



**CITY OF WAUKESHA**

Administration

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 12/6/2018
<b>Common Council Item Number:</b> ID#18-1786	<b>Date:</b> 12/18/2018
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KL
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BR
<b>Subject:</b> Review and act on the contract for Operational Assistance Services with Strand Associates not to exceed \$20,000 for services related to the recent improvements at the Clean Water Plant.	

**Details:**  
 Strand Associates was retained by the City for the design and construction of the upgrades to the Clean Water Plant. This is a renewal of the previous contract as approved for 2017 and 2018. This agreement was a service that was offered in the post design contract to provide post start-up process optimization and control assistance, along with warranty claims related to the new equipment. These services were not eligible for the Clean Water Fund Loan and required a separate contract. Strand will provide the services on an as needed basis to be billed hourly and will only be performed as requested by the City.

**Options & Alternatives:**  
 The City may choose to not have a contract for these services, however not having the engineering expertise in-house could result in operational difficulties with all the new technologies. The City could otherwise choose to solicit proposals from other firms, however this may result in greater expense due to inefficiencies from lack of knowledge of the project and related technical upgrades.

**Financial Remarks:**  
 The contract is not to exceed \$20,000. The City will be billed monthly only for hours requested by the City for that period. This would be paid for from the Consulting Budget (7380 52135) which has a budget of \$100,000 for 2019.

**Executive Recommendation:**  
 Recommend approval of contract for Operational Assistance Services with Strand Associates not to exceed \$20,000 for services related to the recent improvements at the Clean Water Plant.

