



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

---

Tuesday, March 1, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

---

1. Roll Call
2. Pledge of Allegiance
3. Announcement of closed session to consider the purchasing of public property (Fire Station) pursuant to Wis.Stats. 19.85(1)(e).
4. Citizen Award Ceremony
5. 2016 World Autism Awareness Day & Autism Awareness Month Proclamation
6. Public Comment  

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*
7. Approval of Minutes
  - A. [ID#16-358](#) Minutes for February 18, 2016  

**Sponsors:** Clerk/Treasurer  
**Attachments:** [ccmn160218draft](#)
8. Correction of final form of ordinances passed at previous meetings.

- A. [ID#16-119](#) Municipal Code sec 3.08, Cemetery Commission.

**Attachments:** [3.08-Draft to OL-Redline](#)  
[3.08-Draft to O&L](#)  
[O&L Memo](#)  
[3.08-Draft to Council](#)  
[Ordinance 3.08](#)  
[3.08 Final - Redline 2 29 16](#)  
[Ordinance 3.08 2 29 16](#)

**Legislative History**

1/25/16	Ordinance & License Committee	recommended for approval to the City Council
2/2/16	City Council	approved

**Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

**1. Standing Committees**

**A. Building & Grounds Committee - Ald. E. Payne**

1. [ID#16-167](#) Approve installation of a sign that says "Right Lane Must Turn Right Except for Transit Buses" on westbound Abbot Drive at Parklawn Drive.

**Sponsors:** Public Works and Transit

**Attachments:** [Item 16-167 Admin Review Lane Control Sign on Abbott](#)  
[B&G Resolution RTC for the 03-01-2016 CC Meeting CONSENT AGENDA](#)

**Legislative History**

2/15/16	Building and Grounds	recommended for Council Consent to the City Council
---------	----------------------	---

2. [ID#16-171](#) Approve revising the limits of the "No Parking Any Time" zone on east side of E. St. Paul Avenue to be from the corner of NW Barstow Street to 30 feet south of Roberts Street.

**Sponsors:** Public Works

**Attachments:** [Item 16-171 Admin Review No Parking Revision on E St Paul Ave](#)  
[B&G Resolution RTC for the 03-01-2016 CC Meeting CONSENT AGENDA](#)

**Legislative History**

2/15/16	Building and Grounds	recommended for Council Consent to the City Council
---------	----------------------	---

**B. Ordinance & License Committee - Ald. Johnson**

## 1. Licenses

- A.**     [ID#16-185](#)     INVITED Bartenders 2 22 16
- Sponsors:**     Clerk/Treasurer
- Attachments:**     [Bartenders 02 22 16](#)
- Legislative History**
- |         |                               |   |
|---------|-------------------------------|---|
| 2/22/16 | Ordinance & License Committee | recommended for Council Consent to the City Council |
| 2/22/16 | Ordinance & License Committee | approved  |
- B.**     [ID#16-186](#)     Bartenders 2 22 16
- Sponsors:**     Clerk/Treasurer
- Attachments:**     [Bartenders 02 22 16](#)
- Legislative History**
- |         |                               |   |
|---------|-------------------------------|---|
| 2/22/16 | Ordinance & License Committee | recommended for Council Consent to the City Council |
|---------|-------------------------------|---|

## 2. Ordinances

## C. Human Resources Committee

1.     [ID#16-193](#)     Request of Police Chief Russell Jack to modify Human Resources Policy H-8 - Payroll Deductions for Charitable Purposes.
- Attachments:**     [Agenda Cover Sheet - H-8 Policy Change 01-26-16](#)  
                               [HR Policy H-8 - Payroll Deductions for Charitable Purposes](#)
- Legislative History**
- |         |                           |          |
|---------|---------------------------|----------|
| 2/17/16 | Human Resources Committee | approved |
|---------|---------------------------|----------|

## D. Board of Public Works

1.     [ID#16-207](#)     Approve Resolution to prepare plans and specifications and to advertise for Bids for the construction of:
- a. Sanitary Manhole Repair
- b. N. Greenfield Ave. Utility and Street Improvements
- c. Pebble Valley Playground Surface
- Sponsors:**     Public Works
- Legislative History**
- |         |                       |   |
|---------|-----------------------|---|
| 2/18/16 | Board of Public Works | recommended for Council Consent to the City Council |
|---------|-----------------------|---|

## End of Consent Agenda

### 9. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#16-315](#) Request to approve a resolution Transferring Interest in Street Reservations to Waukesha County in conjunction with the Waukesha Bypass (USH 18 to Northview Road – ID#2788-00-02/71); Waukesha Bypass (Summit Ave – ID #2788-02-00/70); and West Waukesha Bypass (WIS 59 to I-94 – ID#2788-00-22) projects.

**Attachments:** [2016-03-01\\_Resolution for conveyance\\_Agenda Cover Sheet](#)  
[Resolution Transferring Interest in Street Reservations](#)  
[2015-08-12\\_PC Agenda](#)

## Reports

### 10. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews

1. [ID#16-158](#) Approve a request from Parks, Recreation & Forestry to reallocate a portion of their awarded 2016 CDBG funds.

**Attachments:** [CDBG Reallocation Request.16](#)

**Legislative History**

2/15/16          CDBG                                  approved

2. [ID#16-161](#) Approve the reallocation of 2015 CDBG funds allocated to homeowner rehab loans to economic development activities downtown.

**Attachments:** [report on outstanding funding](#)

**Legislative History**

2/15/16 CDBG approved

3. [ID#16-311](#) Approve resolution to partial allocate 2015 and 2016 CDBG funds.

**Attachments:** [RESOLUTION\\_CDBG reallocation 2016 funds](#)

K. Public Art Committee Report - Ald. C Payne

11. Plan Commission - Jennifer Andrews

- A. [PC16-0001](#) Stillwater Villas, PUD Amendment and Preliminary Site Plan and Architectural Review

**Attachments:** [1-8-2016 submittal](#)  
[2015-12-07\\_SWMP- Stillwater Villas](#)  
[2015-12-17 COMPLETE CIVIL PLANS-STILLWATER VILLAS](#)  
[Carnation 1452 Arts & Crafts FlrPln](#)  
[Stillwater Planting Plan 122215\\_R](#)  
[Stillwater Villas submittal pack](#)  
[pc160224 - Fire Dept. Comments](#)  
[pcom160224 - Water Utility Dept. Comments](#)  
[Stillwater Villas - Cover Sheet](#)  
[160224 - Engineering Dept. Comments](#)

**Legislative History**

2/24/16 Plan Commission approved

12. Standing Committees

A. Finance Committee Report - Ald. Pieper

1. [ID#16-316](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$18,275,000 General Obligation Promissory Notes.

**Sponsors:** Finance and City Administrator

**Attachments:** [GOPNs 2016A- Resolution](#)

**Legislative History**

2/23/16 Finance Committee approved

2. [ID#16-318](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$17,400,000 Note Anticipation Notes.

**Sponsors:** Finance and City Administrator

**Attachments:** [NANs - Water Utility 2016B - Resolution \(2\)](#)

**Legislative History**

2/23/16 Finance Committee approved

3. [ID#16-319](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$10,710,000 Note Anticipation Notes.

**Attachments:** [NANs 2016C - Sewer Fire Station Police Substation-Resolution](#)

**Legislative History**

2/23/16 Finance Committee approved

4. [ID#16-321](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$6,640,000 General Obligation Refunding Bonds.

**Sponsors:** Finance and City Administrator

**Attachments:** [GORBs 2016D - Resolution \(2\)](#)

**Legislative History**

2/23/16 Finance Committee approved

5. [ID#16-322](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$1,235,000 Taxable General Obligation Promissory Notes.

**Sponsors:** Finance and City Administrator

**Attachments:** [Tax GOPNs 2016E - Resolution](#)

**Legislative History**

2/23/16 Finance Committee approved

6. [ID#16-323](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$3,705,000 Sewer System Revenue Bonds.

**Sponsors:** Finance and City Administrator

**Attachments:** [Sewer Sys Rev Ref Bonds 2016 - Resolution](#)

**Legislative History**

2/23/16 Finance Committee approved

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

1. [ID#16-164](#) Consider and make recommendation to the Common Council on proposed Beekeeping Ordinance.
- Sponsors:** Hernandez
- Attachments:** [Beekeeping Ordinance Council Draft](#)
- Legislative History**
- |         |                               |  |
|---------|-------------------------------|--|
| 2/8/16  | Ordinance & License Committee | recommended for approval to the City Council |
| 2/18/16 | City Council                  | approved                                     |
| 2/18/16 | City Council                  | approved                                     |
| 2/22/16 | Ordinance & License Committee | recommended for approval to the City Council |
2. [ID#16-195](#) Consider revision to municipal switchblade ordinance and make recommendation to Council.
- Sponsors:** Attorney's Office
- Legislative History**
- |         |                               |   |
|---------|-------------------------------|---|
| 2/22/16 | Ordinance & License Committee | recommended for Council Consent to the City Council |
|---------|-------------------------------|---|
3. [ID#16-378](#) Consider amending the City parking ordinance for special cases, specifically reviewing restrictions involving those with disabled license plates.
- Legislative History**
- |         |                               |   |
|---------|-------------------------------|---|
| 2/22/16 | Ordinance & License Committee | recommended for Council Consent to the City Council |
|---------|-------------------------------|---|

#### D. Human Resources Committee - Ald. Francoeur

1. [ID#16-254](#) Review and act on revisions to Policy D-3 – Employee Performance and Development Appraisals, approving a Pay-for-Performance Policy and Employee Performance Feedback System.
- Attachments:** [Cover Sheet-Pay for Performance Policy and Employee Performance Feedback Survey Results Memo 2.12.2016](#)  
[Survey Results](#)  
[D3 Employee Performance - Feedback Performance Model 2.11.2015 FINAL](#)  
[New Employee Performance Model 2.1.2016](#)
- Legislative History**
- |         |                           |          |
|---------|---------------------------|----------|
| 2/17/16 | Human Resources Committee | approved |
|---------|---------------------------|----------|

#### 13. Board of Public Works Report - Dr. Fred Abadi

##### A. Communications and Referrals

## 14. Director of Public Works Report

## 15. City Attorney's Report

## 16. City Administrator's Report

A. [ID#16-403](#) City Admin Report 3 1 16

**Attachments:** [Admin Report 1.29.2016](#)

## 17. Mayor's Report &amp; Referrals

A. [ID#16-359](#) Mayor's Schedule/Events 3 1 16

**Sponsors:** Mayor

**Attachments:** [SR160226](#)

## 18. Referrals

## 19. Closed Session

A. [ID#15-3555](#) A motion will be made to go into closed session pursuant to Wis. Stats 19.85(1)(e) to discuss possible purchase of property for a new fire station.

**Sponsors:** Mayor

20. Reconvene in open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session.

## 21. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.