

Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: contactus@waukesha-water.com

## **MEMORANDUM**

DATE: March 10, 2017

TO: Dan Duchniak

FROM: Donna Scholl,

Administrative Services Manager

RE: Revision of Blanket Purchase Orders

In December of 2016 the Commission approved \$10,278,893 of blanket purchase orders. I have subsequently found errors in the list and in the entry of the purchase orders. As a result, I am requesting that the Commission revise the list originally approved.

The new list is attached. It totals to \$10,256,592, less than the original amount.

All requests are budgeted for.

Recommended Motion: Move to replace the originally approved list of blanket purchase orders, totaling \$10,278,893, with the revised attached list, totaling \$10,256,592.

WWU				
BLANKET PURCH 2017	IASE ORDERS			
2017				
Vendor	Reason For Purchase	a/n	Approved	3/7/2017
MOA	Francis Material Constitution	OLO MOSSA	04.000	04.000
MSA Stafford - Legal	Future Water Supply Future Water Supply	GLC-W0004 GLC-W0003	24,000 75,000	24,000 150,000
BGR	Federal Funding	GLC-W0003	55,000	55,000
Donald Roecker	Federal Funding	GLC-W0002	15,000	-
2W	Hardware & Network Maint	9216+9320-100+3911-100	23,000	43,000
Bruce Baker	Future Water Supply	GLC-W0003	30,000	40,000
DNR	FWS - Permiting Review	GLC-W0003	12,000	12,000
PSC	FWS - Constr Authorization	GLC-W0003	12,000	12,000
MPIC	Property,	9240-200	29,082	29,082
R&R	Liability Worker's Companyation	9240-200	42,633	42,633
Erie Insurance Advanced/CIS	Worker's Compensation Billing System - License and	9250-200 9320-200	39,893 48,000	39,893 48,000
AB Data	Printing and Mailing of	9030-200	41,207	41,207
Collector's	Credit Card Fees	9219-200	21,303	21,303
PSC	Assessment + Review	4083+9280-200	16,112	16,112
Net@work	AccPac Consulting	9230+9320-200	12,000	12,000
Baker Tilly	Audit Services	9230-200	12,360	12,360
Chubb	Equipment Failure	9240-200	9,981	9,981
Bubricks	Office Supplies	9216+9219-200	4,343	4,343
TDS	Landline Phones	9215-200	15,300	15,300
US Postal	s4, Admin, PO Box +Tax	9030+9032+9219-200	3,500	3,500
US Cellular	Cell Phones	9215-200	13,473	13,473
Ricoh	Copier Supplies	9219-200	2,137	2,137
RG Graphics	Printing Radium Notices	9030+9219-200	3,471	3,471
Springsted	Debt Financing	GLCW0002-20-SUB	30,000	20.500
Baker Tilly WE Energies	Construction Audit	GLCW0002-20-SUB 6230-300	39,500	39,500
	Pumping Equipment Power Street Opening Permits &	6730-300	958,000 103,000	773,530 125,000
Energenecs/Kam	SCADA Hardware &	3971 & 6780-300	49,600	11,000
Badger Meter	New meter for PSC	3461-300	65,000	24,600
City of Waukesha	Wastewater Discharge from		63,000	95,575
Ferguson	Meters / Radios/ Rebuilding	3461-300	64,000	86,000
City of Waukesha	Vehicle Fuel (Gasoline)	9211-300	45,000	42,000
Ace Ready Mix	Slurry & concrete	Various/300	28,500	36,000
WE Energies	Office / Garage / West Ave.	9214-300	30,000	26,000
Waukesha Lime	Stone & Traffic Bond	Various-300	12,000	24,000
WI State Lab of	Radium Samples/ HFS Split		17,125	21,000
Collins	Engineering/ specifications/	3900-300	4,000	12.000
Digger's Hotline Various	Tickets to Locate Emergency Main Break	6620-300 6730-300	13,600 20,000	13,600
	Disposal of Excess Soils	Various/300	10,500	12,000
Payne & Dolan	Hot Patch Asphalt	Various/300	6,500	11,200
W.W.Grainger	General Maintenance	Various/300	9,800	5,000
WE Energies	Pump Building Natural Gas	6620-300	7,800	7,200
Waukesha	Vehicle Maintenance /	9211-300	7,500	7,000
Advance	Trash & Recycling Services	9214-300	3,200	6,500
City of Waukesha	Vehicle Maintenance /	9211-300	2,000	-
MudTech	Infrared Street Repairs	6730-300		10,500
	Locating software	6620-300		2,550
	Vehicle fluide changes	9211-300		2,500
	Slurry & concrete	Various/300		7,500
in-County waterw	Meeting attendances for	9218-30		240
Lynch &	Construction inspection	3432-600	18,000	18,000
Aqua Backflow	Cross Connection	6640-600	44,160	44,160
City of Waukesha	GIS Services City	6650-600	42,000	42,000
Survey Firm	Survey services	Various/600	-	-
R.A. Smith	Survey services	3431-600	8,000	8,000
Lynch &	Survey services	3431-600	7,200	7,200
Giles	Soil compaction testing	3431-600	10,300	10,300
Inspection Firm	Construction inspection	3431-600	-	-
Lynch &	Electronic Conversion	6650-600	5,000	5,000
Greeley &	FWS Program Management	GLC-W0005	7,980,848	8,068,177
BVBO&V	LID leaves	0000 400	40.000	40.000
BVBUX.V	HR Issues	9230-100	10,000	10,000
		0266 100		0.004
Cintas Total	Uniforms and Cleaning of	9266-100	2,964 10,278,893	2,964 10,256,592