



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, December 1, 2015

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

2. Pledge of Allegiance

3. Public Comment

Roll Call was adjusted to mark Ald. C. Payne present, arrived during public comment.

The following people spoke regarding the Moor Downs Golf Course:

Charles Betker, 944 Oakland Avenue, Marilyn Hagerstrand, 1140 Aldoro Dr., Ron Kading, 3521 Oxbow Dr., Lisa Salb, 1018 River Place Blvd., and Mary Emery, 202 N. James St.

4. Approval of Minutes

A. [ID#15-3793](#) Minutes for Committee of the Whole 11 3 15

Sponsors: Clerk/Treasurer

Attachments: [ccmn150003cowdraft](#)

A motion was made by Ald. E. Payne, seconded by Ald. Thieme, to approve the Minutes for the 11/3/15 Committee of the Whole meeting. The motion carried by the following vote:

Aye: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

B. [ID#15-3810](#) Minutes for Committee of the Whole 11 10 15

Sponsors: Clerk/Treasurer

Attachments: [ccmn151110cow](#)

A motion was made by Ald. Thieme, seconded by Ald. Cummings, that the Minutes of the Committee of the Whole meeting of 11/10/15 be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

C. [ID#15-3811](#) Minutes for 11 17 15

Sponsors: Clerk/Treasurer

Attachments: [ccmn151117draft](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, that the Minutes of 11/17/15 be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

5. Approval of Form of Ordinances**A.** [ID#15-3612](#) Consider, and make recommendation to Council on adoption of, proposed landscape irrigation ordinance.

Sponsors: Waukesha Water Commission

Attachments: [Irrigation Ordinance.pdf](#)
[Ordinance 19.175 Landscape Irrigation](#)

A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the adoption of the proposed landscape irrigation ordinance (#21-15). The motion carried by the following vote:

Aye: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

- B. [ID#15-3725](#) Consider establishing a policy for "Flashing red warning light" be used by school bus operators.

Attachments: [School Bus Flashing Red Warning Lights](#)
[School Bus Flashing Red Warning Lights 2](#)
[Ordinance 7.03\(9\) School Bus Lights](#)

A motion was made by Ald. Cummings, seconded by Ald. Johnson, to approve establishing a policy for "Flashing red warning light" to be used by school bus operators. (Ordinance #22-15 adopted) The motion carried by the following vote:

Aye: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

Consent Agenda

#15-3797 Removed by Ald. Jankowski. The remainder of the Consent Agenda items passed by unanimous consent.

1. Other Boards and Commissions

- A. [ID#15-3771](#) Recommended approval of proposed Land Acquisition across the frontage of Kisdon Hill Park adjacent to Merrill Hills Road (CTH TT), a Permanent Easement at the southern end of the Kisdon Hill Park adjacent to Merrill Hills Road (CTH TT) and Temporary Limited Easements adjacent to Merrill Hills Road (CTH TT) and Kisdon Hill Drive as part of the West Waukesha Bypass Project with proceeds allocated to Kisdon Hill Park development.

Attachments: [KISDON HILL PK-Parcel 116 Deed](#)
[KISDON HILL PK-Parcel 116 Letter](#)
[KISDON HILL PK-Parcel 116 Plan](#)
[KISDON HILL PK-Parcel 118 Deed](#)
[KISDON HILL PK-Parcel 118 Letter](#)
[KISDON HILL PK-Parcel 118 Plan](#)
[COVER SHEET-Kisdon Hill Pk-West Bypass Project 11-16-15](#)

- B. [ID#15-3773](#) Recommend to approve request received from the Waukesha Water Utility to consider approval to allow construction of two water mains on City of Waukesha Park System property (Heyer Park).

Attachments: [HEYER PK-Water Utility Request Water Main Project](#)

2. Plan Commission Report - Jennifer Andrews

3. Standing Committees

A. Finance Committee - Ald. Pieper

1. [ID#15-3797](#) Review and act on a request for the Finance Committee & Common Council to approve entering into a new contract with Andres Medical Billing, effective January 1, 2016.

Sponsors: Fire Department and Finance

Attachments: [Ambulance contract cover sheet](#)
[Ambulance contract letter](#)

(This item was removed from the Consent Agenda and handled under the committee report)

B. Building & Grounds Committee - Ald. E. Payne

1. [ID#15-3728](#) Install No Parking Any Time on the south side of the E. Sunset Drive frontage road, across from Minooka Park, from the south side of the driveway at 1325 Guthrie Road to the corner of Blackhawk Trail

Sponsors: Cummings

Attachments: [B&G Resolution RTC for the 12-01-2015 CC Meeting CONSENT AGENDA](#)

Resolution R64-15 approved.

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#15-3784](#) INVITED Bartender Applications 11 23 15

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 11 23 15](#)

- B. [ID#15-3785](#) Bartender Applications 11 23 15

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 11 23 15](#)

- C. [ID#15-3787](#) Applications for licenses ending June 30, 2016, considered by Ordinance & License Committee on November 23, 2015.

Sponsors: Clerk/Treasurer

Attachments: [Other Licenses 11 23 15](#)

D. Board of Public Works - Dr. Fred Abadi

1. [ID#15-3763](#) Approve Memorandum of Contract between the City of Waukesha and Local Water Softener Dealers

Sponsors: Public Works

Attachments: [Agenda Cover Sheet for Approval of Memorandum of Contract between the City and local water softener Dealers](#)
[Memorandum of Contract between City and Local Water Softener Dealers](#)

End of Consent Agenda

6. New Business

- A. [ID#15-3818](#) Consider resolution voicing support for keeping the Moor Downs Golf Course in its current condition and not using the property for future expansion of Waukesha County's office or jail facilities.

Attachments: [Council Agenda Cover Sheet-Moor Downs Golf Course](#)
[Resolution Moor Downs Preservation](#)

(Original Motion) A motion was made by Ald. E. Payne, seconded by Ald. Cummings to approve adoption of the Resolution voicing support for keeping the Moor Downs Golf Course in its current condition and not using the property for future expansion of Waukesha County's office or jail facilities.

Friendly amendment offered by Ald. Skinner with the last paragraph to omit County expansion and replace that with "future development".

A motion amendment was made by Ald. E. Payne, and seconded by Ald. Cummings, to approve the Resolution (No. 66-15) with the modification to the last paragraph, last sentence, striking "future expansion of County Office or Jail Facilities" and replace it with the words "future development". The motion carried by the following vote:

Aye: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

Reports

7. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

1. [ID#15-3816](#) 11 19 2015 Water Utility Commission Update to Council

Attachments: [11 19 2015 Meeting update to Council.pdf](#)

- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
8. Plan Commission - Jennifer Andrews
9. Standing Committees
 - A. Finance Committee Report - Ald. Pieper

A motion was made by Ald. Joe Pieper, seconded by Council President Andy Reiland, to approve entering into a new contract with Andres Medical Billing, effective January 1, 2016 (Item #15-3797 removed from Consent). The motion carried by the following vote:

Aye: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Francoeur
10. Board of Public Works Report - Dr. Fred Abadi

A. [ID#15-3764](#) Approve Proposed Sanitary Sewer Rates for the Year 2016

Sponsors: Public Works

Attachments: [2016 Sewer User Rate Review Presentation](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the proposed Sanitary Sewer Rates Resolution (R 65-15) for the Year 2016. The motion carried by the following vote:

Aye: 13 - Pieper, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski and Helgestad

Absent: 2 - Bartels and Hernandez

B. [ID#15-3765](#) Official Notice: Bids Close Friday, December 11, 2015 at 11:00 am.
a. Summit Ave. & Delafield St. - Phase 2 Utility and Street Improvements

Sponsors: Public Works

Attachments: [Summit Ave & Delafield St - Phase 2 Utility and Street Improvements](#)

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

A. [ID#15-3794](#) Mayor's Schedule/Events 12 1 15

Sponsors: Mayor

Attachments: [SR151127](#)

16. Referrals

Ald. Helgestad to Building & Grounds to revise the existing parking rule on North Avenue between Barstow and Madison on the northwest street side from two hour to one hour parking.

Ald. C. Payne to Building & Grounds to add a handicapped space to the street in front of 224 N. Hine Avenue.

17. Adjournment

Adjourned at 7:26 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.