



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, February 2, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

2. Pledge of Allegiance

1. Roll Call

Present: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

3. Public Comment

John Holst, 2051 Highland Ave., spoke regarding the Blair property.

4. Approval of Minutes

A. [ID#16-129](#) Minutes for January 19, 2016

A motion was made by Ald. Thieme, seconded by Ald. Manion, to approve the minutes of January 19, 2016. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

5. Correction of final form of ordinances passed at previous meetings.

Consent Agenda

Other Boards and Commissions Item 1.a ID #16-137 and Finance Committee Item 3. ID 16-095 and 4. ID#16-108 removed from Consent. The remainder of the Consent Agenda passed by unanimous consent.

1. Other Boards and Commissions

- A. [ID#16-137](#) Alderman Thieme update to Council on Water Utility

**This item was removed from Consent and Ald. Thieme gave a full report.*

2. Plan Commission Report - Jennifer Andrews

3. Standing Committees

A. Finance Committee - Ald. Pieper

1. [ID#16-083](#) Approve Authorization of a Reimbursement Resolution allowing the City to declare its official intent to reimburse expenditures for water system improvements on Main Street, Clinton to Barstow
(Resolution R 4-16 adopted)
2. [ID#16-094](#) Review and act on approval of contract with SAFEbuilt Wisconsin, LLC for supplemental building inspection services for 2016 following a final review by the City Attorney's office.
3. [ID#16-095](#) Review and act on a request to authorize the Community Development and Attorney's Office to subordinate mortgages securing City rehabilitation loans when the circumstances warrant, and to execute all required paperwork without further Common Council approval.
**This item removed from Consent and handled under Report.*
4. [ID#16-108](#) Review and act on a request to approve a contract with Deltawrx, LLC. for the completion of the City of Waukesha Public Safety Answering Point (PSAP) Study in the amount of \$67,906.
**This item removed from Consent and handled under Report.*

B. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#16-066](#) Bartenders 1 25 16
- B. [ID#16-068](#) Other Applications for licenses considered by Ordinance & License Committee on January 25, 2016

C. Board of Public Works - Dr. Fred Abadi

1. [ID#15-3861](#) Approve Storm Water Management Practice Maintenance Agreement between Kwik Trip, Inc and the City of Waukesha

2. [ID#15-3862](#) Approve Storm Water Management Practice Maintenance Agreement between HSA PrimeCare and the City of Waukesha
3. [ID#15-3863](#) Approve Storm Water Management Practice Maintenance Agreement between Metal Era, Inc and the City of Waukesha
4. [ID#16-058](#) Approve Resolution to prepare plans and specifications and to advertise for Bids for the construction of:
 - a) 2016 Concrete Street Repairs
 - b) 2016 Asphalt Street Repairs
 - c) 2016 Sidewalk Repairs
 - d) W. Main St. Utility and Street Improvements
 - e) Schuetze Bldg. Window Replacement
 - f) E. Moreland Blvd. Sanitary Sewer Rehabilitation
 - g) E. Sunset Dr. Roadway Widening

Resolutions adopted:

 - a - Resolution 5-16*
 - b - Resolution 6-16*
 - c - Resolution 7-16*
 - d - Resolution 8-16*
 - e- Resolution 9-16*
 - f- Resolution 10-16*
 - g- Resolution 11-16*
5. [ID#16-069](#) Approve Contract Amendment with R.A.Smith National for the Madison St. Structure Replacement
6. [ID#16-070](#) Approve contract with GRAEF USA- Inc. for 2016 Construction Inspection Services.

End of Consent Agenda

6. New Business

- A. [ID#16-103](#) Appointment - Board of Public Works/Transit Commission - Rolando De Leon

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the appointment of Rolando De Leon to the Board of Public Works. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

7. Public Hearing

A. [ID#15-3864](#) Action on Resolution for the Partial Vacation of Dopp Street

The Public Hearing was opened for public comment. Hearing none, the Public Hearing was closed.

8. Action on Public Hearing

A. [ID#15-3864](#) Action on Resolution for the Partial Vacation of Dopp Street

A motion was made by Ald. Francoeur, seconded by Ald. E. Payne, to approve the Adoption of Resolution (R 3-16) for the Partial Vacation of Dopp Street. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

Reports

9. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

C. Information Technology Board Report - Ald. Jankowski/Ald. Manion

D. Landmarks Commission Report - Ald. Francoeur

E. Redevelopment Authority Report - Jennifer Andrews

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Reiland

H. Cemetery Commission Report - Ald. Jankowski

I. Waukesha Housing Authority Report - Ald. Hernandez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

10. Plan Commission - Jennifer Andrews

- A. [ID#16-093](#) Proposed modification to Eales Avenue at the intersection of E. Moreland Boulevard and White Rock Avenue.

A motion was made by Ald. Thieme, seconded by Ald. Hernandez, to approve scheduling a Public Hearing on the Proposed modification to Eales Avenue at the intersection of E. Moreland Boulevard and White Rock Avenue. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

11. Standing Committees

A. Finance Committee Report - Ald. Pieper

[ID#16-095](#) Review and act on a request to authorize the Community Development and Attorney's Office to subordinate mortgages securing City rehabilitation loans when the circumstances warrant, and to execute all required paperwork without further Common Council approval.

Original motion: A motion was made by Ald. Joe Pieper, seconded by Ald. Aaron Perry, to approve the request to authorize the Community Development and Attorney's Office to subordinate mortgages securing City rehabilitation loans when the circumstances warrant, and to execute all required paperwork without further Common Council approval.

A motion was made by Ald. Kathleen Cummings to require reporting to the Finance Committee twice per year. The motion failed for a lack of a second.

The voting on the original motion was as follows: unanimous.

A. Finance Committee Report - Ald. Pieper

[ID#16-108](#) Review and act on a request to approve a contract with Deltawrx, LLC. for the completion of the City of Waukesha Public Safety Answering Point (PSAP) Study in the amount of \$67,906.

A motion was made by Council President Andy Reiland, seconded by Ald. Daniel Manion, to approve a contract with Deltawrx, LLC, for the completion of the City of Waukesha Public Safety Answering Point (PSAP) Study in the amount of \$67,906. The motion carried by unanimous vote.

B. Building & Grounds Committee Report - Ald. E. Payne

Ald. E. Payne said that the Farmer's Market will be taken up at the next Building & Grounds Committee meeting.

C. Ordinance & License Committee Report - Ald. Johnson

1. [ID#16-119](#) Municipal Code sec 3.08, Cemetery Commission.

A motion was made by Ald. Johnson, seconded by Ald. Jankowski, to approve the amendments made at O & L to Municipal Code sec. 3.08, the Cemetery Commission ordinance. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

D. Human Resources Committee Report - Ald. Francoeur

1. [ID#16-143](#) Review and act on a request to accept the Final Report of the City of Waukesha 2016 Classification and Compensation Study.

A motion was made by Ald. Francoeur, seconded by Ald. Thieme, to approve and accept the Final Report of the City of Waukesha 2016 Classification and Compensation Study. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

2. [ID#16-144](#) Review and act on a request to approve the Classification System and Job Descriptions, effective immediately.

A motion was made by Ald. Francoeur, seconded by Ald. Thieme, to approve the Classification System and Job Descriptions, effective immediately. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

3. [ID#16-145](#) Review and act on implementing the City of Waukesha compensation model on January 1, 2017.

A motion was made by Ald. Francoeur, seconded by Ald. Thieme, to approve implementing the City of Waukesha compensation model on January 1, 2017. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

12. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#16-074](#) Bids Received: Friday January 15, 2016 at 11:00 am
a. W. Main Street Utility and Street Improvements
The Board of Public Works recommends that the low bid of \$2,498,614.58 from Advance Construction be approved

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve W. Main Street Utility and Street Improvements at the low bid of \$2,498,614.58 from Advance Construction. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Absent: 1 - Skinner

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

- A. [ID#16-149](#) City Administrator's Report 2 2 16

16. Mayor's Report & Referrals

- A. [ID#16-136](#) Mayor's Schedule and Events 2 2 16

17. Referrals

Ald. Jankowski requested Council Members to update the Open Referrals

18. Adjournment

Adjourned at 8:02 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.