



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Building and Grounds

Monday, March 1, 2021

5:30 PM

Virtual Meeting. Public can view the meeting:
<https://waukesha.legistar.com/Calendar.aspx> or
by calling 1-888-788-0099 and using Webinar
ID: 924 7954 2056 Passcode: 232447
Register by 2/26/2021 at 4pm

1. Call to Order

Present 4 - E. Payne, Cummings, C. Payne, and Moltzan

Absent 1 - Rodriguez

*Others Present: Mayor Shawn Reilly, Brian Dennis, Chef Pam's Kitchen Bob Baudo,
Resident 12th Ald. District, Ald. Frank McElderry*

2. Public Comment

No Public Comment

3. Approval of Minutes

- A. [ID#21-1817](#) Approve the February 1, 2021, Building and Grounds meeting Minutes.

Attachments: [B&G Meeting Minutes-2-1-21-Final](#)

A motion was made by Kathleen Cummings, seconded by Elizabeth Moltzan, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

4. Discussion and Recommendation re:

- A. [ID#21-1682](#) Please approve the owners of Chef Pam's Kitchen to utilize one of the two Farmers Market signs from the old bus depot on Riverfront Street. Said sign will be used by Chef Pam's to advertise a Winter Farmers Market that they will host.

Attachments: [21-1682_Chef Pam Utilize Farmers Sign](#)

[21-1682 Memo-Disposal of Farm Market Sign](#)

Mayor Reilly addressed the committee on this item and shared the comments of the City Attorney. The City of Waukesha Financial Policy, F-15.0 indicates City owned property is

to be declared surplus property first. The Department of Public Works Director would need to declare the signs as surplus and would decide on the method of disposal. The Committee Members indicated this item is surplus and doesn't need approval from Council or this Committee. The Committee unanimously agreed to forward this item to the Department of Public Works Director for surplus property. No vote was needed for this item.

- B. [ID#21-1684](#) Install a No Trucking over 3 ton on Center Road from CTH I (Lawnsdale Road) to Corporate Drive.

Attachments: [Cover Sheet 21-1684 No Truck Over 3 Ton on Center Rd](#)
[B and G Resolution RTC for the 03-16-21 CC Meeting CONSENT AGENDA](#)

Mike Grulke, P.E., presented this item. Ald. McElderry spoke in favor of posting the signs. These would be year long signs. Kathleen Cummings asked if there will be notice given to truckers. City Garage places signs which are self explanatory and it gets added to the City map. Bob Baudo spoke to the desire to have trucks move to the other area.

A motion was made by Kathleen Cummings, seconded by Cory Payne, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

- C. [ID#21-1818](#) Rescind the existing parking zone on Martin Street that says No Parking, 11:45am to 1:00pm, Sept. 1 to May 30, Except Saturdays, Sundays and Holidays.

Attachments: [Cover Sheet 21-1818 Rescind Parking Zone on Martin St](#)
[B and G Resolution RTC for the 03-16-21 CC Meeting CONSENT AGENDA](#)

Ald. Eric Payne spoke to Ald. Miller who stated the parking zone is no longer needed. Mike Grulke stated the church reached out to Ald. Miller to remove the old parking zone. The zone was set up for the school time which is no longer happening.

A motion was made by Cory Payne, seconded by Kathleen Cummings, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

- D. [ID#21-1819](#) Install a No Parking zone on Chicago Avenue from Spring Street to the east boundary (amended to be up to the west side of the driveway) of 517 Chicago Avenue on the south side of the road.

Attachments: [Cover Sheet 21-1819 Approve No Parking Zone on Chicago from Spring to 517 Chicago](#)
[B and G Resolution RTC for the 03-16-21 CC Meeting CONSENT AGENDA](#)

Staff presented this item to the Committee. Ald. Eric Payne indicated that the directions in the text are not correct and the No Parking Zone should only go up to the west side of the driveway to 517 Chicago Avenue. The Committee Members agreed and a motion was

made with the corrected distance.

A motion was made by Kathleen Cummings, seconded by Cory Payne, that this item be approved. The motion carried by the following vote:

Aye: 4 - E. Payne, Cummings, C. Payne and Moltzan

Absent: 1 - Rodriguez

5. Communications and Referrals

A. [ID#21-1820](#) Current Building and Grounds Budget.

Mike Grulke presented the budget. Committee hasn't spent any money from the committee budget. The items previously approved came out of project budgets. Kathleen Cummings questioned Allison Bussler of Waukesha county would like the City to say where we are with that...

Meeting discussion whether it should be in person or virtual with a 6pm strt time. Proper distancing would be good. Cory Payne agree to go back 6pm is fine.

Kathleen Cummings feels 6pm is in the family hours. 6:30pm would be better. 6pm works for everyone. In person at 6pm for the next meeting.

6. Adjournment

Meeting was adjourned by unanimous consent.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.