



CITY OF WAUKESHA

Administration

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Committee: Human Resources	Date: 6/20/2018
Common Council Item Number: ID	Date: Click here to enter a date.
Submitted By: Fred Abadi, Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Rich Abbott, Finance Director	City Attorney's Office Review: Brian Running, City Attorney Click here to enter text.
Subject: Review and Act on the Reclassification of Cartographer Technician Position to GIS Analyst and Transfer of Position to Department of Public Works	

Details:
 This item is to seek the approval to reclassify the position of Cartographer Technician to Geographic Information System (GIS) Analyst, and transferring the position from the Assessor's Department to the Department of Public Works, Engineering Division; thereby consolidating they City's cartography/GIS positions within DPW.

Options & Alternatives:
 The alternative would be to not reclassify the position and leave the position in the Assessor's Department, however this proposed reclassification and reorganization would consolidate mapping initiatives and workflows in a centralized fashion.

Financial Remarks:
 Based on the Job Analysis Questionnaire, the position will remain Pay Grade 4, with a 2018 salary range of \$42,692 to \$57,635. The reclassification of this position will likely result in a moderate cost savings because the position is expected to be filled at or near the entry level.

Executive Recommendation:
 Recommend the reclassification of Cartographer Technician to GIS Analyst and transfer from Assessor's Department to Department of Public Works.

