



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, December 17, 2019

6:30 PM

Council Chambers, City Hall
Use upper level doors off Buena Vista Ave.

1. Roll Call

Ald. Cummings arrived during Public Comment at 6:33 pm.

Ald. Eric Payne left during Item #: PC19-0123 at 6:55 pm.

Present: 12 - Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

Absent: 3 - Pieper, Perry and Miller

2. Pledge of Allegiance

3. Public Comment

*Steve Edlund, 426 Prospect Ave, spoke regarding the cost of Lake Michigan water.
John Donovan, Development Manager for Bielinski Homes spoke in reference to two items on this Agenda regarding Prairie Song Villas and Prairie Song Courtyards.*

Public Art Committee Report - Ald. Moltzan

[ID#19-1704](#) Laurie Pledl presents art to the City

4. Approval of Minutes

[ID#19-1686](#) Minutes from December 3, 2019

Attachments: [ccmn 2019.12.03 draft](#)

A motion was made by Ald. Johnson, seconded by Ald. Cummings, to approve the Minutes from December 3, 2019. The motion carried by the following vote:

Aye: 12 - Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

Absent: 3 - Pieper, Perry and Miller

Consent Agenda

The Consent Agenda passed by unanimous consent with no items added or removed.

1. Other Boards and Commissions

[ID#19-1618](#) Approval to Purchase Two Replacement Buses from Gillig, LLC

Attachments: [Agenda Cover Sheet -2021 Bus Purchase](#)
[WAUKESHA, WI \(2\) 35 DIESEL BUSES QUOTE LETTER-11212019](#)

[ID#19-1619](#) Waukesha County Transit Business-Approval of Purchase Service Agreement with Milwaukee Transport Services, Inc. to Operate the Gold Line in 2020

Attachments: [Agenda Cover Sheet -Waukesha County-Gold Line 2020 Agreement](#)
[Contract-Transit-Gold Line Contract 2020](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

[ID#19-1488](#) Please approve extension of the existing No Parking, Loading Zone, 8:30am to 9:30am, 2:30pm to 3:30pm, Monday to Friday to include the next parking stall to the east adjacent to 329 W. Main Street.

Sponsors: Public Works and Miller

Attachments: [19-1488 Admin Cover to Review Extend No Parking to Include Adjacent Stall to 329 W Main](#)
[B&G Resolution RTC for the 12-17-19 CC Meeting CONSENT AGENDA](#)

Resolution #: 52-19

[ID#19-1612](#) Please approve installation of a speed feedback sign to be placed on the eastbound direction of traffic on Madison Street near 4th Street.

Sponsors: E. Payne

Attachments: [19-1612 Admin Cover to Review Install Speed Feedback Sign on Madison](#)
[B&G Resolution RTC for the 12-17-19 CC Meeting CONSENT AGENDA](#)

Resolution #: 52-19

[ID#19-1613](#) Please modify the No Parking Zone on the north side of White Rock Avenue to be from the center line of E. Main Street to 275 feet northeast.

Sponsors: Public Works

Attachments: [19-1613 Admin Cover to Review Modify No Parking Zone on White Rock](#)
[B&G Resolution RTC for the 12-17-19 CC Meeting CONSENT AGENDA](#)

Resolution #: 52-19

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#19-1650](#) Bartenders- December 9, 2019

Attachments: [Bartenders 2019.12.09](#)

[ID#19-1652](#) Other Licenses- December 9, 2019

Attachments: [Other Licenses 19.12.09](#)

D. Human Resources - Ald. Wells

E. Board of Public Works - Dr. Fred Abadi

[ID#19-1626](#) 2020 CIP Projects (Department of Public Works Program).

Sponsors: Public Works

Attachments: [2020 CIP Public Works Program](#)

[ID#19-1627](#) Review and act on Contract Change Order No. 1 with Northway Fence, Inc., for the Prairie Home Cemetery Fence Replacement.

Sponsors: Public Works

Attachments: [19-1627 BPW Agenda Cover-CCO1-Northway Fence-Prairie Home Cemetery](#)
[19-1627 CCO1-Northway Fence-Prairie Home Cemetery](#)

[ID#19-1633](#) Review and act on Contract Change Order No. 1 with R.A. Smith, Inc., for Construction Management Services for the Greenmeadow Sanitary Interceptor Sewer project.

Sponsors: Public Works

Attachments: [19-1633 BPW Agenda Cover-CO1-RA Smith-Greenmeadow Sanitary Interceptor Sewer-Construction Management Services](#)
[19-1633 C107 CCO1-RA Smith-Greenmeadow Sanitary Interceptor Sewer-Construction Management Services](#)

[ID#19-1635](#) Approve Storm Water Management Practice Maintenance Agreement between Frame Park MF, LLC located south of East Moreland Boulevard, east and west of White Rock Avenue and north of Elm Street and Niagara Street, and the City of Waukesha.

Sponsors: Public Works

Attachments: [19-1635 BPW Agenda Cover - Frame Park Commons SWMA-Frame Park Commons](#)

End of Consent Agenda

5. New Business

[ID#19-1680](#) Approve contract with Actuarial & Health Care Solutions, LLC for actuarial services in connection with valuation of post-employment benefits

Attachments: [Cover Sheet-Approve Actuarial Services Contract AHCS Contract 2019-2020 12.05.19](#)

A motion was made by Ald. Moltzan, seconded by Ald. Manion, to approve contract with Actuarial & Health Care Solutions, LLC for actuarial services in connection with valuation of post-employment benefits. The motion carried by the following vote:

Aye: 12 - Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

Absent: 3 - Pieper, Perry and Miller

[ID#19-1688](#) Approval of poll worker and special voting deputy appointments for the 2020-2021 term

Attachments: [Agenda Cover Sheet - poll workers 2020-21.docx](#)
[Poll Worker Appointments 2020-21 for Council.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Bartels, to approve of poll worker and special voting deputy appointments for the 2020-2021 term. The motion carried by the following vote:

Aye: 12 - Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

Absent: 3 - Pieper, Perry and Miller

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Rodriguez
 - E. Redevelopment Authority Report - Ald. Perry
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Miller
 - H. Cemetery Commission Report - Ald. Cummings
 - I. Waukesha Housing Authority Report - Ald. Perry
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
7. Plan Commission - Jennifer Andrews

[PC19-0123](#) Prairie Song Villas, Summit & Prairie Song Drive - Planned Unit Development and Final Site Plan & Architectural Review

Attachments: [2019-11-11 Prairie Song Villas Checklists.pdf](#)
[2019-11-11 PRAIRIE SONG VILLAS CIVIL PLANS.pdf](#)
[2019-11-11 Prairie Song Villas Response Letter.pdf](#)
[2019-11-11 SWMP Villas at Prairie Song.pdf](#)
[Prairie Song Villas Final Site Plan Review Application 11.11.19.pdf](#)
[Prairie Song Villas Landscape Plans-Site Units 1, 5 & 6 11.11.19.pdf](#)
[STM SYSTEM 1-10.pdf](#)
[STM SYSTEM 15-18.pdf](#)
[STM SYSTEM 20-21.pdf](#)
[Prairie Song Villas Bldg. Plans Submittal Set 11.11.19.pdf](#)
[Prairie Song Villas \(Final\) Dept. Comments.pdf](#)
[Prairie Song Villas FINAL Cover Sheet.pdf](#)
[IMG_8413.jpg](#)
[RESEARCH PRAIRIE SONG VILLAS-Layout1.pdf 12-5-2019 no colored tree.pdf](#)

Community Development Principle Planner, Doug Koehler, presented information regarding Final Site Plans for Prairie Song Villas.

Ald. Eric Payne excused himself during this item at 6:55 pm, and was no longer available for voting for the remainder of the meeting.

A motion was made by Ald. Wells, seconded by Ald. Johnson, to approve Prairie Song Villas, Summit & Prairie Song Drive - Planned Unit Development and Final Site Plan & Architectural Review with conditions recommended by the Plan Commission. The motion carried by the following vote:

Aye: 11 - Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, Wells, Moltzan, R. Lemke, C. Payne and Browne

Absent: 4 - Pieper, Perry, E. Payne and Miller

[PC19-0124](#) Prairie Song Courtyards - Planned Unit Development and Final Site Plan & Architectural Review

Attachments: [2019-11-11_COURTYARDS AT PRAIRIE SONG_CHECKLIST A.pdf](#)
[2019-11-11_COURTYARDS AT PRAIRIE SONG_CHECKLIST B-D_H.pdf](#)
[2019-11-11_COURTYARDS AT PRAIRIE SONG_SWMP.pdf](#)
[2019-11-11_PRAIRIE SONG COURTYARDS_CIVIL PLANS.pdf](#)
[2019-11-11_Prairie Song Courtyards_Response Letter .pdf](#)
[2019-11-11_Prairie Song Courtyards_Transmittal.pdf](#)
[COURTYARDS STM SYSTEM.pdf](#)
[Prairie Song Courtyard Bldg. Submittal Set 4 & 6 Unit Townhomes.pdf](#)
[Prairie Song Courtyards Final Landscape Plans- Site & Bldgs..pdf](#)
[Prairie Song Courtyards Final Site Plan Application 11.11.19.pdf](#)
[Prairie Song Courtyards \(Final\) Dept. Comments.pdf](#)
[Prairie Song Courtyards FINAL Cover Sheet.pdf](#)
[CIVIL_PRAIRIE SONG VILLAS PROPOSED SITE PLAN 22x34_C1.2_PROPOSED \(1\).pdf](#)
[Courtyards- Site Plan With Correct Bldg. Elevations.pdf](#)

Community Development Principle Planner, Doug Koehler, presented information regarding Final Site Plans for Prairie Song Villas.

A motion was made by Ald. Wells, seconded by Ald. Johnson, to approve Prairie Song Courtyards - Planned Unit Development and Final Site Plan & Architectural Review with conditions recommended by the Plan Commission. The motion carried by the following vote:

Aye: 11 - Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, Wells, Moltzan, R. Lemke, C. Payne and Browne

Absent: 4 - Pieper, Perry, E. Payne and Miller

8. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

[ID#19-1507](#) Approval to Repeal Ordinance 31.16 Baby Strollers and Refer to Ordinance and License Committee

Attachments: [Agenda Cover Sheet -Approval of Elimination of Ordinance 31.16 Baby Strollers](#)

Attorney Running indicated this item was on the Agenda for 2nd Reading, and no motion was necessary, so no motion was completed.

A motion was made by Ald. Johnson, seconded by Ald. R. Lemke, to Repeal Ordinance 31.16 Baby Strollers and Refer to Ordinance & License Committee. The motion was withdrawn and no vote was taken on this item.

[ID#19-1651](#) INVITED Other Licenses- December 9, 2019

Attachments: [Other Licenses 19.12.09](#)

A motion was made by Ald. Johnson, seconded by Ald. Rodriguez, to approve Rooming House 117 South Street. The motion carried by the following vote:

Aye: 11 - Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, Wells, Moltzan, R. Lemke, C. Payne and Browne

Absent: 4 - Pieper, Perry, E. Payne and Miller

D. Human Resources Committee Report - Ald. Wells

9. Board of Public Works Report - Dr. Fred Abadi

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#19-1687](#) Report from the City Administrator

Attachments: [Admin Report 12-13-19](#)

13. Mayor's Report & Referrals

14. Referrals

Ald. Johnson to Building & Grounds to please consider a pedestrian crossing signage or markings on Big Bend Road from the LaCasa Village apartments to the bus stop. (1400 block of Big Bend Road)

Ald. Brown to Plan Commission to please consider the adoption of uniform based code ordinances for developments based on the principles of new urbanism. More details to follow.

Ald. Cummings asked about parking. Chief Jack stated the parking restrictions for December 24, 25 & 31st and January 1st will be lifted; so cars may be parked in the street and will not receive a citation.

15. Adjournment

Meeting adjourned at 7:37 pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.