



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft Finance Committee

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Thursday, November 5, 2015

6:00 PM

Council Chambers, City Hall  
Use lower level glass door.

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### 1. Call To Order

**Present:** 5 - Bartels, Reiland, Pieper, Manion and Perry

### 2. Public Comment

*None*

### 3. Approval of Minutes

**A.** [ID#15-3701](#) Minutes for October 27, 2015

**Hearing no objections, the minutes were approved.**

**B.** [ID#15-3702](#) Minutes for October 29, 2015

**Hearing no objections, the minutes were approved.**

### 4. Business Items

**A.** [ID#15-3679](#) Review and approve the IT Help Desk Outsourcing contract with Heartland Business Systems.

**A motion was made by Manion, seconded by Perry, that this Item be approved.  
The motion carried by the following vote:**

**Aye:** 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

- B. [ID#15-3697](#) Review the 2016 Operating Budget and make a recommendation to the Common Council.

**Sponsors:** City Administrator and Finance

*Ald. Reiland's proposed reductions (\* Included in motion):*

*\*3290-51220 DPW OT reduce \$2,000, from \$6,000 to \$4,000*

*\*5520-52420 Mach & Equip. Maintenance Park Rec reduced \$2,000, from \$6,500 to \$4,500*

*\*1810-52240 City Hall Heat reduce \$3,000, from \$18,000 to \$15,000*

*1810-52420 Mach & Equip. Repair \$18,000 reduction - \$50,000 to \$32,000 (Not included in motion.)*

*\*2210-52220 Electric (Fire) reduce \$3,000, from \$62,000 to \$59,000*

*\*2210-52240 Heat (Fire) reduce \$7,000, from \$39,000 to \$32,000 (\$10,000 reduction was discussed originally)*

*5520-52220 Electric Park reduction \$7,000. (Not included in motion.)*

*9710-89910 Contingency \$115,000 withdrawn (Not included in motion.)*

**A motion was made by Pieper, seconded by Perry, that the Operating Budget be amended as recorded above. The motion carried by the following vote:**

**Aye:** 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

**A motion was made by Manion and seconded by Perry to remove \$3,000 from Contingency and bring Office 365 into the Operating Budget. Following discussion, Perry withdrew his second.**

**A motion was made by Reiland and seconded by Pieper to approve use of \$28,000 along with additional \$17,000 approved by Ald. Reiland's motion for a total of \$45,000. Motion to move that back into COLA's for the General Fund rather than reducing the Operating Budget and subsequently apply the same percent to all employees. The motion carried by the following vote:**

**Aye:** 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

**A motion was made by Pieper and seconded by Reiland to recommend a general fund expenditure total of \$61,148,159. The motion carried by the following vote:**

**Aye:** 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

## 5. Communications and Referrals:

*Finance Director Abbott reminded the Committee that there will be a Committee of the Whole meeting on Tuesday, November 10th, where the entire council will consider the recommendations of the Finance Committee on the budget.*

*Director Abbott also reminded them that they have amended the funding source for the CIP.*

*City Administrator Lahner stated that he appreciates all the hard work everyone put in on the budget this year.*

## 6. Adjournment

*Meeting adjourned at 8:15 p.m.*

**The Finance Committee may consider any departments, funds or line items related to the 2016 Operating or Capital Budgets not specifically identified on the meeting agenda as a part of the Budget Review process.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.