



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Final

Parks, Recreation and Forestry Board

Monday, July 16, 2018

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

Present 6 - Merchle, Vehlow, Wells, Schmitz, Riebel, and Johnson

Absent 2 - Volpano, and Thurston

2. Public Comment

No Action Required

3. Approval of Minutes

A. [ID#18-1087](#) Approve Minutes for May 21, 2018

Attachments: [mn180521 \(Minutes for May 21, 2018\) DRAFT.pdf](#)

A motion was made by Vehlow, seconded by Wells, that the minutes for May 21, 2018 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Wells, Schmitz, Riebel and Johnson

Absent: 2 - Volpano and Thurston

4. Discussion/Decision Items

A. [ID#18-1105](#) Approval of proposed 2018 Fall Program Season Fees & Charges Schedule.

Attachments: [Fees and Charges Fall 2018.pdf](#)

A motion was made by Johnson, seconded by Merchle, that the proposed 2018 Fall Program Season Fees & Charges Schedule be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Wells, Schmitz, Riebel and Johnson

Absent: 2 - Volpano and Thurston

B. [ID#18-1106](#) Approve proposed 2018 Waukesha Oktoberfest event vendor agreement with BSA Explorers Post 178.

Attachments: [Council Agenda Cover Sheet-Oktoberfest Contracts.pdf](#)
[Oktoberfest Event Vendor Agreement-Explorers Post 178 2018.pdf](#)

A motion was made by Merchle, seconded by Wells, that the proposed 2018 Waukesha Oktoberfest event vendor agreement with BSA Explorers Post 178 be recommended to Common Council for approval. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Wells, Schmitz, Riebel and Johnson

Absent: 2 - Volpano and Thurston

- C. [ID#18-1107](#) Approve proposed 2018 Waukesha Oktoberfest event vendor agreement with Pop's Kettle Corn.

Attachments: [Oktoberfest Event Vendor Agreement-Pop's Kettle Corn 2018 .pdf](#)

A motion was made by Vehlow, seconded by Merchle, that the proposed 2018 Waukesha Oktoberfest event vendor agreement with Pop's Kettle Corn be recommended to Common Council for approval. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Wells, Schmitz, Riebel and Johnson

Absent: 2 - Volpano and Thurston

- D. [ID#18-1108](#) Approve proposed 2018 Waukesha Oktoberfest event vendor agreement with the Friends of Waukesha Parks, Recreation & Forestry, Inc.

Attachments: [Oktoberfest Event Vendor Agreement-Friends of WPRF 2018.pdf](#)

A motion was made by Wells, seconded by Schmitz, that the proposed 2018 Waukesha Oktoberfest event vendor agreement with the Friends of Waukesha Parks, Recreation & Forestry, be recommended to Common Council for approval. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Wells, Schmitz, Riebel and Johnson

Absent: 2 - Volpano and Thurston

- E. [ID#18-1109](#) Discussion regarding formal naming of the new recreation trail (Barstow to Frederick St.).

No Action Required

5. Board President Report

No Action Required

6. Director and Staff Report

No Action Required

7. Adjournment

A motion was made by Steve Johnson, seconded by Joan Vehlow, that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Wells, Schmitz, Riebel and Johnson

Absent: 2 - Volpano and Thurston