

**CITY OF WAUKESHA****Administration**

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Committee: Board of Public Works	Date: 11/9/2023
Common Council Item Number: ID #23-8118	
Submitted By: Alex Damien, Director of Public Works	City Administrator Approval: Gina Kozlik, Interim City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the request from Albert Melbard for a one-time sewer credit for 3730 Stillwater Court.	

Details: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as such as the filling of a swimming pool or the sprinkling of new landscape. Albert Melbard, on September 11, 2023, requested a credit for sewer service charges for the time period of September and October 2022. During this period, a new lawn was installed that required extensive watering. For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 63,000 gallons Average Usage: 2,350 gallons Estimated Additional Usage: 60,650 gallons Calculated Refund (2022 - \$8.92 /1000 gal): \$541.00
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Options & Alternatives: To not approve the one-time sewer credit or approve another dollar amount.
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Financial Remarks:

Executive Recommendation: Recommend approval of a one-time sewer credit totaling \$541.00
