



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, April 7, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Kassens, O'Donnell, Michalowski, E. Payne, and Pieper

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#22-3887](#) Approve Minutes of March 17, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 3-17-22-Final](#)

A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Minutes of March 17, 2022, be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

5. Approval of Payments

A. [ID#22-3888](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 4-7-22](#)

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

6. Bids Received:

A. [ID#22-3889](#) Bids Received: Friday, April 1, 2022, at 11:00 a.m. Tenny Avenue, Newhall Avenue, and Pilot Court Utility and Street Improvements

The Board of Public Works recommends that the low bid from Musson Bros. Inc. in the amount of \$2,448,703.68, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-Tenny Newhall Pilot-Concrete 4-1-22](#)
[Bid Tab-Tenny Newhall Pilot-HMA 4-1-22](#)

A motion was made by Vice Chair Kim Michalowski, seconded by Alderman Eric Payne, that the low bid from Musson Bros. Inc. for the Tenny Avenue, Newhall Avenue, and Pilot Court Utility and Street Improvements project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- B.** [ID#22-3892](#) Bids Received: Friday, April 1, 2022, at 11:00 a.m.
2022 Asphalt Street Utility Repairs - City Wide

The Board of Public Works recommends that the low bid from All-Ways Contractors, Inc., in the amount of \$90,685.00, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-2022 Asphalt Street Patching-4-1-22](#)

A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, that the low bid from All-Ways Contractors, Inc., for the 2022 Asphalt Street Utility Repairs - City Wide project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

8. Discussion and Recommendation to Council Regarding:

- A.** [ID#22-3893](#) Review and act on Contract Change Order No. 5 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project

Sponsors: Public Works

Attachments: [22-3893_BPW_Agenda_Cvr-CO5-Cullen-PD Addition and Renovation](#)
[22-3893_CCO5 JP Cullen-WPD](#)

Katie Jelacic, P.E., presented this item.

A motion was made by Vice Chair Kim Michalowski, seconded by Alderman Joe Pieper, that the Contract Change Order No. 5 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- B.** [ID#22-3898](#) Review and act on Contract Change Order No. 4 with Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation

and Addition project.

Sponsors: Public Works

Attachments: [22-3898 BPW Agenda Cvr-CO4 Absolute-WPL](#)
[22-3898_CCO4 Absolute Construction_WPL](#)

Katie Jelacic, P.E., presented this item.

A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, that the Contract Change Order No. 4 with Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation and Addition project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- C. [ID#22-3911](#) Review and act on the Developer's Agreement between the City of Waukesha and Habitat for Humanity, Inc. for the Prairieville Village development for the property located southeast of Whiterock Avenue, north of N. Hartwell Avenue, north of E. Main Street, and west of the Canadian National Railroad railroad right-of-way.

Sponsors: Public Works

Attachments: [22-3911 BPW Agenda Cvr-Prairieville Village Development by Habitat for Humanity, Inc.](#)
[Prairieville Village DA](#)

A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Developer's Agreement between the City of Waukesha and Habitat for Humanity, Inc. for the Prairieville Village development for the property located southeast of Whiterock Avenue, north of N. Hartwell Avenue, north of E. Main Street, and west of the Canadian National Railroad railroad right-of-way be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- D. [ID#22-3912](#) Review and act on the Developer's Agreement between the City of Waukesha and JPD GC Waukesha, LLC for the Riverfront development for property located at the intersection of Bank Street and Brehm Street.

Sponsors: Public Works

Attachments: [22-3912 BPW Agenda Cvr-Riverfront Development by JPD GC Waukesha LLC](#)
[22-3912 Development Agreement-Riverfront](#)

This item was held.

- E. [ID#22-3913](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and General Capital Acquisition, LLC for property located at the intersection of Bank Street and Brehm Street.

Sponsors: Public Works

Attachments: [22-3913_BPW_Agenda_Cover_Sheet_-_General_Capital_Acquisition,_LLC](#)
[2022-02-11_19754_-_Storm_Water_Management_Report](#)

A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and General Capital Acquisition, LLC, for property located at the intersection of Bank Street and Brehm Street be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- F. [ID#22-3914](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Bielinski Homes, Inc. for property located west of Tallgrass Subdivision, south of Northview Road, and east of Patrick Lane.

Sponsors: Public Works

Attachments: [22-3914_BPW_Agenda_Cr-Tallgrass_Villas_SW_Agreement](#)
[DRAFT_City_Maintenance_Agreement_-_Tallgrass_Villas](#)

A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Bielinski Homes, Inc. for property located west of Tallgrass Subdivision, south of Northview Road, and east of Patrick Lane be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- G. [ID#22-3929](#) Establish Street Opening Prices for the Year 2022.

Sponsors: Public Works

Attachments: [22-3929_2022_Street_Opening_Prices](#)
[2022_Street_Opening_Prices](#)

A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Street Opening Prices for the Year 2022 be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

9. Discussion and Authorization re:

- A. [ID#22-3894](#) Review and act on the request from Katie and Adam Scott for a one-time sewer credit for 1406 White Deer Trail.

Sponsors: Public Works

Attachments: [22-3894_BPW_Agenda_Cvr-1406_White_Deer_Trl_Sewer_Credit](#)

Jonathan Schapekahn, P.E., presented this item.

A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the request from Katie and Adam Scott for a one-time sewer credit for 1406 White Deer Trail be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

- B.** [ID#22-3895](#) Review and act on the request from Brian and Janice Baumann for a one-time sewer credit for 2710 Preston Ct.

Sponsors: Public Works

Attachments: [22-3895_BPW_Agenda_Cvr-2710_Preston_Ct_sewer_Credit](#)

Jonathan Schapekahn, P.E., presented this item.

A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, to deny the request from Brian and Janice Baumann for a one-time sewer credit for 2710 Preston Ct. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, Michalowski, E. Payne and Pieper

10. Matter of Report

11. Communications and Referrals:

- A.** [ID#22-3896](#) Official Notice: Bids to Close on Friday, April 15, 2022, at 11:00 a.m. 2022 Asphalt Street Resurfacing

Sponsors: Public Works

Attachments: [Official Notice_2022 Asphalt Street Resurfacing](#)

12. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.