



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

---

Tuesday, June 7, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

---

#### 1. Roll Call

**Present:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

#### 2. Pledge of Allegiance

*Ald. Cummings arrived at 6:32 p.m. after Roll Call and during this item.*

#### 3. Public Comment

#### 4. Public Art Committee

A. [ID#16-0957](#) The Waukesha Creative Arts League Present Art to the City

#### 5. Approval of Minutes

A. [ID#16-0951](#) Minutes for May 17, 2016

**A motion was made by Ald. Thieme, seconded by Ald. Perry, that the Minutes of May 17th be approved. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

### Consent Agenda

*Finance Item #16-0926 was removed from Consent. Hearing no objections, the balance of the Consent Agenda passed by unanimous consent.*

#### 1. Other Boards and Commissions

- A. [ID#16-0808](#) Approval of Amendment of Wisconsin Department of Transportation 2014 5339 Grant Agreement
- B. [ID#16-0809](#) Approval of Resolution Authorizing Filing of a 2016 Federal Surface Transportation Program Grant  
*Resolution #57-16*
- C. [ID#16-0901](#) Approval of 2016 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation
- D. [ID#16-0879](#) Recommend to approve proposed contract with School District of Waukesha for the Four-Year-Old Kindergarten Program and any renewals or extensions of the contract provided they contain substantially the same terms.

## **2. Plan Commission**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

- A. [ID#16-0767](#) Review and act on a request to approve a contract modification for Dr. Mark Polentini, M.D. SC for services provided as the City of Waukesha Fire Department's Medical Director.
- B. [ID#16-0925](#) Review and Act on a recommendation to carryover \$52,454 from 2015 to 2016 in the General Fund 100.
- C. [ID#16-0926](#) Review and act on a request to accept the donation of a 1931 Pirsch fire engine for the purpose of historic preservation as outlined in the Donation Agreement drafted by the Waukesha City Attorney's Office.  
*This item was removed from Consent by Ald. Pieper and handled under Finance Committee Report.*
- D. [ID#16-0933](#) Review and act on a recommendation to approve the Memorandum of Understanding between the City of Waukesha and the Waukesha Water Utility as presented.

#### **B. Building & Grounds Committee - Ald. E. Payne**

- A. [ID#16-0775](#) Approve No Parking Any Time on east side of Delafield Street from Summit Avenue to 200 feet north (amended to be the north lot line of 670 Delafield Street).  
*Resolution #58-16*

- B. [ID#16-0776](#) Approve No Parking Any Time on west side of Delafield Street from Summit Avenue to 200 feet north.
- This item 16-0775 and item 16-0776 are related. This item is for the approval of No Parking Any Time on the west side of Delafield Street from Summit Avenue to 200 feet north. Staff recommends approval. (Resolution #58-16 adopted)
- The new parking zones will not go into affect until after the completion of construction in November of 2016.

### **C. Ordinance & License Committee - Ald. Johnson**

#### 1. Licenses

- A. [ID#16-0920](#) INVITED Bartender Applications May 23, 2016
- B. [ID#16-0921](#) Bartender Applications May 23, 2016
- C. [ID#16-0922](#) INVITED Other Applications for licenses considered by Ordinance & License Committee on May 23, 2016
- D. [ID#16-0923](#) Other Applications for licenses considered by Ordinance & License Committee on May 23, 2016

### **D. Human Resources - Ald. Thieme**

- A. [ID#16-0831](#) Request of Department of Public Works Director Fred Abadi to unfund an Engineering Tech III position (formerly Tech II/III) and fund a Sr. Engineering Tech (formerly Tech IV) position and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change.

### **E. Board of Public Works - Dr. Fred Abadi**

- A. [ID#16-0858](#) Be it Resolved that the Board of Public Works be and it hereby is authorized and directed to prepare plans and specifications and to advertise for bids for the construction of:
- Sanitary Sewer Lining Project Coneview Station to CWP
  - Golf Rd & Patricia Ln Pump Station Upgrades
  - 2016 - Pavement Crackfilling
- Resolutions #58a-16, #58b-16, and #58c-16*
- B. [ID#16-0852](#) Approve release of drainage easement from Klinke Cleaners to the City of Waukesha
- C. [ID#16-0853](#) Approval of Storm Water Management Practice Maintenance Agreement between Klinke Enterprises, LLC and City of Waukesha

**End of Consent Agenda**

## 6. New Business

- A. [ID#16-0953](#) Approve Municipal Court's amendment of bond schedule to reduce forfeitures for first and second offense citations for dogs in parks.

**A motion was made by Ald. Johnson, seconded by Ald. Skinner, to approve Municipal Court's amendment of bond schedule to reduce forfeitures for first and second offense citations for dogs in parks. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

- B. [ID#16-0971](#) Possible discussion and/or action concerning a three year labor agreement for the bargaining unit represented by the International Association of Firefighters (IAFF).

**A motion was made by Ald. Pieper, seconded by Ald. Johnson, to approve the three year labor agreement for the bargaining unit represented by the International Association of Firefighters (IAFF). The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

**Abstain:** 1 - Thieme

- C. [ID#16-0968](#) Board and Commission Appointments

**A motion was made by Ald. Reiland, seconded by Ald. Perry, that the Mayor's Board or Commission Appointment be approved. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

## 7. Public Hearing

- C. [PC16 -0030](#) The Salvation Army of Waukesha, 121 Third Street - Rezoning

*The public hearing was opened. Theo Lopez, lives across from the empty lot. Spoke in favor of the rezoning.*

*Majr. Nelson from the Salvation Army said he was looking forward to moving forward. Hearing nothing further, the public hearing was closed.*

## 8. Action on Public Hearing

C. [PC16-0030](#) The Salvation Army of Waukesha, 121 Third Street - Rezoning

**A motion was made by Ald. E. Payne, seconded by Ald. Bartels, that the Salvation Army of Waukesha, 121 Third Street - Rezoning be approved. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

**Reports**

## 9. Other Boards and Commissions

## A. Transit Commission Report - Dr. Fred Abadi

## B. Water Utility Commission - Ald. Thieme

1. [ID#16-0966](#) Alderman Thieme Water Commission Meeting Update to Council

## C. Information Technology Board Report - Ald. Skinner

## D. Landmarks Commission Report - Ald. Boyle

## E. Redevelopment Authority Report - Jennifer Andrews

## F. Parks, Recreation &amp; Forestry Board Report - Ald. Johnson

*Ald. Jankowski stepped out at 7:25 p.m.*

## G. Library Board Report - Ald. Reiland

## H. Cemetery Commission Report - Ald. Jankowski

## I. Waukesha Housing Authority Report - Ald. Hernandez

## J. Community Development Block Grant Committee Report - Jennifer Andrews

## K. Public Art Committee Report - Ald. C Payne

## 10. Plan Commission - Jennifer Andrews

## 11. Standing Committees

## A. Finance Committee Report - Ald. Pieper

- [ID#16-0926](#) Review and act on a request to accept the donation of a 1931 Pirsch fire engine for the purpose of historic preservation as outlined in the Donation Agreement drafted by the Waukesha City Attorney's Office.

*This item was moved from Consent and voted on under Report.*

**A motion was made by Ald. Pieper, seconded by Ald. Skinner to approve accepting the donation of a 1931 Pirsch fire engine for the purpose of historic preservation as outlined in the Donation Agreement. The motion carried by the following vote:**

## B. Building &amp; Grounds Committee Report - Ald. E. Payne

- A. [ID#16-0774](#) Approve installation of No U-Turn signs for east and westbound traffic on E. Main St. at Paramount Dr./Nike Dr.

**A motion was made by Ald. E. Payne, seconded by Ald. Thieme, that the installation of No U-Turn signs for east and westbound traffic on E. Main St. at Paramount Dr./Nike Dr. be approved (Resolution #59-16). The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

**Absent:** 2 - C. Payne and Jankowski

## C. Ordinance &amp; License Committee Report - Ald. Johnson

*Ald. Jankowski returned to the meeting at 7:32 p.m. during this item and was present for voting.*

1. [ID#16-489](#) Parade Ordinance

**Original motion made by Ald. Johnson, seconded by Ald. Perry to approve the draft of the Parade Ordinance.**

**A motion to amend was made by Ald. Cummings, seconded by Ald. E. Payne, to Amend subsection 4 of the Parade Ordinance draft from five (5) days instead of seven (7) days and adopt the recommendation of the City Attorney with other date changes within the ordinance to correspond. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Nay:** 1 - Manion

**Absent:** 1 - C. Payne

**Approve Parade Ordinance with amendments. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Nay:** 1 - Manion

**Absent:** 1 - C. Payne

#### D. Human Resources Committee Report - Ald. Thieme

- A.**     [ID#16-0834](#)     Request by City Attorney Brian Running to remove the part-time Clerical Assistant (former Confidential Secretary) position and change one (1) part time Assistant City Attorney to full time and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change.

**A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the request by City Attorney Brian Running to remove the part-time Clerical Assistant (former Confidential Secretary) position and change one (1) part time Assistant City Attorney to full time and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

#### 12. Board of Public Works Report - Dr. Fred Abadi

- A.**     [ID#16-0849](#)     Bids Received: Friday, May 13, 2016 at 11:00 am  
a.Reconstruction of Alley #65 (Adjacent to S Hartwell at E Newhall) & Alley #78 EW (Adjacent to Arcadian at Aurora) The Board of Public Works recommends awarding the Contract to Milwaukee General Construction Company on their low bid of \$178,913.20

**A motion was made by Ald. Pieper, seconded by Ald. Skinner, to approve the contract award to Milwaukee General Construction Company on their low bid of \$178,913.20 for the reconstruction of Alley #65 (Adjacent to S Hartwell at E Newhall) & Alley #78 EW (Adjacent to Arcadian at Aurora). The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

- B.**     [ID#16-0851](#)     Bids Received: Friday, May 13, 2016 at 11:00 am  
a.Madison St Bridge and Road Reconstruction  
The Board of Public Works recommends awarding the Contract to The Board of Public Works recommends awarding the Contract to Concrete Structures'Construction Company on their low bid of \$604,115.85

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award to Concrete Structures' Construction Company on their low bid of \$604,115.85 for the Madison St Bridge and Road Reconstruction. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

**Absent:** 1 - C. Payne

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

16. Mayor's Report & Referrals

A. [ID#16-0972](#) Mayor's Schedule/Events 06 03 2016

17. Referrals

*Ald. Eric Payne to Building and Grounds please create a no parking zone on the north side of Chicago Avenue from Spring Street to Randall Street.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

**18. Adjournment**

*Adjourned at 8:20 p.m.*