



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, November 20, 2018

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Ald. E. Payne arrived at 6:51 pm during Item: ID#18-1167.

Present: 12 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Absent: 3 - Skinner, Perry and C. Payne

2. Announcement of Closed Session pursuant to Wis. Stats 19.85(1)(e) to discuss the negotiation of a possible sale of public property on the corner of Stardust and Wolf Rd. and 823 Woodward.

3. Pledge of Allegiance

4. Public Comment

Rick Lemke, 1924 Tallgrass Circle, requested Council to object to the sale of the property on Wolf Road.

5. Approval of Minutes

[ID#18-1722](#) Minutes from November 8, 2018

Attachments: [ccmn 18.11.08 draft](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the Minutes from November 8, 2018. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, Wells and Wilke

Absent: 4 - Skinner, Perry, C. Payne and E. Payne

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed or added.

1. Other Boards and Commissions

[ID#18-1649](#) Approval of Bus Advertising Sales Agreement-Houck Transit Advertising

Attachments: [_Agenda Cover Sheet -Bus Ad Sales.pdf](#)

[Waukesha Transit Commission Transit Bus Advertising Sales RFP
FINALIST Evaluation.pdf
Houck 2019-2023.pdf](#)

ID#18-1650 Approval of Resolution Authorizing the Filing of a 2018 Congestion Mitigation Air Quality Federal Grant to Fund Paratransit Buses

Attachments: [Agenda Cover Sheet -Approval of Resolution to Authorize Filing of
Federal Grant.pdf
Resolution - CMAQ Grant 2018-paratransit buses.pdf](#)

Resolution #: 66-18

2. Plan Commission

PC18-0152 1090 White Rock - Certified Survey Map

Attachments: [CSM.pdf
1090 White Rock Cover Sheet.pdf](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

ID#18-1686 Review and act on a request to approve and authorize the Mayor to sign a contract with Waukesha County Technical College (WCTC) to allow the department to continue to use the fire training grounds at the Pewaukee Campus.

Sponsors: Fire Department

Indexes: training

Attachments: [Cover Sheet - WCTC contract for fire training.pdf
Fire Training Grounds Facilities Use Agreement-Auto Renewal
11-18.pdf](#)

ID#18-1687 Review and act on a request to approve and authorize the Mayor to sign a contract with Waukesha County Technical College (WCTC) for the exchange of equipment.

Sponsors: Fire Department

Indexes: trade; equipment

Attachments: [Cover sheet - Equipment Exchange Contract.pdf
Contract for Exchange of Equipment.pdf
Value of equipment.xlsx](#)

ID#18-1688 Review and act on a request to approve and authorize the Mayor to sign a

client agreement with Target Solutions after final review by the City Attorney.

Sponsors: Fire Department

Indexes: contract; Target Solution

Attachments: [Cover sheet - Target Solutions agreement.pdf](#)
[RevisedWaukeshaFDProposal](#)
[Target Solutions Reference.pdf](#)

B. Building & Grounds Committee - Ald. E. Payne

[ID#18-1528](#) Please approve installation of a WE Energies street light on an existing power pole near 2011 Sunkist Avenue

Sponsors: Pieper

Attachments: [B&G Resolution RTC for the Nov. 8, 2018 CC Meeting CONSENT AGENDA.pdf](#)
[18-1528_Admin Cover-WE Energies Street Light on Sunkist.pdf](#)

Resolution #: 67-18

[ID#18-1638](#) Please revise the existing No Parking zone on the east side of N. University Avenue to be No Parking Any Time from the center of Northview Road to 350 feet south.

Sponsors: Public Works

Resolution #: 67-18

[ID#18-1639](#) Please establish No Parking Any Time on the east and west sides of N. University Drive from the centerline of Northview Road to 200 feet north.

Sponsors: Public Works

Resolution #: 67-18

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#18-1695](#) INVITED Bartender Applications - November 12, 2018

Attachments: [Bartenders 2018.11.12](#)

[ID#18-1696](#) Bartender Applications- November 12, 2018

Attachments: [Bartenders 2018.11.12](#)

[ID#18-1697](#) Other Applications - November 12, 2018

Attachments: [Other Licenses 2018.11.12](#)

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

[ID#18-1641](#) Review and act on the recommendation to approve the Amended Facilities Plan for the Clean Water Plant.

Sponsors: Public Works

Attachments: [18-1641_BPW_Agenda_Cover_Sheet_Facility_Plan_Approval_11_8_2018_v2.pdf](#)
[18-1641_BPW_WaukeshaCWP_2018FacilityPlanAmend_20180830_withoutAppendices.pdf](#)

[ID#18-1643](#) Review and act on Contract Change Order No. 1 with August Winter & Sons, Inc., for the Pump Station Upgrades at Milky Way Road, Springbrook North, and Pearl Street project.

Sponsors: Public Works

Attachments: [18-1643_BPW_Agenda_Cover-CCO 1-August Winter and Sons-Pump Station Upgrades at Milky Way.pdf](#)
[18-1643_Pump Station CO.pdf](#)

[ID#18-1644](#) Review and act on Contract Change Order No. 1 with Advance Construction, Inc., for the S. Prairie Avenue Utility and Street Improvements project.

Sponsors: Public Works

Attachments: [18-1644_BPW_Agenda_Cover-CCO 1-Advance-S Prairie.pdf](#)
[18-1644_CCO 1-Advance Construction-S Prairie.pdf](#)

[ID#18-1648](#) Review and act on Contract Change Order No. 1 with Fahrner Asphalt Sealers, LLC., for the Westbound E. Moreland Blvd. Bridge (B-67-248) Maintenance and Repairs project.

Sponsors: Public Works

Attachments: [18-1648_BPW_Agenda_Cover-CCO1 Fahrner-E Moreland Bridge.pdf](#)
[18-1648_CCO1 Fahrner-E Moreland Bridge.pdf](#)

[ID#18-1653](#) Review and act on Contract Change Order No. 2 with Super Excavators, Inc., for the Area 5 Flood Mitigation project.

Sponsors: Public Works

Attachments: [18-1653_BPW_Agenda_Cover -CCO2 Super Excavators-Area 5.pdf](#)
[18-1653_CCO2 Super Excavators-Area 5.pdf](#)

End of Consent Agenda

6. New Business

[ID#18-1716](#) Disallowance of claim for personal-injury damages of Mary Ellison

Sponsors: Attorney's Office

Attachments: [Cover Sheet with Claim.pdf](#)

A motion was made by Ald. Thieme, seconded by Ald. Helgestad, to approve Disallowance of claim for personal-injury damages of Mary Ellison. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, Wells and Wilke

Absent: 4 - Skinner, Perry, C. Payne and E. Payne

Reports

7. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

[ID#18-1702](#) Recommend approval of the Relocation Order Resolution and Resolution of Public Necessity for the return flow pipeline easements on various properties along the return flow pipeline route pending review by the City Attorney

Attachments: [Memo and Relocation Order.pdf](#)

Resolution #: 68-18

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve and adopt Relocation Order Resolution and Resolution of Public Necessity for the return flow pipeline easements on various properties along the return flow pipeline route pending review by the City Attorney. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, Wells and Wilke

Absent: 4 - Skinner, Perry, C. Payne and E. Payne

B. Water Utility Commission - Ald. Thieme

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 8. Plan Commission - Jennifer Andrews
- 9. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne

[ID#18-1632](#) Please allow St. Marks Church to deploy two temporary handicap parking signs on the west side of Hyde Park Avenue approximately 100 feet south of John Street. Said temporary handicap signs will be deployed on Sundays only and be the responsibility of St. Marks Church to fund, maintain and remove when not used.

Sponsors: C. Payne

Resolution #: 69-18

A motion was made by Ald. Cummings, seconded by Ald. Lemke, to approve St. Marks Church to deploy two temporary handicap parking signs on the west side of Hyde Park Avenue approximately 100 feet south of John Street. Said temporary handicap signs will be deployed on Sundays only and be the responsibility of St. Marks Church to fund, maintain and remove when not used. The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Rodriguez, Lemke and Wells

Nay: 2 - Helgestad and Wilke

Absent: 4 - Skinner, Perry, C. Payne and E. Payne

- C. Ordinance & License Committee Report - Ald. Johnson

[ID#18-1167](#) Review and act on the proposed City of Waukesha Mailbox Repair and Replacement Policy.

Sponsors: Public Works

Attachments: [18-1167_City of Waukesha Mailbox Policy_BPW_Agenda Cover Sheet.pdf](#)
[Proposed Mailbox Policy.pdf](#)
[Ordinance 6.125-Mailboxes v2 for 11-12 O&L.pdf](#)
[Ordinance 6.125-O&L Revisions Redline.pdf](#)
[Ordinance 6.125-O&L Revisions.pdf](#)

Ald. E. Payne arrived during this Item.

This item was on for 2nd reading and discussion only. It was passed unanimously at the Committee level. Item will move for third and final reading to the next Council meeting on December 5, 2018.

D. Human Resources Committee Report - Ald. Thieme

10. Board of Public Works Report - Dr. Fred Abadi

[ID#18-1622](#) Bid Received: Friday, November 2, 2018, at 11:00 A.M.
2018 Schuetze Recreation Center Floor Replacement

The Board of Public Works recommends that the bid from Adair Commercial Flooring, Inc., in the amount of \$37,990.00 be awarded.

Sponsors: Public Works

Attachments: [18-1622_Bid Tab_Schuetze Recreation Center Floor Installation.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to reject the Bid from Adair Commercial Flooring, Inc., in the amount of \$37,990.00, for 2018 Schuetze Recreation Center Floor Replacement. The project will be rebid. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Absent: 3 - Skinner, Perry and C. Payne

[ID#18-1623](#) Bids Received: Friday, November 2, 2018, at 11:00 A.M.
1) Polymer
2) Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative

Sponsors: Public Works

Attachments: [18-1623_Memo - CWP Polymer and Phosphorus Removal Chemical 2019.pdf](#)
[18-1623_Bid Tab_Polymer_2019.pdf](#)
[18-1623_Bid Tab_Ferric and Polyaluminum_2019.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Clean Water Plant Chemical Bids for 2019 for

- 1) Polymer,
 - 2) Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride.
- The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Absent: 3 - Skinner, Perry and C. Payne

ID#18-1625 Review and act on the proposed 2019 Sanitary Sewer Rates.

Sponsors: Public Works

Attachments: [18-1625 BPW Agenda Cover Sheet - 2019 Sanitary Sewer Rates.pdf](#)
[18-1625 Resolution 2019 Sewer Rates.pdf](#)
[18-1625 2019 Sewer Rate Model.pdf](#)
[18-1625 2019 Sewer Service Charge Fee Schedule.pdf](#)
[18-1625 Ehlers 2019 Sewer User Rate Review Presentation.pdf](#)

Resolution #: 70-18

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve proposed 2019 Sanitary Sewer Rates. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Absent: 3 - Skinner, Perry and C. Payne

ID#18-1626 Review and act on the proposed 2019 Sewer Connection Charge Schedule

Sponsors: Public Works

Attachments: [18-1626 BPW Agenda Cover Sheet - 2019 Sewer Connection Charge Schedule.pdf](#)
[18-1626 Resolution 2019 Connection Charge.pdf](#)
[18-1626 2019 Sewer Connection Charge Schedule.pdf](#)
[18-1626 Memo - Annual Connection Charge Review 2019.pdf](#)
[18-1626 2019 Connection Charge - Current vs Proposed.pdf](#)

Resolution #: 71-18

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve proposed 2019 Sewer Connection Charge Schedule. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Absent: 3 - Skinner, Perry and C. Payne

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

[ID#18-1723](#) Report from the City Administrator

Attachments: [Admin Report 11-16-18](#)

14. Mayor's Report & Referrals

15. Referrals

No Referrals made.

16. Closed Session

Meeting went into Closed Session at 7:05 pm.

[ID#18-1725](#) Discuss the negotiation of a possible sale of public property -corner of Stardust and Wolf Rd

No discussion on this Item.

[ID#18-1727](#) Discuss the negotiation of a possible sale of public property - 823 Woodward

A motion was made by Ald. Joe Pieper, seconded by Ald. Erik Helgestad, to go into Closed Session pursuant to Wis. Stats. 19.85(1)(e) to discuss the negotiation of a possible sale of public property on the corner of Stardust and Wolf Road and 823 Woodward. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Absent: 3 - Skinner, Perry and C. Payne

17. Reconvene in Open Session

Meeting Reconvened from Closed Session at 7:20 pm.

[ID#18-1726](#) Possible discussion and/or action on the possible sale of public property -corner of Stardust and Wolf Rd

There was no vote on this item.

[ID#18-1728](#) Possible discussion and/or action on the possible sale of public property - 823 Woodward

A motion was made by Ald. Rodriguez, seconded by Ald. Manion, to approve sale of public property - 823 Woodward and authorize a counter offer accepting a \$42,000 purchase price on the condition that they obtain a building perming within 4 months of the closing and failure to do so would the price \$45,000, sold

as is with no warranty. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Absent: 3 - Skinner, Perry and C. Payne

18. Adjournment

Meeting adjourned at 7:23 pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.