



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final Finance Committee

Tuesday, March 10, 2015

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call To Order

2. Approval of Minutes

A. ID#15-2151 Minutes for February 24, 2015

Attachments: fnmn150224 draft

3. Business Items

A. ID#15-2124 Review and Act on a request to amend the 2015 Capital Improvement Budget in the amount of \$1,900,000.

Sponsors: Public Works

Attachments: 256 - USH 18 Greenmeadow Dr to Manhattan Dr 031015
265 - 283 Jurisdictional Transfer Payment Letter 031015
283 - Amendment - Waukesha Bypass and USH 18 031015
283 - St Highway Change and JO - Waukesha Bypass and USH 18 031015
MOU Waukesha Bypass 2009-04-06 031015
Cover Sheet-2015 Capital Improvement Budget Amendment 031015

B. ID#15-2128 Consideration of a recommendation to the Municipal Judge to approve revisions to the City's bond schedule.

Sponsors: Francoeur, Pieper and City Administrator

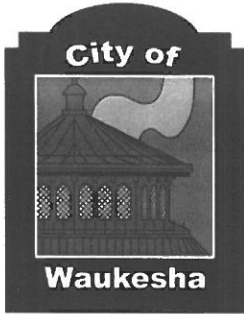
Attachments: Chapter 2 Municipal Code - Municipal Judge 031015
City Attorney Letter to Judge Cook 2.26.2015 031015
City Attorney Proposed Bond Amounts 031015
Henschel's 2014 Recommendations 031015
Police Department 2013 Bond Increase Recommendation 031015
Cover Sheet - Increase Bond Request Agenda Item 031015

4. Communications and Referrals:

5. Adjournment

“A majority of the Council members may be in attendance.”

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Finance Office 48 hours prior to the meeting at 524-3560, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.



CITY OF WAUKESHA

Administration

201 Delafield Street, Waukesha, WI 53188
 Tel: 262.524.3701 fax: 262.524.3899
 www.ci.waukesha.wi.us

Committee: Finance	Date: 3/10/2015
Common Council Item Number: 15-2125	Date: 3/17/2015
Submitted By: Fred Abadi, Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney BER
Subject: Review and act on a request to amend the 2015 Capital Improvement Budget in the amount of \$1,900,000.	

Details:

As part of the Memorandum of Understanding for the West Waukesha Bypass between the State of Wisconsin, Waukesha County and the City of Waukesha, the City agreed to accept jurisdiction of WIS 18 from its intersection with the West Waukesha Bypass through the City of Waukesha and to the intersection with WIS 164 (Wolf Road). Through the Connecting Highway Change Agreement #256 and the State Highway Change and Jurisdictional Transfer Agreement #283 as amended (attached) the Wisconsin Department of Transportation (WisDOT) will provide a lump sum payment of \$7,100,000 to the City of Waukesha for the road construction necessary on the following 3 segments of WIS 18 between Greenmeadow Drive and WIS 164(Wolf Road):

- Summit Avenue / Delafield Street from Greenmeadow Drive to North Street (\$3,000,000)
- Moreland Boulevard from North Street to Manhattan Drive (\$3,800,000)
- Moreland Boulevard from Manhattan Drive to WIS 164 (\$300,000 for storm sewer)

The Connecting Highway Change Agreement #256 was approved by the Board of Public Works on December 20, 2012 and approved by the Common Council on January 15, 2013. The State Highway Change and Jurisdictional Transfer Agreement #283 as amended was approved by the Board of Public Works on August 21, 2014 and approved by the Common Council on September 2, 2014. In the agreements, the City of Waukesha is responsible for the design, bid, and construction for these projects. The Jurisdictional Transfer will be effective November 2015.

The Department of Public Works has planned the Summit Avenue / Delafield Street project to be constructed in two phases with phase one (Sylvan Terrace to Cumberland Drive) being constructed in June of 2015 and phase two (Cumberland Drive to North Street and Greenmeadow Drive to Grandview Boulevard) being constructed in spring of 2016.

The Moreland Boulevard road and storm sewer projects are planned to be constructed in two phases with phase one (storm sewer work between Manhattan Drive and WIS 164) to be constructed late this summer prior to the WisDOT rehabilitation project on WIS 18 from Manhattan Drive to I-94(DOT planned construction 2016). Phase two (road and storm sewer work between North Street and Manhattan Drive) will be constructed in 2017 following the WisDOT rehabilitation project.

Phase one for both the Summit Avenue / Delafield Street project and the Moreland Boulevard project are planned to start prior to the WisDOT lump sum payment. See the attached letter from WisDOT explaining the payment schedule. The estimated cost of these two projects is \$1,900,000.



Options & Alternatives:

Since these projects are 100% funded by the WisDOT and improvements are needed, no other option is justified.

Financial Remarks:

HWY 18 Jurisdictional Transfer:

Revenue: 2005.42445

Expense: 2005.68290

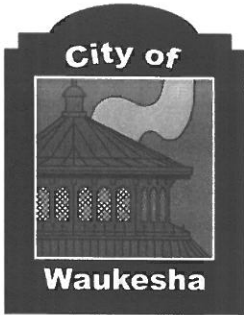
Increase 2015 Capital Budget by \$1,900,000 for the expenses of designing, constructing and managing phase one of the Summit Avenue / Delafield Street project (\$1,600,000) and constructing phase one of the Moreland Boulevard project (\$300,000). The expenses are fully offset by the revenue received from the WisDOT.

Executive Recommendation:

Recommend approval of the proposed amendment to the 2015 Capital Improvement Budget in the amount of \$1,900,000.

Committee Recommendation:

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Committee: Finance Committee	Date: 3/10/2015
Common Council Item Number: 15-2128	Date: 3/17/2015
Submitted By: Kevin Lahner, City Administrator	City Administrator Approval: Kevin Lahner, City Administrator KML
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney BER
Subject: Consideration of a recommendation to the Municipal Judge to approve revisions to the City's bond schedule.	

Details:
 This item is in reference to the referral from Alderman Joe Pieper and Alderwoman Joan Francoeur at the February 19, 2015 Common Council meeting. In October, 2013 the Police Department conducted a study of the City's Municipal Bond schedule. The study (enclosed) recommended a 20 percent increase in our current Municipal Bail Bond schedule for the first offense and a 50 percent increase for second offenses committed within a year. It also indicated that on average the City of Waukesha Bail Bond schedule is 36 percent lower than comparison communities.

The study was the basis for several recommendations from the City Administrator's office in 2014 that proposed increasing the bond schedule by various amounts (enclosed). The City Administrator's recommendations were forwarded to the City Attorney's office for review and consideration. After reviewing the recommendations for compliance with our local codes and state statutes, the City Attorney's office has provided a list of recommended increases to our bond schedule as indicated in the enclosed exhibit.

The reviews provide ample documentation that our Bond Schedule is below that of our neighboring communities. The City Administrator, City Attorney and Police Chief all recommend that the bond schedule be revised to increase fines and forfeitures in order to increase our cost recovery for prosecutions and to reduce the amounts of recidivism.

If approved by the Common Council, the bond schedule would have to be approved by the Municipal Court Judge, per our local code and state statutes.

Options & Alternatives:
 There are several alternatives related to this item. As indicated in the attached memo from the Police Department, departments throughout the state use different methodology in collecting fines for first and subsequent offenses. The recommendations provided are within the statutory guidelines set by the state, and would put us on par with neighboring communities. The Common Council could choose to adopt the proposed bond schedule as presented. Alternately, different avenues could be explored, including the use of a sliding scale to establish fines.



Financial Remarks:

Increasing the bond schedule as presented would increase revenue to the City and offset costs associated with municipal prosecutions. It is difficult to predict total increase in revenue, but some proposed fine amounts would decrease to maintain compliance with state mandated limits. As proposed, several fines would increase from 10 – 30 percent, depending upon the nature of the offense. The net income to the City from Municipal Court Fines and Forfeitures in 2014 was \$228,769. A 20 percent increase in this amount would result in \$274,000 in revenue or an increase of \$45,231. Please note that this is for comparison purposes only, as the total amount of fines collected varies from year to year.

Executive Recommendation:

Forward to the Municipal Judge a recommendation from the Common Council for approval of the proposed bond schedule as presented amending Chapters 6, 7, 8, 9, 11, 12, 13, 16, 17, 18, 19, 20, 21, 22, 23, 27, 30 and 31 to the local government code.

Committee Recommendation:

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