



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, February 23, 2017

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

##### Rollcall

**Present** 3 - Kassens, O'Donnell, and Pieper

**Absent** 2 - E. Payne, and De Leon

#### 2. Approval of Minutes

A. [ID#17-0232](#) Approve Minutes of February 9, 2017.

**Sponsors:** Public Works

**Attachments:** [Meeting Minutes February 9 2017 - Draft](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Minutes of February 9, 2017, be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and De Leon

#### 3. Approval of Bonds

A. [ID#17-0233](#) Approve Bonds

**Sponsors:** Public Works

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and De Leon

#### 4. Approval of Payments

A. [ID#17-0234](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Summary Table for Partial Payments](#)

[PTS-3922.Signed](#)

[Smith-3843.Signed](#)

[State-3930.Signed](#)

[Super Wester-3945.Signed](#)

[UPI-3942.Signed](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and De Leon

5. Bids Received:

- A. [ID#17-0205](#) Bids Received: Friday, February 17, 2017, at 11:00 A.M. West Waukesha Bypass (Meadowbrook Road) Utility and Street Improvements.

The Board of Public Works recommends that the low bid from Zignego Company, Inc., in the amount \$4,538,920.34 be approved contingent upon the Army Corp of Engineers advancement of the project and be recommended for approval to the City Council.

**Sponsors:** Public Works

**Attachments:** [Bid Tab Meadowbrook Rd](#)

**Present** 4 - Kassens, O'Donnell, E. Payne, and Pieper

**Absent** 1 - De Leon

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Bid for the West Waukesha Bypass-Meadowbrook Road be awarded to Zignego and be recommended for approval to the City Council at the April 6, 2017, meeting. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - De Leon

- B. [ID#17-0235](#) Bids Received: Friday, February 17, 2017, at 11:00 A.M. Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the bid from State Contractors, Inc., in the amount of \$255,500.00 be awarded and recommended for approval to the City Council.

**Sponsors:** Public Works

**Attachments:** [Concrete Sidewalk Replacement](#)

This item is held until the next meeting.

- C. [ID#17-0236](#) Bids Received: Friday, February 17, 2017, at 11:00 A.M.  
Concrete Pavement Patching & Concrete Sawing

The Board of Public Works recommends that the bid from State Contractors, Inc., for the low bid of \$236,965.00 be approved.

**Sponsors:** Public Works

**Attachments:** [Bid Tab Concrete Pavement](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Bid from State Contractors, Inc., for the Concrete Pavement Patching and Concrete Sawing be recommended for approval to the City Council. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - De Leon

6. Discussion and Recommendation to Council Regarding:

- A. [ID#17-0240](#) Approve Contract Change Order No. 3 with Advance Construction, Inc., for E. Moreland Blvd. Utility and Street Improvements.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - Contract Change Order 03 Advance-E Moreland Blvd Change Order No 3 - Advance Construction](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Contract Change Order No. 3 with Advance Construction, Inc., be recommended for Council Consent to the City Council. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - De Leon

- B. [ID#17-0241](#) Approve Storm Water Management Practice Maintenance Agreement between Clearwater Apartments, LLC, and the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - Clearwater Apts 16146 Clearwater Apts Maintenance Agreement rev - 1-26-2017](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the Storm Water Management Practice Maintenance Agreement between Clearwater Apartments, LLC, be recommended for Council Consent to the City

**Council. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - De Leon

- C. [ID#17-0242](#) Review and act on hiring GRAEF, Inc., for the Final Design Engineering Services for Northview Road.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - Northview](#)  
[Contract GRAEF Northview Rd 02172017](#)

*contingent army corp approves reevaluation*

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the contract for Final Design Engineering Services for Northview Road with GRAEF, Inc., be recommended for Council Consent to the City Council. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - De Leon

## 7. Discussion and Authorization re:

- A. [ID#17-0239](#) Approval of the updated Residential Recycling and Solid Waste Regulations.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - Res Solid Waste and Recycling Regulations](#)  
[Residential RSW and Cart Regulations 2017](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric E. Payne, that the February 2017 Updated Residential Recycling and Solid Waste Regulations be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - De Leon

## 8. Matter of Report

*Recycling and Solid Waste Coordinator, Dustin Nolan, reported to the Board that he is exploring more site and operation improvements for the Drop-Off Center. He has already seen improvements in traffic flow in 2016 due to moving the entrance gate. He is anticipating more site improvements, as well as re-evaluating specific items accepted, including latex paint, and determining if adjustments are needed. He also reported that he has been approached by Waukesha County about a potential propane tank program. Finally, he is forming ideas for creating an ordinance related to the Drop-Off Center, as currently there is none.*

## 9. Communications and Referrals:

- A. [ID#17-0213](#) Official Notice to Bidders  
Bids to Close: Friday, March 3, 2017, at 11:00 A.M.  
a. Park Recreation Building HVAC Condenser Replacement  
b. One (1) New/Demo/Used, Loader Mounted Asphalt Milling Machine for Municipal Garage

**Attachments:** [Official Notice Park Recreation Building HVAC Condenser Replacement](#)  
[Official Notice One Asphalt Milling Machine](#)

## 10. Adjournment

*Adjournment on Unanimous Vote*

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.