



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Finance	<b>Date:</b> 1/26/2016
<b>Common Council Item Number:</b> ID# 16-094	<b>Date:</b> 2/2/2016
<b>Submitted By:</b> Jennifer Andrews, Community Development Director	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <a href="#">Click here to enter text.</a>
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <a href="#">Click here to enter text.</a>
<b>Subject:</b> Approval of contract with SAFEbuilt Wisconsin, LLC for supplemental building inspection services for 2016 following a final review by the City Attorney's office.	

**Details:**  
 Included in the Building Inspection budget for 2016 was funding for temporary inspection services as needed. When hiring new inspectors I have made a concerted effort to hire individuals with multiple inspection certifications. This allows for inspection coverage during vacations and illness. However, there are 2 areas we do not have duplication, commercial electrical and commercial plumbing. A single inspector in the department holds a commercial plumbing certification. In addition, the person holding the second commercial electrical certification is the plumbing inspector who is often booked full several days in advance for inspections.

It is necessary to occasionally have a private company provide commercial electrical and commercial plumbing inspections services during times of extended illness or vacations. These temporary services allow businesses and contractors to continue moving forward with their commercial projects in a timely manner which is extremely important to them.

Commercial plumbing and electrical certifications are unique from other construction certifications because there is a requirement that one must be a master electrician/plumber in order to obtain the certification. This entails serving many years in the trades. As a result, commercial plumbing and electrical inspectors are coming straight out of the field to earn these certifications and move into the inspection field. This makes it impossible for any of our other inspectors to earn these certifications as they are not master electricians/plumbers.

Attached is a memo from the Chief Building Inspector detailing the selection of SAFEbuilt for these temporary inspection services. Also attached is the proposed contact for 2016.

**Options & Alternatives:**  
 Deny the contract and do not provide inspection services during times of vacations or illness.

**Financial Remarks:**  
 2310.52190 \$7,504 available in 2016 budget



**Executive Recommendation:**

Approve the contract with SAFEbuilt for temporary inspection services.