



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

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Tuesday, December 3, 2024

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

**Present:** 12 - Mike Chrisien, Eric E. Payne, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 3 - Joe Pieper, Jack Wells and Dean D. Lemke

#### 2. Pledge of Allegiance

#### 3. Public Comment

*There were no speakers present.*

#### 4. Presentation

A. [ID#24-11270](#) Police Department Awards Presentation - Citation of Valor, Chief's Citation of Lifesaving, and Letters of Commendation

B. [ID#24-11292](#) Proclamation to congratulate Waukesha West High School Soccer Team

**Attachments:** [Waukesha West High School Boys Soccer - 2024 Proclamation.pdf](#)

#### 5. Approval of Minutes

A. [ID#24-11272](#) November 19th, 2024 Minutes

**Attachments:** [Ccmn241119 Draft](#)

**A motion was made by Ald. R. Lemke, seconded by Ald. E. Payne, to approve the minutes from November 19th, 2024. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 3 - Joe Pieper, Jack Wells and Dean D. Lemke

### Consent Agenda

#### 1. Other Boards and Commissions

#### 2. Plan Commission

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

#### **B. Building & Grounds Committee - Ald. E. Payne**

#### **C. Ordinance & License Committee - Ald. P. Wuteska**

##### 1. Licenses

- A. [ID#24-11263](#) Change of Agent

**Attachments:** [Hacker's Haven Waukesha LLC \(Tap in Golf Bar\)](#)

- B. [ID#24-11264](#) Other Applications

**Attachments:** [Secondhand Dealer Applications](#)

- C. [ID#24-11266](#) Amusement Devices

**Attachments:** [JP Johnson & Co \(Cue Club of Wisconsin\)](#)

#### **D. Human Resources - Ald. Chrisien**

#### **E. Board of Public Works - Alex Damien**

- A. [ID#24-11233](#) Review and act on alternative cart selection update to the Residential Garbage and Recycling Regulations.

**Sponsors:** Public Works

**Attachments:** [24-11233-BPW\\_Agenda Cvr-Residential Garbage and Recycling Regulations Update.pdf](#)  
[24-11233-November 2024 Updated Residential Garbage and Recycling Regulations.pdf](#)

- B. [ID#24-11037](#) Review and act on Contract Amendment No. 1 with Strand Associates for the Storm Sewer & Flood Mitigation Engineering Services - 2023-2024.

**Sponsors:** Public Works

**Attachments:** [24-11037-Consultant Contract Amendment 1-Strand-Storm Sewer and Flood Mit 2023-24.pdf](#)  
[24-11037-BPW\\_Agenda Cvr-Strand Consultant Services Amendment 1.pdf](#)

- C. [ID#24-11038](#) Review and act on Contract Amendment No. 1 with Donohue & Associates for the Storm Sewer & Flood Mitigation Engineering Services - 2023-2024.

**Sponsors:** Public Works

**Attachments:** [24-11038-BPW Agenda Cvr-Donohue Consultant Services Amendment 1.pdf](#)  
[24-11038-Consultant Contract Amendment 1-Donohue-Storm Sewer and Flood Mit 2023-24.pdf](#)

- D. [ID#24-11220](#) Review and act on the Consultant Contracts for Survey Services for 2025-2026 Municipal Construction Projects.

**Sponsors:** Public Works

**Attachments:** [24-11220-BPW Agenda Cvr-2025-2026 Survey Services.pdf](#)

- E. [ID#24-11221](#) Review and act on the Consultant Contracts for 2025, 2027, and 2029 Road Ratings.

**Sponsors:** Public Works

**Attachments:** [24-11221-BPW Agenda Cvr-2025, 2027, and 2029 Road Ratings.pdf](#)

- F. [ID#24-11227](#) Review and act on the Contracts for the 2025-2026 Professional Archaeological Services for Municipal Construction projects.

**Sponsors:** Public Works

**Attachments:** [24-11227-BPW Agenda Cover Sheet-2025-2026 Archaeological Review.pdf](#)

- G. [ID#24-11228](#) Review and act on the Consultant Contract for Environmental Services for 2025-2026 Municipal Construction Projects.

**Sponsors:** Public Works

**Attachments:** [24-11228-BPW Agenda Cvr-2025-2026 Environmental services.pdf](#)

- H. [ID#24-11229](#) Review and act on the Consultant Contracts for Construction Site Representation Services for 2025-2026 Municipal Construction Projects.

**Sponsors:** Public Works

**Attachments:** [24-11229-BPW Agenda Cvr-2025-2026 Muni Construction Review.pdf](#)

- I. [ID#24-11230](#) Review and act on the Consultant Contracts for Construction Site Representation Services for 2025-2026 Private Development Construction Projects.

**Sponsors:** Public Works

**Attachments:** [24-11230-BPW Agenda Cvr-2025-2026 Private Development Construction Review.pdf](#)

### **End of Consent Agenda**

*All items on Consent Agenda passed unanimously with no items removed.*

- 6. New Business
- 7. Public Hearing
- 8. Action on Public Hearing

### **Reports**

- 9. Other Boards and Commissions
  - A. Transit Commission Report - Alex Damien
  - B. Water Utility Commission - Ald. Bartels
  - C. Information Technology Board Report - Ald. Manion
  - D. Landmarks Commission Report - Ald. Moltzan
  - E. Redevelopment Authority Report - Ald. R. Lemke
  - F. Parks, Recreation & Forestry Board Report - Ald. Wells
  - G. Library Board Report - Ald. Halvensleben
  - H. Cemetery Commission Report - Ald. C. Payne
  - I. Waukesha Housing Authority Report - Ald. Pieper
  - J. Community Development Block Grant Committee Report - Jennifer Andrews
  - K. Public Art Committee Report - Ald. Moltzan
- 10. Plan Commission - Jennifer Andrews
- 11. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. P. Wuteska
  - A. [ID#24-11214](#) Amendments to Mun Code 7.12 regarding charging costs of towing and storing illegally-parked vehicles to owners.

**Attachments:** [Cover Sheet-Cost of Towing and Storage](#)  
[7.12 - Towing and Immobilization 2024](#)

- B. [ID#24-11222](#) Re-creation of Mun Code 8.19, regarding massage businesses.

**Attachments:** [Cover Sheet-Massage Businesses](#)  
[8.19-Massage Parlors](#)

D. Human Resources Committee Report - Ald. Chrisien

12. Board of Public Works Report - Alex Damien

- A. [ID#24-11218](#) Bids Received: Friday, November 15, 2024, at 11:00 a.m.  
Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative

The Board of Public Works recommends that the low bid for ferric chloride at \$3,025.00/dry ton delivered as ferric from Kemira Water Solutions, Inc., for their product PIX-311, and the ferric alternative low bid for ChemTrade Logistics PAC was submitted at \$6,388.89/dry ton delivered of aluminum for their product Hyper+Ion 1997.

**Sponsors:** Public Works

**Attachments:** [CWP Chemical Bids Memo 2025.pdf](#)  
[Bid\\_Ferric-Phosphorus CWP 2025 1.1.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Halvensleben, to approve the low bid for ferric chloride at \$3,025.00/dry ton delivered as ferric from Kemira Water Solutions, Inc., for their product PIX-311, and the ferric alternative low bid for ChemTrade Logistics PAC at \$6,388.89/dry ton delivered of aluminum for their product Hyper+Ion 1997. The motion carried by the following vote:

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 3 - Joe Pieper, Jack Wells and Dean D. Lemke

- B. [ID#24-11219](#) Bids Received: Friday, November 15, 2024, at 11:00 a.m.  
Polymer

The Board of Public Works recommends that the low bid from SNF Water Science for their product Clarifloc CE-1795 in the amount of \$1.85/lb delivered, be awarded.

**Sponsors:** Public Works

**Attachments:** [CWP Chemical Bids Memo 2025.pdf](#)  
[Bid\\_CWP Polymer 2025.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Halvensleben, to approve the low bid from SNF Water Science for their product Clarifloc CE-1795

in the amount of \$1.85/lb delivered. The motion carried by the following vote:

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 3 - Joe Pieper, Jack Wells and Dean D. Lemke

- C. [ID#24-11232](#) Review and act on 2025 Drop-Off Center fee adjustments with allowance for further adjustments prior to 2026.

**Sponsors:** Public Works

**Attachments:** [24-11232-BPW Agenda Cvr-2025 Drop Off Center Fee Adjustments.pdf](#)  
[2025 DOC Price Adjustment Table 3.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Halvensleben, to approve 2025 Drop-Off Center fee adjustments with allowance for further adjustments prior to 2026. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 3 - Joe Pieper, Jack Wells and Dean D. Lemke

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

16. Mayor's Report & Referrals

- A. [ID#24-11293](#) Board and Committee Appointments

**Attachments:** [Council Letter 12.03.2024.pdf](#)

**A motion was made by Ald. Halvensleben, seconded by Ald. Chrisien, to approve the Board and Committee Appointments. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric E. Payne, Peter Bartels, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Rick R. Lemke, Cory C. Payne and Doreen Wigderson

**Absent:** 3 - Joe Pieper, Jack Wells and Dean D. Lemke

17. Referrals

19. Adjournment

*Meeting adjourned at 6:55pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).