



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Information Technology Board

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Wednesday, November 5, 2025

6:00 PM

City Hall, Training Room

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#### 1. Call To Order

**Present:** 6 - Bob Bruders, Shawn Hansen, Brandon Kostolni, Ryan Corcoran, Daniel Manion and Steve Van Trieste

#### 2. Pledge of Allegiance

#### 3. Public Comment

#### 4. Approval of Minutes

- A. [ID#25-02496](#) Review and approve the minutes from the June 2025 ITB meeting.

#### 5. Business Items

- A. [ID#25-02440](#) Review and act on the amendment to the agreement with CentralSquare Technologies to include the Law Records Management System (LRMS).

*Paul, not on roll*

**A. ID#25-02440 Review and act on the amendment to the agreement with CentralSquare Technologies to include the Law Records Management System (LRMS).**

- B. [ID#25-02441](#) Review and act the Oversight Project Management scope of work with Winbourne Consulting for the CAD/RMS Project

**B. ID#25-02441 Review and act the Oversight Project Management scope of work with Winbourne Consulting for the CAD/RMS Project**

**Aye:** 6 - Bob Bruders, Shawn Hansen, Brandon Kostolni, Ryan Corcoran, Daniel Manion and Steve Van Trieste

- C. [ID#25-02444](#) Review and Discuss the AI Acceptable Use Policy.

#### 6. Communications and Referrals:

#### 7. Adjournment

##### 7. Adjournment

**Aye:** 6 - Bob Bruders, Shawn Hansen, Brandon Kostolni, Ryan Corcoran, Daniel Manion and Steve Van Trieste

## Closed Session

### Notice:

Upon conclusion of the closed session, a motion will be made to reconvene in open session.

Possible action on the matters discussed in closed session

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).