



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, March 5, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call

Present: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Jack Wells

2. Pledge of Allegiance

3. Public Comment

Don Browne, 2148 Empire Dr., spoke on the future of Hillcrest Park.

4. Presentations to Council

[ID#24-9143](#) Proclamation for Waukesha North/South Fusion Volleyball Club

Attachments: [Proclamation for Waukesha Fusion Volleyball Champs- 2024 Proclamation](#)

[ID#24-9137](#) Waukesha Christmas Parade Memorial Fund Donation from the Park Foundation of Waukesha

[ID#24-9136](#) City Communications and Engagement Team Year-End Review

Attachments: [2023 Communications Report](#)

5. Approval of Minutes

[ID#24-9141](#) Minutes from February 20, 2023

Attachments: [ccmn240227 draft](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the minutes from February 20, 2024. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Jack Wells

Consent Agenda

Ald. Manion removed Invited Bartender Kalei Dumbrowski.

1. Other Boards and Commissions

- A. [ID#24-9086](#) Review and act on (recommendation to Common Council) proposed Aquatic Facility Maintenance Contract (Buchner & Horeb Pools) with Carrico Aquatic Resources, Inc.
- Attachments:** [Bid Proposal Summary - Water Management Program 2024](#)
[Common Council Cover Sheet - Maintenance Contract - Water Management Quality 2024](#)
[2024-2025 Service Maintenance Contract - Water Management - Carrico Contract](#)
- B. [ID#24-9089](#) Review and act on (recommendation to Common Council) proposed Beverage Service Contract with Steelhead Aleworks LLC to provide vending services for the 2024 Independence Day Celebration at Lowell Park.
- Attachments:** [Common Council Cover Sheet - Independence Day Contract - Steelhead 2024](#)
[2024 Independence Day Beverage Service Contract-Steelhead Aleworks](#)
- C. [ID#24-9090](#) Review and act on (recommendation to Common Council) proposed Event Vendor (Waukesha Oktoberfest) contract with Joseph R. Unger, D/B/A Nailbenders Carpentry.
- Attachments:** [Common Council Cover Sheet - Oktoberfest Contract - Nailbenders 2024](#)
[2024 Oktoberfest Contract - Nailbenders Carpentry Glockenspiel](#)
- D. [ID#24-9053](#) Review and act on a proposal to transfer funds from the Affordable Housing Development Fund to the Affordable Housing Rehab Program
- Attachments:** [Affordable Housing Funds Transfer 2024](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#24-9039](#) Consideration and Possible Action to approve the 2024-2025 school-year contract with All City Management, Inc. for School Crossing Guard Services

Attachments: [Cover Sheet - 2024-2025 Crossing Guard Contract](#)
[Crossing Guard 2024-2025 Services Contract](#)

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

[ID#24-9099](#) Invited Bartenders

Attachments: [Invited Bartenders 2.26.24](#)

[ID#24-9100](#) Invited Other Applications

Attachments: [Invited Other Applications 2.26.24](#)

[ID#24-9101](#) Other Applications

Attachments: [Other Applications 2.26.24](#)

D. Human Resources - Ald. Rodriguez

- A. [ID#24-9079](#) Consideration and Possible Action to Authorize Two (2) Emergency Communications Center Supervisor Positions for the Police Department

Attachments: [B16 PD Updated - Dispatch Supervisors - February 2024 COVER LETTER.docx](#)

- B. [ID#24-9080](#) Review and approve 2024 updated B16 Staffing Resolution Job List

Attachments: [#24-9080 Cover Letter B16 Staffing Job List.docx](#)
[B16 Staffing Resolution Job List - Final 02-2024.pdf](#)

E. Board of Public Works - Alex Damien

[ID#24-9069](#) Review and act on the Hourly Trade Contractors for 2024, 2025 and 2026 for various City projects.

Sponsors: Public Works

Attachments: [24-9069_BPW Agenda Cvr-Hourly Trade Contractors.pdf](#)
[24-9069 Multi Year Hourly Contractors.pdf](#)

[ID#24-9070](#) Review and act on the consultant for an extension to the 2022-2023 Structural and Architectural Services for various City projects.

Sponsors: Public Works

Attachments: [24-9070 BPW Agenda Cvr-Structural and Architectural Services Extension.pdf](#)

End of Consent Agenda

6. New Business

- A. [ID#24-9103](#) Review and Approve Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$18,230,000 General Obligation Promissory Notes, Series 2024A

Attachments: [2024A GO Promissory Notes Parameters Resolution](#)

A motion was made by Ald. Pieper, seconded by Ald. Bartels, to approve the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$18,230,000 General Obligation Promissory Notes, Series 2024A. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Jack Wells

- B. [ID#24-9104](#) Review and Approve Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$5,000,000 Sewer System Revenue Bonds, Series 2024B, of the City of Waukesha, Waukesha County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds

Attachments: [2024B Sewer System Revenue Bonds Parameters Resolution](#)

A motion was made by Ald. Pieper, seconded by Ald. Bartels, to approve the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$5,000,000 Sewer System Revenue Bonds, Series 2024B, of the City of Waukesha, Waukesha County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Jack Wells

C. [ID#24-9138](#) Appointment of Interim Clerk/Treasurer Sara Spencer

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the Appointment of Interim Clerk/Treasurer Sara Spencer. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Jack Wells

[ID#24-9164](#) Disallowance of Claim - Bernadette Taves

Attachments: [Claim Taves](#)

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the Disallowance of Claim for Bernadette Taves. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Jack Wells

[ID#24-9160](#) Disallowance of Claim - Global Assist unlawful tax, 822 Woodward

Attachments: [Claim - 2024](#)

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the Disallowance of Claim for Global Assist unlawful tax, 822 Woodward. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Jack Wells

[ID#24-9156](#) Disallowance of Claim - Global Assist unlawful tax 606 Beechwood Ave

Attachments: [Claim - 2024](#)

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve the Disallowance of Claim for Global Assist unlawful tax 606 Beechwood Ave. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Jack Wells

7. Public Hearing

[ID#24-9144](#) Review and act on the proposed assessment for the Spring 2024 Public Street Tree Planting Program, said cost to be \$350.00 per tree.

Attachments: [Spring 2024 Tree Planting Packet](#)

Aaron Lehnert, Forestry Supervisory, gave presentation. The public hearing was opened. No one was present to speak. The public hearing was closed.

8. Action on Public Hearing

[ID#24-9144](#) Review and act on the proposed assessment for the Spring 2024 Public Street Tree Planting Program, said cost to be \$350.00 per tree.

Attachments: [Spring 2024 Tree Planting Packet](#)

Approve proposed assessment for the Spring 2024 Public Street Tree Planting Program, said cost to be \$350.00 per tree.

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

Nay: 1 - Mike Anderson

Absent: 1 - Jack Wells

Reports

9. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- E. Redevelopment Authority Report - Ald. R. Lemke
- D. Landmarks Commission Report - Ald. Rodriguez
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

10. Plan Commission - Jennifer Andrews

11. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

D. Human Resources Committee Report - Ald. Rodriguez

12. Board of Public Works Report - Alex Damien

[ID#24-8952](#) Review and act on the Amendment of Municipal Code Chapter 29, Sewer Use and Wastewater Treatment.

Sponsors: Public Works

Attachments: [24-8952 BPW Agenda Cvr-Chapter 29.pdf](#)
[24-8952 Memo to Board of Public Works.pdf](#)
[24-8952 Memo and Ordinance Chapter 29 2024 with Notes.pdf](#)
[Memo and Ordinance Chapter 29 2024-CC Version](#)
[Ordinance Chapter 29 2024-Second Reading](#)

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

[ID#24-9139](#) Report from the City Administrator

Attachments: [Admin Report March 5, 2024](#)

16. Mayor's Report & Referrals

[ID#24-9142](#) Proclamation for MS Awareness Week

Attachments: [2024 Proclamation - MS Awareness Week](#)

17. Referrals

No Ref

18. Adjournment

732p

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).