

**CITY OF WAUKESHA****Administration**

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Committee: Board of Public Works	Date: 3/9/2023
Common Council Item Number: ID #23-6269	
Submitted By: Alex Damien, Interim Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Joseph Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the request from Jane Hayek for a one-time sewer credit for 1732 Cottonwood Drive.	

Details: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn. Jane Hayek, on September 8, 2022, requested a credit for sewer service charges for the time period of July 2022 for the watering of newly planted trees. This outdoor water use was not treated by the Clean Water Plant. For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 8,800 gallons Average Usage: 2,269.23 gallons Estimated Additional Usage: 6,530.77 gallons Calculated Refund (2022 - \$8.92/1000 gal): \$58.25

Options & Alternatives: To not approve the one-time sewer credit or approve another dollar amount.
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Financial Remarks:

Executive Recommendation: Recommend approval of a one-time sewer credit totaling \$58.25
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