



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, November 16, 2020

6:00 PM

Virtual

Public can view the meeting live online:
[https://waukesha-wi.zoom.us/j/92893155878?](https://waukesha-wi.zoom.us/j/92893155878?pwd=RjB2WFIgDdaK25MKzJVVFBVZTBjQT09)
[pwd=RjB2WFIgDdaK25MKzJVVFBVZTBjQT09](https://waukesha-wi.zoom.us/j/92893155878?pwd=RjB2WFIgDdaK25MKzJVVFBVZTBjQT09)

or by calling:
888 788 0099 (Toll Free)
Webinar ID: 928 9315 5878
Passcode: 372822

1. Call to Order

Present 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano, and Riebel

Absent 1 - Merchle

2. Approval of Minutes

- A. [ID#20-1412](#) Approve the Minutes of Parks, Recreation & Forestry Board meeting of October 19, 2020.

Attachments: [prmn201019 \(Minutes of October 19, 2020\) DRAFT](#)

A motion was made by Volpano, seconded by Vehlow, that the Minutes of Parks, Recreation & Forestry Board meeting of October 19, 2020 be approved. The motion carried by the following vote:

Aye: 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano and Riebel

3. Matter of Report

- A. [ID#20-1413](#) Presentation of Eagle Scout project from Dominic Eisert (Troop 152) regarding planting of native tree species in Fox River Sanctuary.

No Action Required.

- B. [ID#20-1414](#) 2021 Winter JanBoree – Staff Update.

No Action Required.

4. Discussion/Decision Items

- A. [ID#20-1415](#) Review and act on proposed 2021 Winter-Spring Program Season Fees and Charges Schedule.

Attachments: [Winter.Spring Fees and Charges](#)

A motion was made by Johnson, seconded by Thurston, that the proposed 2021 Winter-Spring Program Season Fees and Charges Schedule be approved. The motion carried by the following vote:

Aye: 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano and Riebel

- B.** [ID#20-1416](#) Review and act on proposed utility easement with WE Energies regarding new electrical service at Buchner Park.

Attachments: [We Energies Easement for New Electric Services at Buchner Park](#)

A motion was made by Schmitz, seconded by Johnson, that a recommendation for Common Council to approve the proposed utility easement with WE Energies regarding new electrical service at Buchner Park be approved. The motion carried by the following vote:

Aye: 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano and Riebel

- C.** [ID#20-1417](#) Review and act on proposed utility easement with WE Energies regarding new electrical service at Mindiola Park.

Attachments: [We Energies Easement for New Electric Service at Mindiola Park](#)

A motion was made by Johnson, seconded by Vehlow, that a recommendation for Common Council to approve the proposed utility easement with WE Energies regarding new electrical service at Mindiola Park be approved. The motion carried by the following vote:

Aye: 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano and Riebel

- D.** [ID#20-1418](#) Award Bid: Express Cargo Van – 2021 Approved Fleet Budget.

Attachments: [2021 CHEVROLET EXPRESS 2500 CARGO VAN purchase approval packet](#)

A motion was made by Volpano, seconded by Schmitz, that the bid for the Express Cargo Van be awarded to Ewald Automotive as part of the Vendor Net System (State Vehicle Value Bid) program for \$27,732.50 as part of the approved 2021 CIP Fleet Budget be approved. The motion carried by the following vote:

Aye: 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano and Riebel

- E.** [ID#20-1419](#) Award Bid: Pick-Up Truck ¾ Ton – 2021 Approved Fleet Budget.

Attachments: [2021 CHEVROLET SILVERADO 2500 REGULAR CAB purchase approval packet](#)

A motion was made by Volpano, seconded by Thurston, that the bid for the Pick-Up Truck ¾ ton be awarded to Ewald Automotive as part of the Vendor Net System (State Vehicle Value Bid) program for \$28,845.50 as part of the approved 2021 CIP Fleet Budget be approved. The motion carried by the following vote:

Aye: 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano and Riebel

- F.** [ID#20-1420](#) Award Bid: Multi-Function Trackless Utility Vehicle – 2021 Approved Fleet

Budget.

Attachments: [2021 Trackless Purchase Package](#)

A motion was made by Schmitz, seconded by Vehlow, that the bid for the Trackless Utility Vehicle be awarded to MacQueen Equipment as part of the Vendor Net System (State Vehicle Value Bid) program for \$192,727.00 as part of the approved 2021 CIP Fleet Budget be approved. The motion carried by the following vote:

Aye: 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano and Riebel

- G.** [ID#20-1428](#) Discussion regarding potential use of new City Hall meeting room facilities for future Parks, Recreation & Forestry Board meetings and other departmental public meeting functions (Ald. Johnson).

No Action Required.

5. Board President Report

No Action Required.

6. Director and Staff Report

No Action Required.

7. Adjournment

A motion was made by John Schmitz, seconded by Steve Johnson, that this meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Vehlow, Johnson, Thurston, Schmitz, Wells, Volpano and Riebel

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.