



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, March 1, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

2. Pledge of Allegiance

3. Announcement of closed session to consider the purchasing of public property (Fire Station) pursuant to Wis.Stats. 19.85(1)(e).

An announcement of the closed session was made.

4. Citizen Award Ceremony

Ald. Cummings arrived during this item.

5. 2016 World Autism Awareness Day & Autism Awareness Month Proclamation

6. Public Comment

Chris Bauman, Cemetery Commission, 1840 Tallgrass, spoke in support of the newly drafted ordinance 3.08 regarding the Cemetery Commission. John Holst, 2051 Highland Avenue, spoke in favor of bees but didn't think an ordinance was necessary.

7. Approval of Minutes

A. [ID#16-358](#) Minutes for February 18, 2016

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, that the Minutes for February 18, 2016 be approved. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 3 - C. Payne, Reiland and Thieme

8. Correction of final form of ordinances passed at previous meetings.

A. [ID#16-119](#) Municipal Code sec 3.08, Cemetery Commission.

A motion was made by Ald. Johnson, seconded by Ald. Skinner, that Ordinance 1-16 (as to final form), Municipal Code sec 3.08, Cemetery Commission be approved. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 3 - C. Payne, Reiland and Thieme

Consent Agenda

Hearing no objection, the consent agenda passed unanimously with no items removed or added.

1. Standing Committees

A. Building & Grounds Committee - Ald. E. Payne

1. [ID#16-167](#) Approve installation of a sign that says "Right Lane Must Turn Right Except for Transit Buses" on westbound Abbot Drive at Parklawn Drive.

Resolution #27-16

2. [ID#16-171](#) Approve revising the limits of the "No Parking Any Time" zone on east side of E. St. Paul Avenue to be from the corner of NW Barstow Street to 30 feet south of Roberts Street.

Resolution #27-16

B. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#16-185](#) INVITED Bartenders 2 22 16

- B. [ID#16-186](#) Bartenders 2 22 16

2. Ordinances

C. Human Resources Committee

1. [ID#16-193](#) Request of Police Chief Russell Jack to modify Human Resources Policy H-8 - Payroll Deductions for Charitable Purposes.

D. Board of Public Works

1. [ID#16-207](#) Approve Resolution to prepare plans and specifications and to advertise for Bids for the construction of:
 - a. Sanitary Manhole Repair
 - b. N. Greenfield Ave. Utility and Street Improvements
 - c. Pebble Valley Playground Surface

Resolution #28-16, #29-16 and #30-16

End of Consent Agenda

9. New Business

- A. [ID#16-315](#) Request to approve a resolution Transferring Interest in Street Reservations to Waukesha County in conjunction with the Waukesha Bypass (USH 18 to Northview Road – ID#2788-00-02/71); Waukesha Bypass (Summit Ave – ID #2788-02-00/70); and West Waukesha Bypass (WIS 59 to I-94 – ID#2788-00-22) projects.

Resolution #31-16

A motion was made by Ald. Francoeur, seconded by Ald. Bartels, to approve a Resolution Transferring Interest in Street Reservations to Waukesha County in conjunction with the Waukesha Bypass (USH 18 to Northview Road - ID#2788-00-02/71); Waukesha Bypass (Summit Ave - ID #2788-02-00/70); and West Waukesha Bypass (WIS 59 to I-94 - ID#2788-00-22) projects.. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 3 - C. Payne, Reiland and Thieme

Reports

10. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Reiland

H. Cemetery Commission Report - Ald. Jankowski

I. Waukesha Housing Authority Report - Ald. Hernandez

J. Community Development Block Grant Committee Report - Jennifer Andrews

1. [ID#16-158](#) Approve a request from Parks, Recreation & Forestry to reallocate a portion of their awarded 2016 CDBG funds.

A motion was made by Ald. Johnson, seconded by Ald. Helgestad, that a request from Parks, Recreation & Forestry to reallocate a portion of their awarded 2016 CDBG funds be approved. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 3 - C. Payne, Reiland and Thieme

2. [ID#16-161](#) Approve the reallocation of 2015 CDBG funds allocated to homeowner rehab loans to economic development activities downtown.

Ald. Cory Payne arrived during this item.

A motion was made by Ald. Johnson, seconded by Ald. Helgestad, that the reallocation of 2015 CDBG funds allocated to homeowner rehab loans to economic development activities downtown be approved. The motion carried by the following vote:

Aye: 10 - Pieper, Bartels, Skinner, Perry, Francoeur, C. Payne, Manion, Johnson, Hernandez and Helgestad

Nay: 3 - Cummings, E. Payne and Jankowski

Absent: 2 - Reiland and Thieme

3. [ID#16-311](#) Approve resolution to partial allocate 2015 and 2016 CDBG funds.

Resolution #32-16

A motion was made by Ald. Johnson, seconded by Ald. Helgestad, that a resolution to partial allocate 2015 and 2016 CDBG funds be approved. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, Johnson, Hernandez, Jankowski and Helgestad

Nay: 1 - E. Payne

Absent: 2 - Reiland and Thieme

K. Public Art Committee Report - Ald. C Payne

11. Plan Commission - Jennifer Andrews

A. [PC16-0001](#) Stillwater Villas, PUD and Final Site Plan and Architectural Review

Approve Stillwater Villas, PUD Amendment and Preliminary Site Plan and Architectural Review

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

12. Standing Committees

A. Finance Committee Report - Ald. Pieper

1. [ID#16-316](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$18,275,000 General Obligation Promissory Notes.

Resolution #21-16

A motion was made by Ald. Pieper, seconded by Ald. Bartels, that a Resolution Providing for the Sale of Approximately \$18,275,000 General Obligation Promissory Notes be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

2. [ID#16-318](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$17,400,000 Note Anticipation Notes.

Resolution #22-16

A motion was made by Ald. Pieper, seconded by Ald. Bartels, that a Approval of a Resolution Providing for the Sale of Approximately \$17,400,000 Note Anticipation Notes be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

3. [ID#16-319](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$10,710,000 Note Anticipation Notes.

Resolution #23-16

A motion was made by Ald. Pieper, seconded by Ald. Bartels, that a Resolution Providing for the Sale of Approximately \$10,710,000 Note Anticipation Notes be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

4. [ID#16-321](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$6,640,000 General Obligation Refunding Bonds.

Resolution #24-16

A motion was made by Ald. Pieper, seconded by Ald. Bartels, that a Resolution Providing for the Sale of Approximately \$6,640,000 General Obligation Refunding Bonds be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

5. [ID#16-322](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$1,235,000 Taxable General Obligation Promissory Notes.

Resolution #25-16

A motion was made by Ald. Pieper, seconded by Ald. Bartels, that a Resolution Providing for the Sale of Approximately \$1,235,000 Taxable General Obligation Promissory Notes be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

6. [ID#16-323](#) Review and act on approval of a Resolution Providing for the Sale of Approximately \$3,705,000 Sewer System Revenue Bonds.

Resolution #26-16

A motion was made by Ald. Pieper, seconded by Ald. Bartels, that a Resolution Providing for the Sale of Approximately \$3,705,000 Sewer System Revenue Bonds be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

1. [ID#16-164](#) Consider and make recommendation to the Common Council on proposed Beekeeping Ordinance.
A motion was made by Ald. Johnson, seconded by Ald. Perry, that the proposed Beekeeping Ordinance be approved. The motion carried by the following vote:
Aye: 10 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Manion, Johnson, Hernandez and Helgestad
Nay: 3 - C. Payne, E. Payne and Jankowski
Absent: 2 - Reiland and Thieme

2. [ID#16-195](#) Consider revision to municipal switchblade ordinance and make recommendation to Council.
A motion was made by Ald. Johnson, seconded by Ald. Helgestad, that proposed switchblade ordinance be approved. The motion carried by the following vote:
Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad
Absent: 2 - Reiland and Thieme

3. [ID#16-378](#) Consider amending the City parking ordinance for special cases, specifically reviewing restrictions involving those with disabled license plates.
Approve amending parking ordinance for special cases, specifically reviewing restrictions involving those with disabled license plates.
Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad
Absent: 2 - Reiland and Thieme

D. Human Resources Committee - Ald. Francoeur

1. [ID#16-254](#) Review and act on revisions to Policy D-3 – Employee Performance and Development Appraisals, approving a Pay-for-Performance Policy and Employee Performance Feedback System.
A motion was made by Ald. Francoeur, seconded by Ald. Skinner, tha the adoption of revisions to Policy D-3 - Employee Performance and Development Appraisals, Pay-for-Performance Policy and Employee Performance Feedback System be approved. The motion carried by the following vote:
Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad
Absent: 2 - Reiland and Thieme

13. Board of Public Works Report - Dr. Fred Abadi

A. Communications and Referrals

14. Director of Public Works Report

15. City Attorney's Report

16. City Administrator's Report

A. [ID#16-403](#) City Admin Report 3 1 16

17. Mayor's Report & Referrals

A. [ID#16-359](#) Mayor's Schedule/Events 3 1 16

18. Referrals

Ald. Cory Payne to City Attorney and/or Ordinance and License to review the amount of liquor licenses within the City.

19. Closed Session

A. [ID#15-3555](#) A motion will be made to go into closed session pursuant to Wis. Stats 19.85(1)(e) to discuss possible purchase of property for a new fire station.

Meeting went into Recess

Meeting Reconvened

A motion was made by Ald. Pieper, seconded by Ald. Manion, to go into closed session pursuant to Wis. Stats 19.85(1)(e) to discuss possible purchase of property for a new fire station. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Johnson, Hernandez, Jankowski and Helgestad

Absent: 2 - Reiland and Thieme

20. Reconvene in open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session.

The meeting was reconvened in open session and adjourned.

21. Adjournment

The meeting was adjourned at 8:38 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.