

11:55 a.m.

Item to be placed on the Waukesha Common Councils'

Agenda per our City Councils' Rules, #3.1.

Discussion with possible action:

The City Administrator's Email dated: March 23, 2021 at  
8:49 am.

To: Department Directors - Exec leadership Team

"... I need to request that you make sure that you include me in on all communication you are having with Common Council members. Please also advise your staff of the same. Please copy me on all email correspondence and send me a note when a Common Council member contacts you via phone for information..."

Respectfully submitted for Council Agenda, May 4<sup>th</sup>, 2021

Alderman Kathleen M. Cummings  
Ald. Cassio Poling

