



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, June 20, 2024

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Public Comment

No public comments.

3. Approval of Minutes

A. [ID#24-10161](#) Approve Minutes of June 6, 2024.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 6-06-24-Draft.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the Minutes of June 6, 2024, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

4. Approval of Payments

A. [ID#24-10162](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 6-20-24.pdf](#)

A motion was made by Vice Chair O'Donnell, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Bids Received:

A. [ID#24-10163](#) Review and act on the Quotes Received for the South Street Ramp Elevator Power Unit Replacement.

The Board of Public Works recommends that the quote from MEI in the amount of \$29,845.00 be awarded.

Sponsors: Public Works

Attachments: [24-10163-BPW_Agenda Cvr-South St. Ramp Elevator Repair.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the quote from MEI for the South Street Ramp Elevator Power Unit Replacement be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.** [ID#24-10168](#) Bids Received: Friday, June 14, 2024, at 11:00 a.m.
2024 Pavement Crackfilling

The Board of Public Works recommends that the low bid from Thunder Road, LLC, in the amount of \$155,350.00, be awarded.

Sponsors: Public Works

Attachments: [Pavement Crackfilling - BT.pdf](#)

Brandon Schwenn, City Engineer, presented this item.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from Thunder Road, LLC, for the 2024 Pavement Crackfilling project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C.** [ID#24-10166](#) Bids Received: Friday, June 14, 2024, at 11:00 a.m.
Heyer Park Tennis Court Resurfacing

The Board of Public Works recommends that the low bid from Pro Track and Tennis, Inc., for the base bid and Alternate #1, in the amount of \$86,800.00.

Sponsors: Public Works

Attachments: [Heyer Park Tennis Court Resurfacing - BT.pdf](#)

Director Damien presented this item. The recommendation was for the base bid because of the budgeted amount. However, after discussion with Park Recreation and Forestry and Finance, there is money in the Park Shelter account to cover the alternate. Therefore, the recommendation supports the base bid and the alternate bid.

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the low bid from Pro Track and Tennis, Inc., for the Heyer Park Tennis Court Resurfacing Base Bid and Alternate #1 be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- D.** [ID#24-10167](#) Bids Received: Friday, June 14, 2024, at 11:00 a.m.
New, Current Model Year, 5-6 Yard Dump Bodies with Plows, Wings and Sanders Installed on Chassis for Municipal Garage.

The Board of Public Works recommends that the only bid from Burke Truck and Equipment in the amount of \$557,000.00 for 2024 and 3% increases for 2025, 2026, and 2027, be awarded.

Sponsors: Public Works

Attachments: [5-6 Yard Dump Bodies with Plows - BT.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the only bid from Burke Truck and Equipment for the New, Current Model Year, 5-6 Yard Dump Bodies with Plows, Wings and Sanders Installed on Chassis for Municipal Garage, be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. Discussion and Recommendation to Council Regarding:

- A. [ID#24-10169](#) Review and act on the Landscape Installation and Maintenance Agreement with 707 Executive Place Holdings, LLC.

Sponsors: Public Works

Attachments: [24-10169-BPW_Agenda Cvr-SHM Landscaping Agreement.pdf](#)
[24-10169-Landscape Installation and Maintenance Agreement.pdf](#)
[24-10169-Sky High Landscape Master Plan- 5-28-24-L-100.1 Landscape Plan.pdf - OPTION 2.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Landscape Installation and Maintenance Agreement with 707 Executive Place Holdings, LLC, be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Discussion and Authorization re:

- A. [ID#24-10170](#) Review and act on the requests from April Renterra, John Streich, Beau Kairis, Jerry Burby, Evan Ott, James Dougherty, Lynda Fleming, Mike Schwoch, Kurt Guenther, Chris Spiers, David Baranaik, John Christiansen, Rory McCallum, Joseph Schmidt and Brian Brehm for one-time sewer credits.

Sponsors: Public Works

Attachments: [24-10170-Sewer Credits - 15 .pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the one-time sewer credits for April Renterra, John Streich, Beau Kairis, Jerry Burby, Evan Ott, James Dougherty, Lynda Fleming, Mike Schwoch, Kurt Guenther, Chris Spiers, David Baranaik, John Christiansen, Rory McCallum, Joseph Schmidt and Brian Brehm be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

8. Matter of Report

9. Communications and Referrals:

- A.** [ID#24-10181](#) Official Notices: Bids to Close on Friday, July 12, 2024, at 11:00 a.m.
 1) Barstow Plaza Railing Replacement
 2) Mobile Vehicle Barricade (MVB) Cold Storage Building

Attachments: [Official Notice 2024 Barstow Plaza Railing Replacement.pdf](#)
 [Official Notice Mobile Vehicle Barricade \(MVB\) Cold Storage Building.pdf](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).