



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

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Monday, April 17, 2023

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 6 - Jennifer Wallner, Eric Huemmer, Jack Wells, Sarah Smith, John Schmitz, and Erica Yoss

**Absent** 1 - Steve Johnson

#### 2. Public Comment

*No Action Required*

#### 3. Approval of Minutes

- A. [ID#23-6592](#) Minutes for the Parks, Recreation and Forestry Board meeting of March 20, 2023.

**Attachments:** [prmn230220 \(PRF Board Minutes for March 20, 2023\) DRAFT](#)

**A motion was made by Vehlow, seconded by Huemmer, that the Minutes for the Parks, Recreation and Forestry Board meeting of March 20, 2023 be approved.**

**The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Jack Wells, Sarah Smith, John Schmitz and Erica Yoss

**Absent:** 1 - Steve Johnson

#### 4. Discussion/Decision Items

- A. [ID#23-6585](#) Review and act on proposed Eagle Scout Volunteer Project to be coordinated by Oliver Therkildsen, Troop 152 Mukwonago, to conduct general improvements at City Dog Run (off MacArthur Rd.).

**Attachments:** [2023 Dog Run Rules with Color](#)

**A motion was made by Wallner, seconded by Vehlow, that the proposed Eagle Scout Volunteer Project to be coordinated by Oliver Therkildsen, Troop 152 Mukwonago, to conduct general improvements at City Dog Run (off MacArthur Rd.) be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Jack Wells, Sarah Smith, John Schmitz and Erica Yoss

**Absent:** 1 - Steve Johnson

- B. [ID#23-6586](#) Review and act on proposed Waukesha School District Environmental Education and Heyer Elementary Student Council collaborative project to create an "outdoor classroom" utilizing an area in Heyer Park.

**Attachments:** [Heyer Outdoor Classroom Proposal](#)

**A motion was made by Yoss, seconded by Ald. Wells, that the proposed Waukesha School District Environmental Education and Heyer Elementary Student Council collaborative project to create an "outdoor classroom" utilizing an area in Heyer Park be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Jack Wells, Sarah Smith, John Schmitz and Erica Yoss

**Absent:** 1 - Steve Johnson

- C. [ID#23-6587](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Sandy Kellar, Kellar Dance Studio.

**Attachments:** [Cover Sheet - Recreation Service Contracts](#)  
[Sandy Kellar Contract 2023](#)

**A motion was made by Wallner, seconded by Yoss, that a recommendation for Common Council to approve the proposed Recreation Services contract with Sandy Kellar, Kellar Dance Studio be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Jack Wells, Sarah Smith, John Schmitz and Erica Yoss

**Absent:** 1 - Steve Johnson

- D. [ID#23-6588](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Wisconsin Martial Arts LLC, Dave Galewski Member.

**Attachments:** [Cover Sheet - Recreation Service Contracts](#)  
[Wisconsin Martial Arts, LLC Contract 2023](#)

**A motion was made by Wallner, seconded by Vehlow, that a recommendation for Common Council to approve the proposed Recreation Services contract with Wisconsin Martial Arts LLC, Dave Galewski Member be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Jack Wells, Sarah Smith, John Schmitz and Erica Yoss

**Absent:** 1 - Steve Johnson

- E. [ID#23-6590](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Treetop Explorer, LLC.

**Attachments:** [Cover Sheet - Recreation Service Contracts](#)  
[Treetop Explorer, LLC Contract 2023](#)

**A motion was made by Wallner, seconded by Smith, that a recommendation for Common Council to approve the proposed Recreation Services contract with Treetop Explorer, LLC be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Jack Wells, Sarah Smith, John Schmitz and Erica Yoss

**Absent:** 1 - Steve Johnson

- F. [ID#23-6591](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Everything Pickleball, LLC.

**Attachments:** [Cover Sheet - Recreation Service Contracts](#)  
[Everything Pickleball LLC Contract 2023](#)

**A motion was made by Huemmer, seconded by Wallner, that a recommendation for Common Council to approve the proposed Recreation Services contract with Treetop Explorer, LLC be approved. The motion carried by the following vote:**

**Aye:** 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Jack Wells, Sarah Smith, John Schmitz and Erica Yoss

**Absent:** 1 - Steve Johnson

5. Board President Report

*No Action Required*

6. Director and Staff Report

*No Action Required*

7. Adjournment

*The meeting adjourned at 6:26 pm*

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.