

Smith Construction for the upgrades to the Clean Water Plant.

Sponsors: Public Works

Attachments: [Administrative Cover Sheet File 17-0111 CWP Chiller](#)

- C. [ID#17-0112](#) Approve contract for professional archaeological services for 2017 construction projects.

Sponsors: Public Works

Attachments: [BPW Agenda Cover Sheet 011917 - Archaeological Professional Services](#)
[2017 Archaeologist Proposal Tab](#)

- D. [ID#17-0113](#) Approve contract for surveying services for 2017 construction projects.

Sponsors: Public Works

Attachments: [BPW Agenda Cover Sheet 011917 - Surveying Services](#)
[2017 Survey Services Proposal Tab](#)

End of Consent Agenda

5. New Business

- [ID#17-0147](#) Bids Received: Friday, February 3, 2017, at 11:00 A.M.
a. N. Grand Avenue and South Street Utility and Street Improvements
The Department of Public Works recommends that the bid from LaLonde Contractors, Inc., in the amount of \$1,108,279.76 be approved.

Sponsors: Public Works

Attachments: [3 Official Notice Grand and South Improvements](#)
[Bid Tab N Grand Ave and South St Concrete](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve Bids Received: Friday, February 3, 2017, at 11:00 A.M. N. Grand Avenue and South Street Utility and Street Improvements and that the contract be awarded to LaLonde Contractors, Inc., in the amount of \$1,108,279.76. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Thieme

- [ID#17-0172](#) Tax Revenue Workshop

Sponsors: Community Development

Presentation by Jennifer Andrews, Community Development Director.

[ID#17-0188](#) Disallowance of claim for damages by Linda Glavan

Sponsors: Attorney's Office

Attachments: [Cover Sheet-Glavan Disallowance.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Johnson, to Approve the Disallowance of claim for damages filed by Linda Glavanhat. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Thieme

[ID#17-0189](#) Approve settlement agreement with US Department of Justice for ADA Compliance of Polling Places

Sponsors: Attorney's Office

Attachments: [Cover Sheet-ADA Compliance.pdf](#)
[Settlement Agreement with Exhibit-Final.pdf](#)

A motion was made by Ald. Skinner, seconded by Ald. Cummings, to approve the Settlement Agreement with US Department of Justice for ADA Compliance of Polling Places and to authorize the signing of the Agreement by the Mayor. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Thieme

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

[ID#17-0203](#) Meeting Update to Council

Attachments: [01 19 2017 Meeting update to Council](#)

C. Information Technology Board Report - Ald. Skinner

D. Landmarks Commission Report - Ald. Boyle

E. Redevelopment Authority Report - Ald. Skinner

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees

- b. [ID#17-0124](#) Approve Designation of Waukesha State Bank, including its investment branch, Waukesha Investments, JP Morgan Chase Bank, and the State of Wisconsin Local Government Investment Pool as depositories for the 2017 calendar year.

Attachments: [2017 Depositories.pdf](#)

No action taken on this Item.

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne

- A. [ID#16-1656](#) Please rescind the previously approved (ID #16-1275) of "No Parking at any time on both sides of Walden Circle from the south lot line of 3028 to the south lot line of 3035 Walden Circle". Revert back to open parking.

Sponsors: Boyle

Attachments: [Item 16-1656 Admin Review Rescind Parking Zone on Walden to CC Meeting](#)
[B&G Resolution RTC for the 02-07-2017 CC Meeting B&G REPORT](#)

Resolution #2-17

A motion was made by Ald. E. Payne, seconded by Ald. Cummings, to approve the rescinding of the previously approved (ID #16-1275) of "No Parking at any time on both sides of Walden Circle from the south lot line of 3028 to the south lot line of 3035 Walden Circle" and Revert back to open parking. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Johnson, Hernandez, Helgestad and Boyle

Nay: 1 - Jankowski

Absent: 1 - Thieme

- B.** [ID#17-0012](#) Establish No Parking Any Time Both Sides of Street on Walden Circle from 40 feet north of the south property line of 3028 Walden Circle to 30 feet south of the north property line of 3031 Walden Circle. Two signs will be installed in the island to demarcate this zone.

Sponsors: Public Works and Boyle

Attachments: [Item 17-0012 Admin Review Approve No Parkin Zone on Walden to CC Meeting](#)
[B&G Resolution RTC for the 02-07-2017 CC Meeting B&G REPORT](#)

Resolution #2-17

A motion was made by Ald. E. Payne, seconded by Ald. Cummings, to approve establishing No Parking Any Time Both Sides of Street on Walden Circle from 40 feet north of the south property line of 3028 Walden Circle to 30 feet south of the north property line of 3031 Walden Circle. Two signs will be installed in the island to demarcate this zone. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Johnson, Hernandez, Helgestad and Boyle

Nay: 1 - Jankowski

Absent: 1 - Thieme

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Thieme

9. Board of Public Works Report - Dr. Fred Abadi

- A.** [ID#16-1763](#) Bids Received: Friday, December 16, 2016, at 11:00 A.M.
a. Bethesda Park Lighting
The Board of Public Works recommends that the bid from MP Systems, Inc., in the amount of \$37,775.00 be approved.

Sponsors: Public Works

Attachments: [5 Bid Tab Bethesda Park Lighting](#)
[3 Official Notice Bethesda Park Lighting](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve Bids Received: Friday, December 16, 2016, at 11:00 A.M. for Bethesda Park Lighting awarding the contract to MP Systems, Inc., in the amount of \$37,775.00. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Thieme

- B. [ID#16-1891](#) Bids Received: Friday, January 13, 2017, at 11:00 A.M.
a. Saratoga Complex Lighting
The Board of Public Works recommends that the bid from Vinii Solar Engineering & Electric in the amount of \$98,372.00 be approved.

Sponsors: Public Works

Attachments: [Saratoga Complex Lighting](#)
[3 Official Notice Saratoga Complex Lighting](#)

This item was put on hold.

10. Director of Public Works Report

11. City Attorney's Report

Ald. Thieme arrived during this item.

12. City Administrator's Report

[ID#17-0176](#) Report from the City Administrator

Attachments: [Admin Report 2.3.2017](#)
[Chief's Citation for Lifesaving Award](#)

13. Mayor's Report & Referrals

[ID#17-0174](#) Proclamation- John Malan

Attachments: [John Malan](#)

[ID#17-0175](#) Demise- John Mindiola

Attachments: [Demise- John Mindiola](#)

[ID#17-0183](#) Proclamation- Aviation Month

Attachments: [Aviation Day 2017](#)

14. Referrals

Ald. Thieme to Building & Grounds: please amend the no parking zone on the south side of Paramount Drive between Gateway Drive west to the first driveway across from Mayfair Rent-A-Car to a two (2) hour parking zone.

15. Closed Session

A motion was made by Ald. Aaron Perry, seconded by Ald. Adam Jankowski, to go into closed session pursuant to Wis. Stats. 19.85(1)(e) to deliberate the negotiation and consideration of Items #16-1660, 17-0177 and 17-0201 for

competitive bargaining reasons. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

16. Upon conclusion of the closed session, a motion may be made to reconvene into open session, and action may be taken upon matters discussed in closed session.

A motion was made by Ald. Pieper, seconded by Ald. Perry to reconvene into open session. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

[ID#16-1660](#) Letter of extension with Oak Creek

Attachments: [LOI Ext memo and addendum.pdf](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, that the Letter of extension with Oak Creek be approved. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

[ID#17-0177](#) A possible purchase of real estate.

[ID#17-0201](#) Renegotiation of a lease for a cell tower on City property at 900 Sentry Drive

17. Adjournment

Adjourned at 8:48 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.