



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, March 9, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper, and Kevin Reilly

2. Public Comment

No public comments.

3. Approval of Minutes

A. [ID#23-6260](#) Approve Minutes of February 23, 2023.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 2-23-23-Draft.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Steve Kassens, that the Minutes of February 23, 2023, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

Item taken out of order.

Jumped to 7. Discussion and Recommendation to Council Regarding:

B. [ID#23-6267](#) Review and act on the Intergovernmental Cooperation Agreement with the City of Franklin

Sponsors: Public Works

Attachments: [23-6267_BPW_Agenda_Cvr-Intergov_Agreement_Franklin_Fiber_Network.pdf](#)
[Fiber Network Project Intergovernmental Coop Agreement Between Franklin & City of Waukesha for Signature-2-9-2023.pdf](#)

Director Chris Pofahl presented this item. The contract attached to agenda was drafted by City Attorney Brian Running. The contract is different because it's for sharing conduit.

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the Intergovernmental Cooperation Agreement with the City of Franklin be recommended for Council Consent. The motion carried by the

following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

Returned back to the normal agenda.

4. Approval of Payments

A. [ID#23-6261](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 3-9-23.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

5. RESOLUTIONS

A. [ID#23-6265](#) Resolution authorized and directed to prepare plans and specifications and to advertise for bid for the construction of ADA and Public Infrastructure CDBG Fund Program

Sponsors: Public Works

Attachments: [23-6265_Resolution ADA and Public Infrastructure Program .pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Resolution for the ADA and Public Infrastructure CDBG Fund Program be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

6. Bids Received:

A. [ID#23-6262](#) Bids Received: Friday, March 3, 2023, at 11:00 a.m.
2023 Sanitary Sewer Lining

The Board of Public Works recommends that the only bid from Visu Sewer, Inc., in the amount \$899,941.00, be awarded.

Sponsors: Public Works

Attachments: [Bid 2023 Sanitary Sewer Lining.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Steve Kassens, that only bid from Visu-Sewer, Inc., for the 2023 Sanitary Sewer Lining be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- B.** [ID#23-6263](#) Bids Received: Friday, March 3, 2023, at 11:00 a.m.
Horeb Skate Park Reconstruction

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$153,450.00 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-Horeb Skate Park Reconstruction 3-3-23.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Steve Kassens, that the low bid from State Contractors, Inc., for the Horeb Skate Park Reconstruction be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- C.** [ID#23-6264](#) Bids Received: Friday, March 3, 2023, at 11:00 a.m.
Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$629,500.00, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-Concrete Sidewalk Replacement-City Wide.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from State Contractors, Inc., for the Concrete Sidewalk Replacement - City Wide be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

7. Discussion and Recommendation to Council Regarding:

- A.** [ID#23-6266](#) Review and act on the OMNIA Partners, Public Sector (U.S. Communities) Contract for 2023 Waukesha Public Library Roof Replacement Project.

Sponsors: Public Works

Attachments: [23-6266 BPW Agenda Cover-Omnia Contract Library Roof Replacement.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the OMNIA Partners, Public Sector (U.S. Communities) Contract for 2023 Waukesha Public Library Roof Replacement Project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

8. Discussion and Authorization re:

- A. [ID#23-6268](#) Review and act on the request from David Towers for a one-time sewer credit for 1429 White Deer Trail.

Sponsors: Public Works

Attachments: [23-6268_BPW Agenda Cvr-1429 White Deer Trl Sewer Credit.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Steve Kassens, to approve a one-time sewer credit for 1429 White Deer Trail from David Towers. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- B. [ID#23-6269](#) Review and act on the request from Jane Hayek for a one-time sewer credit for 1732 Cottonwood Drive.

Sponsors: Public Works

Attachments: [23-6269_BPW Agenda Cvr-1732 Cottonwood Dr Sewer Credit.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, to approve the request from Jane Hayek for a one-time sewer credit for 1732 Cottonwood Drive. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- C. [ID#23-6270](#) Review and act on the request from Danielle Maile for a one-time sewer credit for 2011 Kilps Drive.

Sponsors: Public Works

Attachments: [23-6270_BPW Agenda Cvr-2011 Kilps Dr Sewer Credit.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, to approve the request from Danielle Maile for a one-time sewer credit for 2011 Kilps Drive. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- D. [ID#23-6271](#) Review and act on the request from Cindy Zielke for a one-time sewer credit for 2300 Ramshead Ct N.

Sponsors: Public Works

Attachments: [23-6271_BPW Agenda Cvr-2300 Ramshead Ct N Sewer Credit.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Vice Chair Steve Kassens, to approve the request from Cindy Zielke for a one-time sewer credit for 2300 Ramshead Ct N. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

9. Matter of Report

10. Communications and Referrals:

- A. [ID#23-6272](#) Official Notices: Bids to Close on Friday, March 17, 2023, at 11:00 a.m.
Concrete Pavement Patching and Concrete Sawing - City Wide

Official Notice: Bid to Close on Friday, March 31, 2023, at 11:00 a.m.
2023 Sanitary Pump Station Upgrades-Bluemound W. Pump Station and
Silvernail Pump Station

Sponsors: Public Works

Attachments: [Official Notice_Concrete Street Patching 2023.pdf](#)
[Official Notice_Sanitary Pump Stations-Silvernail and Bluemound.pdf](#)

11. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.