



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Information Technology Board

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Wednesday, August 3, 2016

6:30 PM

Common Council Chambers

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#### 1. Call to Order

**Present** 6 - Bruders, Fabian, Gulbransen, Sanchez, Skinner, and Manion

**Absent** 1 - Stedman

#### 2. Approval of Minutes

**A motion was made by Member Gulbransen, seconded by Ald. Manion, to approve the 6/1/16 minutes. The motion carried by the following vote:**

**Aye:** 6 - Bruders, Fabian, Gulbransen, Sanchez, Skinner and Manion

**Absent:** 1 - Stedman

[ID#16-0952](#) Approve minutes for 6/1/16

#### 3. Discussion and Recommendation:

- A.** [ID#16-1238](#) ITB Policy Work Group -  
Discussion and possible action on the creation of smaller work group to create policies.

**A. ID#16-1238 ITB Policy Work Group -**

**A motion was made by Member Gulbransen, seconded by Member Bruders, to create a work group consisting of Alderman Skinner, Alderman Manion and Interim IT Director Chris Pofahl to discuss and create I.T. related policies.**

**Aye:** 6 - Bruders, Fabian, Gulbransen, Sanchez, Skinner and Manion

**Absent:** 1 - Stedman

- C.** [ID#16-1240](#) ITB Ordinance -  
Discussion on the progress of an ordinance for ITB.

- B.** [ID#16-1239](#) Permitting System Project Update -  
Progress report on the permitting system project. Current state and milestones will be discussed.

#### 4. Communications and Referrals

## 5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.