



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Final

### Parks, Recreation and Forestry Board

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Monday, August 20, 2018

6:00 PM Parks Recreation and Forestry

Administration and  
Service Center

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#### 1. Call to Order

**Present** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston, and Johnson

#### 2. Public Comment

*No Action Required*

#### 3. Approval of Minutes

- A. [ID#18-1242](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of July 16, 2018.

**Attachments:** [mn180716 \(Meeting Minutes July 16, 2018\) DRAFT.pdf](#)

**A motion was made by Johnson, seconded by Volpano, that the minutes of the Parks, Recreation and Forestry Board meeting of July 16, 2018 be approved. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston and Johnson

- B. [ID#18-1243](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of March 21, 2016.

**Attachments:** [mn160321 \(Meeting Minutes March 21, 2016\) DRAFT.pdf](#)

**A motion was made by Johnson, seconded by Vehlow, that the minutes of the Parks, Recreation and Forestry Board meeting of March 21, 2016 be approved. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston and Johnson

#### 4. Discussion/Decision Items

- A. [ID#18-1244](#) Recommend to Common Council to approve ownership transfer to WE Energies and related easement associated with an electric pole located in Bethesda Park.

**Attachments:** [Bethesda Springs Pole project packet.pdf](#)

**A motion was made by Merchle, seconded by Wells, that a recommendation to Common Council to approve ownership transfer to WE Energies and related easement associated with an electric pole located in Bethesda Park be**

approved. The motion carried by the following vote:

**Aye:** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston and Johnson

- B.** [ID#18-1245](#) Approve permission for the Wisconsin DNR to enter and utilize the Fox River Sanctuary property to conduct their Snapshot Program.

**Attachments:** [DNR Snapshot WI-LandownerPermission.pdf](#)

A motion was made by Thurston, seconded by Vehlow, that permission for the Wisconsin DNR to enter and utilize the Fox River Sanctuary property to conduct their Snapshot Program be approved. The motion carried by the following vote:

**Aye:** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston and Johnson

- C.** [ID#18-1246](#) Approve use of dogs on leash on the new recreation trail (Barstow St. to Frederick St.)

**Attachments:** [SIGNAGE - DOGS ON LEASH 9-10-12.pdf](#)

A motion was made by Merchle, seconded by Volpano, that the use of dogs on leash on the new recreation trail (Barstow St. to Frederick St.) be approved. The motion carried by the following vote:

**Aye:** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston and Johnson

- D.** [ID#18-1247](#) Recommendation to Common Council to approve concept and budget study contract for potential interior office remodel at Park, Recreation & Forestry building.

**Attachments:** [04.18.18 Proposal Waukesha Parks & Rec\\_REVISED.PDF](#)

A motion was made by Wells, seconded by Vehlow, that a recommendation to Common Council to approve concept and budget study contract for potential interior office remodel at Park, Recreation & Forestry building be approved. The motion carried by the following vote:

**Aye:** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston and Johnson

- E.** [ID#18-1248](#) Recommendation to the Finance Committee to approve proposed 2019-2023 Executive Community Investment Program Budget for the Parks, Recreation & Forestry Department.

**Attachments:** [Proposed 2019-2023 PRF Dept. Executive CIP Budget.pdf](#)

A motion was made by Volpano, seconded by Vehlow, that a recommendation to the Finance Committee to approve proposed 2019-2023 Executive Community Investment Program Budget for the Parks, Recreation & Forestry Department be approved. The motion carried by the following vote:

**Aye:** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston and Johnson

## 5. Board President Report

*No Action Required*

6. Director and Staff Report

*No Action Required*

7. Adjournment

**A motion was made by Jack Wells, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Vehlow, Volpano, Wells, Schmitz, Riebel, Thurston and Johnson