



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### City Council

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Tuesday, June 3, 2025

6:00 PM

Council Chambers, City Hall

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.*

4. Approval of Minutes

- A. [ID#25-00970](#) Minutes from May 20th meeting

Attachments: [CCmn 05.20.2025 Draft](#)

### Consent Agenda

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### 1. Other Boards and Commissions

- A. [ID#25-00651](#) Review and possible action on (recommendation to Common Council) proposed 889 Document Agreement (enabling sponsorship banner posting) with the Wisconsin Army Reserve National Guard.

Attachments: [Cover Sheet For 889 FORM APR 2025 MEETING PDF](#)  
[889 Rep V5 July 2022 \(002\) City of Waukesha Athletic Banners 2025](#)

#### Legislative History

5/19/25	Parks, Recreation and Forestry Board	approved
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- B. [ID#25-00888](#) Review and possible action on (recommendation to Common Council) proposed 2025 Waukesha Oktoberfest Event Vendor Agreements.

Attachments: [Cover Sheet Oktoberfest 05.2025](#)  
[2025 Kiwanis Club of Waukesha Early Risers Wisconsin Inc Oktoberfest Agreeer](#)  
[2025 Cuppa Tosa Oktoberfest Agreement](#)

Legislative History

5/19/25 Parks, Recreation and approved  
Forestry Board

- C. [ID#25-00946](#) Review and possible action on (recommendation to Common Council) proposed Beverage Service Contract for 2025 Jazz at Cutler Park Events with Boehm & Hocking LLC d/b/a North Pillar Brewing Company.

Attachments: [Cover Sheet Boehm & Hocking LLC Jazz 2025](#)  
[Boehm & Hocking LLC North Pillar Brewing Co. Jazz @ Cutler Park 2025](#)

Legislative History

5/19/25 Parks, Recreation and approved  
Forestry Board

- D. [ID#25-00908](#) Review and possible action on (recommendation to Common Council) proposed Saratoga Lake Aquatic Plan Management Contract with Solitude Lake Management.

Attachments: [Cover Sheet Saratoga Lake Aquatic Plant Management Plan 2025](#)  
[Solitude Contract](#)

Legislative History

5/19/25 Parks, Recreation and approved  
Forestry Board

## **2. Plan Commission**

- A. [PC25-0046](#) Certified Survey Map - 1300 S. Grand Avenue, Bridge Church - A request from Bridge Church to approve a 7.2801-acre one lot CSM at 1300 S Grand Avenue in the I-1 Institutional District.

Attachments: [City of Waukesha Cover Sheet - Plan Commission 1300 S Grand Avenue](#)  
[City Department Review Comments CSM 1300 S Grand Ave](#)  
[CSM\\_MSA Comments\\_05-12-2025](#)  
[Application for Development Review](#)  
[CSM](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

- A. [ID#25-00778](#) Review and possible action on 2025 Walk of Lights Holiday display
- Attachments: [Cover Sheet - 2025 Walk of Lights Holiday Display](#)
- Legislative History
- 5/27/25 Finance Committee approved
- B. [ID#25-00779](#) Review and possible action on 2025 Walk of Lights field services contract
- Attachments: [Cover Sheet - 2025 Walk of Lights Field Services Contract](#)
- Legislative History
- 5/27/25 Finance Committee approved
- C. [ID#25-00889](#) Review and possible action on Waukesha Christmas Parade Permanent Memorial Fund agreement with the Waukesha County Community Foundation
- Attachments: [Cover Sheet - Waukesha Christmas Parade Permanent Memorial Fund](#)
- Legislative History
- 5/27/25 Finance Committee approved
- D. [ID#25-00947](#) Review and possible action on grant funded vehicle lease for High Intensity Drug Trafficking Area (HIDTA)
- Attachments: [Cover Sheet - HIDTA Car Lease](#)
- Legislative History
- 5/27/25 Finance Committee approved
- E. [ID#25-00949](#) Review and possible action on the approval of the 2025-2026 school-year contract with All City Management, Inc. for School Crossing Guard Services
- Attachments: [Cover Sheet - Crossing Guard Services](#)
- Legislative History
- 5/27/25 Finance Committee approved

## **B. Building & Grounds Committee - Ald. E. Payne**

## **C. Ordinance & License Committee - Ald. P. Wuteska**

### 1. Licenses

- A. [ID#25-00942](#) Review and possible action on various Sidewalk Cafe and Extension of Premises Applications
- Attachments: [Other Applications- 5.20.25](#)
- Legislative History
- 5/20/25 Ordinance & License Committee approved

**D. Human Resources - Ald. Wigerson**

- A. [ID#25-00884](#) Review and possible action on proposed Agreement to permit Carroll University's health services students to participate in ride-alongs with Waukesha Fire Department EMS.

**Attachments:** [HR Committee Carroll University Agreement 052725](#)

**Legislative History**

5/21/25	Human Resources Committee	approved
5/22/25	Human Resources Committee	approved

**E. Board of Public Works - Alex Damien**

- A. [ID#25-00906](#) Review and possible action on the Developer's Agreement between the City of Waukesha and VH Winterberry Reserve, LLC, for Phase One of the work on the property located north of Summit Avenue, Fire Station No. 5, and Oliver Sports Complex, east of Meadowbrook Road, west of Maple Way Lane and south of Tallgrass Subdivision.

**Sponsors:** Public Works

**Attachments:** [25-00906\\_BPW\\_Agenda\\_Cvr-Winterberry\\_Developers\\_Agreement](#)  
[25-00906\\_Developers\\_Agreement - Winterberry \(5th - Clean\)](#)

**Legislative History**

5/22/25	Board of Public Works	recommended for Council Consent to the City Council
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- B. [ID#25-00907](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and VH Winterberry Reserve, LLC, for the Winterberry Reserve subdivision.

**Sponsors:** Public Works

**Attachments:** [25-00907\\_BPW\\_Agenda\\_Cvr-Winterberry\\_SWMA](#)  
[25-00907\\_SWMA - Winterberry](#)

**Legislative History**

5/22/25	Board of Public Works	recommended for Council Consent to the City Council
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- C. [ID#25-00925](#) Review and possible action on the Developer's Agreement between the City of Waukesha and Rolling Meadows, LLC, for work on the property located south of Tanglewood Dr. and west of Stillwater Circle.

**Sponsors:** Public Works

**Attachments:** [25-00925\\_BPW\\_Agenda\\_Cvr-Rolling\\_Meadows\\_Developers\\_Agreement](#)  
[25-00925\\_Rolling\\_Meadows\\_Development\\_Agreement](#)

**Legislative History**

5/22/25 Board of Public Works recommended for Council Consent to the City Council

- D. [ID#25-00928](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Rolling Meadows, LLC, for the property located at the end of Willow Dr., south of Tanglewood Dr. and west of Stillwater Circle.

**Sponsors:** Public Works

**Attachments:** [25-00928\\_BPW\\_Agenda\\_Cvr-Rolling\\_Meadows\\_SWMA](#)  
[25-00928\\_Rolling\\_Meadows\\_REVISED\\_Maintenance\\_Agreement\\_5-14-25](#)

**Legislative History**

5/22/25 Board of Public Works recommended for Council Consent to the City Council

- E. [ID#25-00931](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and BLD KDV, LLC, for the property located between Center Rd. and Corporate Dr., north of Corporate Ct.

**Sponsors:** Public Works

**Attachments:** [25-00931\\_BPW\\_Agenda\\_Cvr-KDV\\_Label\\_SWMA](#)  
[25-00931\\_KDV\\_Label\\_SWMA](#)

**Legislative History**

5/22/25 Board of Public Works recommended for Council Consent to the City Council

- F. [ID#25-00934](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Bielinski Homes, Inc., for the Olde Farm subdivision.

**Sponsors:** Public Works

**Attachments:** [25-00934\\_BPW\\_Agenda\\_Cvr-Olde\\_Farm\\_SWMA](#)  
[25-00934\\_City\\_Maintenance\\_Agreement\\_-\\_OldeFarm\\_2025-05-15](#)

**Legislative History**

5/22/25 Board of Public Works recommended for Council Consent to the City Council

**End of Consent Agenda**

**5. New Business**

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#25-00902](#) Review and possible action on the 2025 CDBG Reallocation Recommendation to Common Council
- Attachments: [CDBG\\_25-00902 - 2025 CDBG Reallocation Resolution Final](#)  
[Resolution - 2025 CDBG Reallocation 5-28-2025](#)
- Legislative History  
5/28/25 CDBG approved
- B. [ID#25-00903](#) Review and possible action on final 2026 CDBG Allocation Recommendation to Common Council
- Attachments: [CDBG\\_25-00903- 2026 CDBG Allocation Resolution Final](#)  
[Resolution - 2026 CDBG Allocations 5-28-2025](#)
- Legislative History  
5/28/25 CDBG approved
- C. [ID#25-00992](#) Waiver of conflict of interest - Von Briesen law firm regarding Gaffey claim for personal injury.

## **Reports**

### 6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Matthews
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Chrisien
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. Chrisien
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews
8. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. P. Wuteska
  - D. Human Resources Committee Report - Ald. Wigderson
9. Board of Public Works Report - Alex Damien
10. Director of Public Works Report
11. City Attorney's Report
12. City Administrator's Report
  - A. [ID#25-00971](#) City Administrator's report  
**Attachments:** [Admin Report May 30, 2025](#)
13. Mayor's Report & Referrals
  - A. [ID#25-00972](#) Board and commission appointments  
**Attachments:** [Council Letter 06.03.2025](#)
  - B. [ID#25-00973](#) Proclamations  
**Attachments:** [Parks and Recreation Month - 2025](#)
14. Referrals
15. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).