



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Attend in person or watch
live at

<https://waukesha.legistar.com/calendar.aspx>

City Council

Tuesday, August 15, 2023

6:00 PM

Council Chambers, City Hall

1. Roll Call

Present: 14 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Daniel Manion

2. Pledge of Allegiance

3. Public Comment

No speakers present.

4. Approval of Minutes

A. [ID#23-7458](#) Minutes from August 1, 2023

Attachments: [ccmn230801 draft](#)

A motion was made by Ald. C. Payne, seconded by Ald. E. Payne, to approve the Minutes from August 1, 2023. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Daniel Manion

5. Presentation to the Common Council

Ald. Moltzan presented the City Hall artwork by Carroll University Alumni.

A. [ID#23-7439](#) City Hall Gallery Art Presentation

Attachments: [Carroll University Alumni- City Hall Gallery Presentation 2023](#)

Consent Agenda

Ald. R. Lemke, removed Invited Bartender license for Jeremy William Chavez under ID#23-7436, to be handled under O&L report. Ald. E. Payne, removed ID#23-7324 under Building & Grounds. The remainder of the Consent Agenda passed by unanimous consent.

1. Other Boards and Commissions

- A. [ID#23-7292](#) Review and Act on approving the contract for Little Green Light CRM software.

Attachments: [23-792](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-7291](#) Review and approve a contract between the City of Waukesha Fire Department and EMS Management & Consultants, Inc. for ambulance billing services

Attachments: [Cover Sheet - EMS Billing Contract](#)
[Contract and BAA](#)

- B. [ID#23-7390](#) Review and approve an agreement between the City of Waukesha Fire Department and Lakeshore Technical College

Attachments: [Cover Sheet - Lakeshore Tech](#)
[Clinical Affiliation Agreement](#)

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#23-7324](#) Please approve new/updated Parking Zones along the southwest side of W. Broadway from N. Barstow Street to Wisconsin Avenue as a result of the Broadway reconstruction project.

Sponsors: Halvensleben

Attachments: [23-7324_Parking Zones on Broadway from Barstow to Wisconsin](#)
[BG Resolution for the 7-31-2023 Consent](#)

Ald. E. Payne removed this item from Consent Agenda, going back to Building & Grounds.

- B. [ID#23-7325](#) Please move stop sign closer to the road at the intersection of Riverwalk Drive and Wisconsin Avenue and install pedestrian crossing signs at the sidewalk per staff recommendation.

Sponsors: Halvensleben

Attachments: [23-7325_Riverwalk Dr stop sign and ped signs](#)
[BG Resolution for the 7-31-2023 Consent](#)

Resolution #2023-32

- C. [ID#23-7327](#) Discussion and action on creating a four way stop with flashing lights at the corner of Arcadian Avenue and Oakland Avenue.

Sponsors: Rodriguez

Attachments: [23-7327 Arcadian & Oakland intersection control](#)
[BG Resolution for the 7-31-2023 Consent](#)

Resolution #2023-32

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

- A. [ID#23-7436](#) Invited Bartenders

Attachments: [Invited Bartenders 08-14](#)

Invited Bartender Jeremy William Chavez was removed by Ald. R. Lemke.

- B. [ID#23-7437](#) Invited Other Applications

Attachments: [Invited Other License Applications 08-14](#)

- C. [ID#23-7438](#) Other Applications

Attachments: [Other License Applications 08-14](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

- A. [ID#23-7354](#) Review and act on Contract Change Order No. 1 with Wandel Contractors, Inc., for the Concrete Street Utility Repairs project.

Sponsors: Public Works

Attachments: [23-7354 BPW Agenda Cvr-CO1-Wandel-Concrete Street Utility Repairs.pdf](#)
[CCO1-Wandel-Concrete Street Utility Repairs.pdf](#)

End of Consent Agenda

6. New Business

- A. [ID#23-7431](#) Disallowance of claim for property damage, Marcus Misfeldt.

Attachments: [Cover Sheet-Misfeldt Claim](#)
[Claim for Property Damage - Marcus Misfeldt \(002\)](#)

A motion was made by Ald. R. Lemke, seconded by Ald. E. Payne, to approve the disallowance of claim for property damage for Marcus Misfeldt. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Daniel Manion

7. Public Hearing

- A.** [PC23-0425](#) Zoning Code Amendment - Section 22.70 Floodplain Zoning - Repeal Section 22.70 and create Chapter 24 Floodplain Ordinance in the Municipal Code to incorporate updates by FEMA to the Flood Insurance Rate Maps and Flood Insurance Study for Waukesha and provide the City the opportunity to participate on Act 175 and the Floodplain CRS Program.

Attachments: [Cover Sheet - Zoning Code Amendment - Floodplain Ordinance](#)
[Floodplain-CRS_011223](#)
[6_08_2023_DraftFPOrd_CityofWaukesha](#)
[ACT 175 guidance Final](#)
[Draft Chapter 24 Floodplain Ordinance](#)

Doug Koehler, Principal Planner, presented the proposed Zoning Code Amendments.

The Public Hearing was opened.

No speakers present.

The Public Hearing was closed.

8. Action on Public Hearing

- A.** [PC23-0425](#) Zoning Code Amendment - Section 22.70 Floodplain Zoning - Repeal Section 22.70 and create Chapter 24 Floodplain Ordinance in the Municipal Code to incorporate updates by FEMA to the Flood Insurance Rate Maps and Flood Insurance Study for Waukesha and provide the City the opportunity to participate on Act 175 and the Floodplain CRS Program.

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[ACT 175 guidance Final](#)
[Draft Chapter 24 Floodplain Ordinance](#)

This is the second reading.

Reports

9. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- G. Library Board Report - Ald. Halvensleben
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

10. Plan Commission - Jennifer Andrews

11. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. R. Lemke

[ORIGINAL MOTION]

A motion was made by Ald. R. Lemke, seconded by Ald. McElderry, to approve the denial of Invited Bartender License for Jeremy William Chavez. The motion was withdrawn.

[SECOND MOTION]

A motion was made by Ald. Rodriguez, seconded by Ald. Wuteska, to approve the Invited Bartender License for Jeremy William Chavez.

[CALL THE QUESTION]

A motion was made by Ald. C. Payne, seconded by Ald. Bartels, to Call the Question. The motion carried by the following vote:

Aye: 10 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 4 - Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan and Rick R. Lemke

Absent: 1 - Daniel Manion

C. Ordinance & License Committee Report - Ald. R. Lemke

[VOTING ON SECOND MOTION]

A motion was made by Ald. Cassandra Rodriguez, seconded by Ald. Paul Wuteska, to approve the Bartender License for Jeremy William Chavez. The motion failed with the Mayor breaking the tie and denying the application.

Aye: 7 - Cassandra Rodriguez, Jack Wells, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

Nay: 7 - Joe Pieper, Peter Bartels, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Frank McElderry and Mike Anderson

Absent: 1 - Daniel Manion

D. Human Resources Committee Report - Ald. Rodriguez

12. Board of Public Works Report - Alex Damien

- A.** [ID#23-7353](#) Bids Received: Friday, July 28, 2023, at 11:00 A.M.
Downtown Fiber Installation for Wayfinder Signs

The Board of Public Works recommends that the low bid from TelCom Construction LLC in the amount of \$68,670.58, be awarded.

Sponsors: Public Works

Attachments: [Downtown Fiber Installation for Wayfinder Signs - BPW.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from TelCom Construction LLC in the amount of \$68,670.58 for Downtown Fiber Installation for Wayfinder Signs. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 1 - Cory C. Payne

Absent: 1 - Daniel Manion

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

16. Mayor's Report & Referrals

- A.** [ID#23-7441](#) Proclamation for Clinical Nurse Specialist Week

Attachments: [Clinical Nurse Specialist Week 2023 Proclamation](#)

17. Referrals

Ald. C. Payne to Building & Grounds, to review the crosswalk and intersection of Michigan Ave and Hyde Park.

18. Adjournment

The meeting adjourned at 7:00pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.