



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Jack Wells, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Thursday, February 22, 2018

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Ald. Cory Payne arrived late at Item # 18-0141 New Business.

Present: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

[ID#18-0219](#) Minutes from February 6, 2018

Attachments: [ccmn180206 draft](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry, that the Minutes of February 6, 2018 be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

Absent: 1 - C. Payne

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed or added.

1. Other Boards and Commissions

[ID#18-0132](#) Approval to Purchase Two Replacement Buses from Gillig, LLC

Attachments: [Agenda Cover Sheet -purchase of two replacement fixed route buses.pdf](#)
[Gillig-WAUKESHA, WI \(2\) 35 DIESEL BUSES QUOTE LETTER-01292018.pdf](#)
[New Flyer Quotation for \(2\) 35' Diesel Buses 2018.pdf](#)

[ID#18-0133](#) Approval to Decommission Bus 152

Attachments: [Agenda Cover Sheet -Decommission of Bus 152.pdf](#)

2. Plan Commission

[PC17-0087](#) Waukesha Corporate Center - Certified Survey Map

Attachments: [Draft Graf CSM-Revised 1-19-18.pdf](#)
[Waukesha Corp. CSM Cover Sheet.pdf](#)

[PC18-0012](#) Arboretum Subdivision, CTH X, Town of Genessee - Plat Review

Attachments: [Applic - Arboretum Extraterr-01262018104545.pdf](#)
[Plat - Arboretum page 3 - 1-10-18.pdf](#)
[Plat - Arboretum Page 1 - 1-10-18.pdf](#)
[Plat - Arboretum page 2 - 1-10-18.pdf](#)
[Arboretum Cover Sheet.pdf](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#18-0048](#) Review and Act on a request to enter into a purchasing agreement with Reliant Fire Apparatus for the future purchase of two fire engines and one ladder truck pursuant to future community improvement program (CIP) approval.

Sponsors: Fire Department

Indexes: fire truck

Attachments: [Cover Sheet - Reliant purchasing agreement.pdf](#)
[Purchasing Agreement with Reliant.pdf](#)

[ID#18-0050](#) Review and Act on a request to amend the 2018 Clean Water Plant budget for the Return Flow portion of the Great Lakes Water Project.

Sponsors: City Administrator and Finance

Indexes: Sewer Utility; budget amendment; return flow

Attachments: [Cover Sheet - Return Flow Budget Amendment](#)
[Return Flow and Pumpstation Projects](#)

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#18-0188](#) INVITED Bartender Applications - February 12, 2018

Attachments: [Bartenders 2018.02.12](#)

[ID#18-0189](#) Bartender Applications - February 12, 2018

Attachments: [Bartenders 2018.02.12](#)

[ID#18-0190](#) INVITED Other Applications - February 12, 2018

Attachments: [Licenses 2018.02.12](#)

[ID#18-0191](#) Other Applications - February 12, 2018

Attachments: [Licenses 2018.02.12](#)

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

[ID#18-0076](#) Review and act on Contract Change Order No. 2 with Visu-Sewer, Inc. for Concrete Sewer Lining and Manhole Rehabilitation - 2016

Sponsors: Public Works

Attachments: [18-0076 BPW Agenda Cover - Contract Change Order 02 Visu-Sewer - 2016 Concrete Sewer Lining.pdf](#)
[18-0076_CO 2 Visu-Sewer - 2016 Concrete Sewer Lining.pdf](#)

[ID#18-0143](#) Approve Storm Water Management Practice Maintenance Agreement between Wal-Mart Real Estate Business Trust and the City of Waukesha.

Attachments: [18-0143_BPW_Agenda_Cover_Sheet_-_WalMart.pdf](#)
[18-0143_Walmart_Storm_Water_Management_Practice_Maintenance_Agreement.pdf](#)

[ID#18-0149](#) Review and act on Change Order No. 1 with MP Systems, Inc., for the N. Grandview Blvd. Signal Communications Improvements.

Sponsors: Public Works

Attachments: [18-0149 Agenda Cover Sheet - Contract Change Order 01_MP Systems.pdf](#)
[18-0149 Contract Change Order No 1 to MP Systems.pdf](#)

[ID#18-0150](#) Review and act on Contract Change Order No. 2 with Zenith Tech, Inc., for W. Sunset Drive and S. Grand Avenue Intersection Improvements project.

Sponsors: Public Works

Attachments: [18-0150 BPW Agenda Cover Sheet - Change Order No 2 to Zenith Tech_Extra Conc Pavement.pdf](#)
[18-0150 Contract Change Order No 2 to Zenith Tech_Extra Conc Pavement.pdf](#)

[ID#18-0155](#) Review and act on Contract for Engineering and Design Services for the Woodfield Dam Removal.

Attachments: [18-0155 BPW Agenda Cover-Contract Woodfield Dam Removal V2.pdf](#)
[Ayres detailed--Woodfield Dam Exstimate.pdf](#)
[Ayres proposal--0203018Woodfield Dam Removal.pdf](#)
[Ayres staff--Woodfield task breakdown.pdf](#)

End of Consent Agenda

5. New Business

[ID#18-0141](#) Review and act on Contract for consulting services for the City Hall Study.

Sponsors: Public Works

Attachments: [18-0141_BPW_Agenda Cover Sheet - Architectural Design CH.pdf](#)
[BWBR Proposal CH Reconstruction](#)
[2018006.00 Waukesha City Hall Agreement 2018-01-31](#)

A motion was made by Ald. Perry, seconded by Ald. Pieper, to approve the Contract for consulting services for the City Hall Study in the amount of \$180,000. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, E. Payne and Wells

Nay: 1 - Cummings

Abstain: 1 - Lemke

[ID#18-0206](#) Consider claim for damages of Ronald Olson, and recommend allowance or disallowance

Sponsors: Attorney's Office

Attachments: [Cover Sheet-Olson Disallowance.pdf](#)
[Notice of Claim - Ronald Olson.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve disallowance of claim for damages of Ronald Olson. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-0213](#) To approve updated Permission, Release and Waiver Agreements used by the Fire Department for training activities on properties not owned by the City of Waukesha

Sponsors: Fire Department

Attachments: [SH18CommonCouncil0218](#)
[Non-Destructive](#)
[Destructive](#)

A motion was made by Ald. Thieme, seconded by Ald. Bartels, to approve updated Permission, Release and Waiver Agreements used by the Fire Department for training activities on properties not owned by the City of Waukesha and for the Fire Chief to have permission to execute the agreements. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner

[ID#18-0059](#) Community Development Director presentation on developer site selection.

- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Bartels

- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 7. Plan Commission - Jennifer Andrews

[ID#18-0112](#) USH 18 Access Management Vision - Memorandum of Understanding

Attachments: [City Of Waukesha Page 1.pdf](#)
[City Of Waukesha Page 2.pdf](#)
[US 18 MOU.pdf](#)
[USH 18 Access Management Plan.pdf](#)
[USH 18 Cover Sheet.pdf](#)

A motion was made by Ald. Thieme, seconded by Ald. Bartels, to approve Approve USH 18 Access Management Vision - Memorandum of Understanding. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

- 8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Thieme
- 9. Board of Public Works Report - Dr. Fred Abadi

[ID#18-0144](#) Bids Received: Friday, February 2, 2018, at 11:00 A.M.
Sanitary Sewer Lining and Manhole Rehabilitation - 2018

The Board of Public Works recommends that the low bid from Visu-Sewer, Inc., in the amount of \$844,980.80 be awarded and recommended for approval to the City Council.

Sponsors: Public Works

Attachments: [2018 Sewer Lining.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve bid award for Sanitary Sewer Lining and Manhole Rehabilitation to Visu-Sewer, Inc., on their low bid in the amount of \$844,980.80. The motion carried by the

following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-0145](#) Bids Received: Friday, February 2, 2018, at 11:00 A.M.
South Street and Gaspar Street Utility and Street Reconstruction

The Board of Public Works recommends that the low concrete bid from LaLonde Contractors, Inc., in the amount of \$1,384,273.37 be awarded and recommended for approval to the City Council.

Sponsors: Public Works

Attachments: [South & Gaspar Improvements Concrete.pdf](#)
[South & Gaspar Improvements Alternate HMA.pdf](#)

A motion was made by Ald. Helgestad, seconded by Ald. E. Payne, to approve the bid award for the South Street and Gaspar Street Utility and Street Reconstruction to LaLonde Contractors, Inc., on their low concrete bid in the amount of \$1,384,273.37. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-0146](#) Bids Received: Friday, February 2, 2018, at 11:00 A.M.
Motor Avenue and Fairview Avenue Utility and Street Reconstruction

The Board of Public Works recommends that the low concrete bid from Advance Construction, Inc., in the amount of \$1,531,375.90 be awarded and recommended for approval to the City Council.

Sponsors: Public Works

Attachments: [Motor and Fairview Concrete.pdf](#)
[Motor and Fairview Alternate.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the bid award for Motor Avenue and Fairview Avenue Utility and Street Reconstruction to Advance Construction, Inc., on their low bid in the amount of \$1,531,375.90. The motion failed by the following vote:

Absent: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-0147](#) Bids Received: Friday, February 2, 2018, at 11:00 A.M.
Biosolids Hauling and Land Application for Department of Public Works,
Clean Water Plant

The Board of Public Works recommends that the low bid from United Liquid Waste in the amount of \$18.50 per ton be awarded and recommended for approval to the City Council.

Sponsors: Public Works

Attachments: [Biosolids Recommendation 2018.pdf](#)
[Biosolids.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the bid award to Biosolids Hauling and Land Application for Department of Public Works, Clean Water Plant to United Liquid Waste on their low bid in the amount of \$18.50 per ton. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#18-0217](#) Report from the City Administrator

Attachments: [Admin Report 2-16-18](#)

13. Mayor's Report & Referrals

[ID#18-0235](#) Board Appointment

Attachments: [Letter for Council, February 22, 2018](#)
[Gilligan David Resume](#)

A motion was made by Ald. Thieme, seconded by Ald. Manion, to approve the appointment of David Gilligan to the Information Technology Board. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-0228](#) Resolution on Dark Store Legislation

Attachments: [Dark Store Resolution - 2-22-18](#)

A motion was made by Ald. Thieme, seconded by Ald. Perry, to approve Resolution #8-18 on Dark Store Legislation. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-0218](#) Proclamation- Waukesha Art Crawl Day

Attachments: [100th Art Crawl](#)

14. Referrals

Ald. Skinner to Information Technology, Information Technology Board and Clerk for research into the Referral Tracking system to move away from paper referrals from alderman to electronic format instead along with status and aging report capabilities.

Ald. Cummings referral to Board of Public Works to discuss and recommend a Solution/Plan in the Hall of Mayors regarding the fading of the Mayors' photos.

Ald. Cummings to the Council regarding the Common Council Rules addition A) a City of Waukesha Common Council President shall have one term within his/her 3 year term, B) the Common Council President shall not have two "consecutive terms" either within their 3 year term nor within 2 back to back 3 year terms; example: 3 year - Year 1 of their terms, C) if there are no other nominations for City of Waukesha Common Council Presiden: the rule shall be suspended by majority vote. Additionally signed by Ald. Rodriguez and Ald. Lemke.

15. Adjournment

Adjourned at 7:59 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.